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Assassination Records Review Board

Final Determination Notification

AGENCY : HSCA
RECORD NUMBER : 180-10068-10356
RECORD SERIES : STAFF PAYROLL RECORDS
AGENCY FILE NUMBER :

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 13

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 8

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA
RECORD NUMBER : 180-10068-10356

RECORDS SERIES :
STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

DOCUMENT INFORMATION

ORIGINATOR : HSCA
FROM :
TO :

TITLE :

DATE : 01/01/77
PAGES : 13

SUBJECTS :
HSCA, ADMINISTRATION
GILBERT, HOWARD M.

DOCUMENT TYPE : PRINTED FORM
CLASSIFICATION : U
RESTRICTIONS : 3
CURRENT STATUS : P
DATE OF LAST REVIEW : 07/07/93

OPENING CRITERIA :

COMMENTS :
Box #:1.

GILBERT, H.M.

Name of Employee

Address

Address

Phone Number

Position Title

Position Number

Level

Step

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES
PERSONAL LEAVE RECORD

YEAR

DATE OF APPOINTMENT

1-1-77

ANNUAL LEAVE
CATEGORY1.0 ☐1.5 ☐2.0 ☐

PRIOR FEDERAL SERVICE

Years Months

BALANCE BROUGHT
FORWARD FROM
PRECEDING YEAR

Annual Leave	Sick Leave
—	—

Position Number		Level		Step		Years		Months		2.0		ACCRUED THIS MONTH		AVAILABLE THIS MONTH		USED THIS MONTH		BALANCE AT CLOSE OF MONTH		EMPLOYEE INITIALS																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
Month	DAY OF MONTH																															Annual Leave	Sick Leave	Annual Leave	Sick Leave	Annual Leave	Sick Leave	Annual Leave	Sick Leave																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																												
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- ☐ = 0.5 day annual leave
☐ = 1.0 day annual leave
☐ S or ☐ S S = 0.5 day sick leave
☐ S or ☐ S S = 1.0 day sick leave
☐ A or ☐ A A = 0.5 day administrative leave
☐ A or ☐ A A = 1.0 day administrative leave
☐ U or ☐ U U = 0.5 day unauthorized absence
☐ U or ☐ U U = 1.0 day unauthorized absence
☐ = 0.5 day leave without pay
☐ = 1.0 day leave without pay

CERTIFIED CORRECT:

Employee's Signature
(If employee refuses to sign, state reason below.)

Date

Chief's Signature

Date

Approved:

Clerk of the House

Date

This record will be forwarded to the Clerk of the House at the end of each calendar year, or in case of termination, along with the request for termination. Upon approval, the record will be filed in the employee's official personnel folder.

EXHIBIT I

LOUIS STOKES, OHIO, CHAIRMAN

RICHARDSON PREYER, N.C.

WALTER E. FAUNTROY, D.C.

YVONNE BRATHWAITE BURKE, CALIF.

CHRISTOPHER J. DODD, CONN.

HAROLD E. FORD, TENN.

FLOYD J. FITHIAN, IND.

ROBERT W. EDGAR, PA.

SAMUEL L. DEVINE, OHIO

JOHN B. ANDERSON, ILL.

STEWART B. MCKINNEY, CONN.

CHARLES THONE, NEBR.

Select Committee on Assassinations

U.S. House of Representatives

3342 HOUSE OFFICE BUILDING, ANNEX 2

WASHINGTON, D.C. 20515

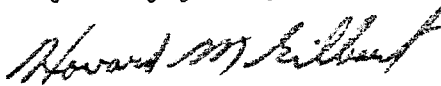
(202) 225-4624

May 26, 1977

Dear Mr. Tanenbaum,

This will formalize my previous communications to you regarding the submission of my resignation effective the close of business on the eighth day of June, 1977.

Very truly yours,



Howard M. Gilbert
Staff Counsel

LOUIS STOKES, OHIO, CHAIRMAN

RICHARDSON PREYER, N.C.
WALTER E. FAUNTROY, D.C.
YVONNE BRATHWAITE BURKE, CALIF.
CHRISTOPHER J. DODD, CONN.
HAROLD E. FORD, TENN.
FLOYD J. FITHIAN, IND.
ROBERT W. EDGAR, PA.

SAMUEL L. DEVINE, OHIO
JOHN B. ANDERSON, ILL.
STEWART B. MCKINNEY, CONN.
CHARLES THONE, NEBR.

Select Committee on Assassinations

U.S. House of Representatives

3342 HOUSE OFFICE BUILDING, ANNEX 2

WASHINGTON, D.C. 20515

(202) 225-4624

May 26, 1977

Dear Mr. Tanenbaum,

This will formalize my previous communications to you regarding the submission of my resignation effective the close of business on the eighth day of June, 1977.

