This document is made available through the declassification efforts and research of John Greenewald, Jr., creator of:



The Black Vault is the largest online Freedom of Information Act (FOIA) document clearinghouse in the world. The research efforts here are responsible for the declassification of hundreds of thousands of pages released by the U.S. Government & Military.

Discover the Truth at: http://www.theblackvault.com

CONFIDENTIAL

NOTE FOR:	Eleanor E. Neiman
FROM:	
DATE:	01/30/96 11:56:12
SUBJECT:	Your ?'s re: Overall Digraph and ZR

CL BY: 618950 CL REASON: 1.5(c) DECL ON: X1 DRV FROM: MIS 2-82

An overall digraph is used to designate an overall cryptonym for general subjects, programs, or activities for which responsibility is shared with other components.

An extract is used when an individual/company in a document has a 201/301 file, but the length of the document may be too long to 'B' code (B code: to cross-file an entire copy of a document into a 201/301).

- ZR is used to indicate that the pertinent information indicated by the analyst is to be extracted for headquarters only.

- FR is used to indicate that the pertinent information indicated by the analyst is to be extracted for headquarters and the field.

When an extract is performed, a machine printout is generated and is sent to the location of the 201/301 file. The printout will indicate:

- that it is an extract
- what document it is from
- the date of the document
- where the Record Copy is filed
- the information extracted by the analyst.

For example, say there is a 60 page document on the Communist Party of Mexico. The only time in the whole document the following info is mentioned is: "Juan Jose Gonzalez Jimenez resigned as Mexico City Chairman on 17 Jan 96." He has 201-0000001. The DMB analyst pulls this info using 'ZR' or 'FR', and instead of having a 60 page document in his 201, he has a one page extract.

Hope this helps. Any questions/problems, pls let me know. Ray x47566

CC:

13-00000

	100 A		÷			
		· · · · · · ·		• '	· .	
NOTE FOR:	J. Gunn, AR	PB Staff				
FROM:	Barry Harre	lson				
DATE:	01/13/96	· ·				
SUBJECT:	ZR and Oswa	ld, Document # 1	LO4-10021-10	031		•
	. CL BY: 61	11637				·
•	CL REASON		•			
	DECL ON:)				,	
	DRV FROM					•
	DUA LUOM	: MIS 2-02				•
****					**********	***
•		********				********
	avorall diason	to wood an destance	an avarall anyo	anum for annara	Laubianta acasana	· ·
		is used to designate			i annieura, biodiawa	6
	IUT WRICH TESP	onsibility is shared w	nui ouier comp		*****	***
		. M # # # # # # # # # # # # # # # # # #	an an an an an an an an ag ag ag ag ag			•••• • •••• • • ••••••••
				•		
A	nutrant In the f	uhan an Indialactic		Allmant Las - 90	1 1201 file has at-	
		when an individual/c				
doormant'	e uocument ma	ay be too long to 'B'	cone (a cone:	to cross-lile 80 e	urne cobà ol a	·
	nto a 201/301).			• • • • • • • • • •		
		dicate that the pertin	ent information	indicated by the	analyst is to be	
	or headquarters					
		licate that the pertine	ent Information	indicated by the	analyst is to be	
extracted fo	r headquarters	and the field.	8.	•		
				· · ·		
		performed, a machin	ne printout is g	enerated and is s	ent to the location o	f
the 201/30		tout will indicate:			-	
	· - that it is	an extract	, ,			•
	 what door 	cument it is from	•			
	- the date	of the document			-	
	- where th	e Record Copy is file	d.			
•		mation extracted by				
For	example, sav ti	here is a 60 page do	cument on the	Communist Party	of Mexico. The only	v
		nt the following info				4
		hairman on 17 Jan 9				
		, and instead of havi				
page extrac		A and morear of man		·vvu:::v::: ::: :::2 &	~ 14 110 1103 (8 V110	
E-30 outido	· •					
•					•	

COMPIDENTIAL

NOTE FOR: FROM: DATE: SUBJECT:

> CL BY: CL REASON: 1.5(c) DECL ON: X1 DRV FROM: MIS 2-82

An overall digraph is used to designate an overall cryptonym for general subjects, programs, or activities for which responsibility is shared with other components.

An extract is used when an individual/company in a document has a 201/301 file, but the length of the document may be too long to 'B' code (B code: to cross-file an entire copy of a document into a 201/301).

- ZR is used to indicate that the pertinent information indicated by the analyst is to be extracted for headquarters only.

- FR is used to indicate that the pertinent information indicated by the analyst is to be extracted for headquarters and the field.

When an extract is performed, a machine printout is generated and is sent to the location of the 201/301 file. The printout will indicate:

- that it is an extract
- what document it is from
- the date of the document
- where the Record Copy is filed
- the information extracted by the analyst.

For example, say there is a 60 page document on the Communist Party of Mexico. The only time in the whole document the following info is mentioned is: "Juan Jose Gonzalez Jimenez resigned as Mexico City Chairman on 17 Jan 96." He has 201-0000001. The DMB analyst pulls this info using 'ZR' or 'FR', and instead of having a 60 page document in his 201, he has a one page extract.

CONFIDENTIAL