Very truly yours,



Howard M. Gilbert
Staff Counsel

PAYROLL AUTHORIZATION FORM(Please Use Typewriter
or Ballpoint Pen)**U.S. HOUSE OF REPRESENTATIVES**
Washington, D.C. 20515(Any erasures, corrections, or changes
on this form must be initiated by the
authorizing official.)**To the Clerk of the House of Representatives:**

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Howard M. Gilbert	6/8/77
Employee Social Security Number	Type of Action
549 48 4370	<input type="checkbox"/> Appointment
Employing Office or Committee	<input type="checkbox"/> Salary Adjustment
Assassinations	<input checked="" type="checkbox"/> Termination (At close of business on effective date)

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number _____ If applicable, Level _____ Step _____

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date June 8, 19 77

(Signature of Authorizing Official)

Louis Stokes

(Type or print name of Authorizing Official)

Chairman

(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: _____

Chairman, Committee on House Administration

Office of Finance use only:

Office Code _____

Monthly Annuity \$ _____ .00

FO 6/15

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM(Please Use Typewriter
or Ballpoint Pen)**U.S. HOUSE OF REPRESENTATIVES**
Washington, D.C. 20515(Any erasures, corrections, or changes
on this form must be initialed by the
authorizing official.)**To the Clerk of the House of Representatives:**

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Howard M. Gilbert	5/29/77
Employee Social Security Number	Type of Action
549 48 4370	<input type="checkbox"/> Appointment
Employing Office or Committee	<input checked="" type="checkbox"/> Salary Adjustment
Assassinations	<input type="checkbox"/> Termination (At close of business on effective date)

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
	\$30,000

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number _____ If applicable, Level _____ Step _____

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date May 10, 1977

(Signature of Authorizing Official)

Louis Stokes

(Type or print name of Authorizing Official)

Chairman

(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: _____
Chairman, Committee on House Administration

Office of Finance use only:
Office Code _____
Monthly Annuity \$ _____ .00

FD 5/11

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM(Please Use Typewriter
or Ballpoint Pen)**U.S. HOUSE OF REPRESENTATIVES**
Washington, D.C. 20515(Any erasures, corrections, or changes
on this form must be initialed by the
authorizing official.)**To the Clerk of the House of Representatives:**

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Howard M. Gilbert	4/1/77
Employee Social Security Number	Type of Action
549 48 4370	<input type="checkbox"/> Appointment
Employing Office or Committee	<input checked="" type="checkbox"/> Salary Adjustment
Assassinations	<input type="checkbox"/> Termination (At close of business on effective date)

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
	\$47,500

(If Committee Employee, complete appropriate item below.)

- ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
- ☒ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
- ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number _____ If applicable, Level _____ Step _____

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date April 29, 19 77

(Signature of Authorizing Official)

Louis Stokes

(Type or print name of Authorizing Official)

Chairman

(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: _____
Chairman, Committee on House Administration

Office of Finance use only:

Office Code _____

Monthly Annuity \$ _____ .00

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM(Please Use Typewriter
or Ballpoint Pen)**U.S. HOUSE OF REPRESENTATIVES**
Washington, D.C. 20515(Any erasures, corrections, or changes
on this form must be initialed by the
authorizing official.)**To the Clerk of the House of Representatives:**

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Howard M. Gilbert	2-1-77
Employee Social Security Number	Type of Action
549-48-4370	<input type="checkbox"/> Appointment
Employing Office or Committee	<input checked="" type="checkbox"/> Salary Adjustment
Select Committee on Assassinations	<input type="checkbox"/> Termination (At close of business on effective date)

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
	\$18,450.

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special or Select Committee: Authority—H. Res. 11 of 95 Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number _____ If applicable, Level _____ Step _____

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date 2-28-77, 19____

(Signature of Authorizing Official)

Henry B. Gonzalez

(Type or print name of Authorizing Official)

Chairman

(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: _____
Chairman, Committee on House Administration

Office of Finance use only:

Office Code _____

Monthly Annuity \$ _____ .00

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM(Please Use Typewriter
or Ballpoint Pen)**U.S. HOUSE OF REPRESENTATIVES**
Washington, D.C. 20515(Any erasures, corrections, or changes
on this form must be initialed by the
authorizing official.)**To the Clerk of the House of Representatives:**

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Howard M. Gilbert	1/3/77
Employee Social Security Number	Type of Action
549 48 4370	<input type="checkbox"/> Appointment
Employing Office or Committee	<input checked="" type="checkbox"/> Salary Adjustment
Select Committee on Assassinations	<input type="checkbox"/> Termination (At close of business on effective date)

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
	\$19,500.

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.2. ☐ Special or Select Committee: Authority—H. Res. 11 of 95th Congress.3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number _____ If applicable, Level _____ Step _____

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date _____, 1977

(Signature of Authorizing Official)

Henry B. Gonzalez

(Type or print name of Authorizing Official)

Chairman

(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: _____
Chairman, Committee on House Administration

Office of Finance use only:

Office Code _____

Monthly Annuity \$ _____ .00

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM(Please Use Typewriter
or Ballpoint Pen)**U.S. HOUSE OF REPRESENTATIVES**
Washington, D.C. 20515(Any erasures, corrections, or changes
on this form must be initialed by the
authorizing official.)**To the Clerk of the House of Representatives:**

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Howard M. Gilbert	1/1/77
Employee Social Security Number	Type of Action
549 48 4370	<input type="checkbox"/> Appointment
Employing Office or Committee	<input type="checkbox"/> Salary Adjustment
Select Committee on Assassinations	<input type="checkbox"/> Termination (At close of business on effective date)

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
Staff Counsel	\$30,000

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☐ Special or Select Committee: Authority—H. Res. 1540 of 94th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number_____ If applicable, Level_____ Step_____

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date December 30, 1976

(Signature of Authorizing Official)

Thomas H. Downing, Chairman

(Type or print name of Authorizing Official)

Select Committee on Assassinations

(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: _____
Chairman, Committee on House Administration

Office of Finance use only:

Office Code _____

Monthly Annuity \$ _____ .00

Copy for Initiating Office or Committee

M E M O R A N D U M

TO: All Staff Employees
FROM: Budget Officer
DATE: January 3, 1977
RE: Payroll Certification

Starting with the January, 1977 payroll, the certification to the House Finance Office requires, among other things, the relationship, if any, of each staff employee to any current Member of Congress (those taking office January 3, 1977).

The following are the relationships to be included in the certification:

father	nephew	brother-in-law
mother	niece	sister-in-law
son	husband	stepfather
daughter	wife	stepmother
brother	father-in-law	stepbrother
sister	mother-in-law	stepsister
uncle	son-in-law	half-brother
aunt	daughter-in-law	half-sister
first cousin		

All staff employees are requested to complete this form and return it to the Budget officer.

Approved
Richard A. Sprague

I am not related X

I am related by the following relationship _____

Howard M. Gilbert
Signature of Employee

1/10/77
Date

RESUME

PERSONAL STATUS

Howard M. Gilbert
730 North Warren
Helena, Montana 59601
(406) 443-6061

Age - 38; Date of birth - November 19, 1938

FAMILY

Spouse - Jerilyn Gilbert
Children -
 Reed (15)
 Lane (13)

EDUCATIONAL BACKGROUND

Bachelor of Science - 1961
Business Administration - Top twenty per cent of class
University of California at Berkeley

Bachelor of Laws - 1964
Boalt School of Law
University of California at Berkeley
Class standing - 21st in a graduating class of 217

PROFESSIONAL RECOGNITION

Order of the Coif

California State Bar Certified Criminal Law Specialist

PROFESSIONAL EXPERIENCE

1964 - 1967 - General civil practice with corporate law firm situated in Honolulu, Hawaii. Practice involved wills, trusts, real property transfers, tax and general corporate law. "Smith, Wild, Beebe and Cades."

1967 - 1973 - Deputy District Attorney with Alameda County, Ca. Responsibility involved misdemeanor and felony jury trials (over 100), misdemeanor court trials (over 500), preliminary examinations (over 500), 1538.5 hearings, 995 motions, writs, appeals and juvenile proceedings.

PROFESSIONAL EXPERIENCE (continued)

Longest California jury trial - seven and one half weeks.

Most noteworthy case - Murder conviction of two Hells Angels: People v. Beyea, 38 Cal.App.3d 176 (1974).

1973 - 1974 - Consumer Fraud Division of Alameda County District Attorney's office. Primary responsibility involved civil litigation. During period from July, 1973 to January, 1975, generated \$67,000.00 in penalties and fines for the county general fund as a result of civil consumer fraud actions filed. In addition to penalties and in excess of \$100,000.00 restitution for the consumers, each civil action sought and obtained permanent injunctive relief.

1975 City of Alameda Municipal Court office. Responsibility involved every aspect of running a branch office.

1975 - 1976 - Special Assistant Attorney General for the State of Montana. Recruited from California to participate in a prosecution and investigation relating to the Montana Workmen's Compensation Division. During the investigation, primary responsibility involved a grand jury presentation which resulted in several indictments against various attorneys dealing with the division. In addition, prosecuted an attorney in an eight-week jury trial resulting in convictions on 18 felony counts.

RELATED PROSECUTORIAL INVOLVEMENT

Lectured on Search and Seizure for Oakland Police Academy during 1971 - 1972

Guest lecturer at Hastings Law School on Trial Tactics for Criminal Justice Clinic - 1973

Lecturer on "Consent Search, Search of the Person, and Stop and Frisk" at LEAA financed seminar in Ohio in 1972

Participant in National College of District Attorneys seminars:

Trial Tactics Seminar - San Francisco - 1973

Consumer Protection Seminar - New Orleans - 1974



ROBERT L. WOODAHL
ATTORNEY GENERAL

State of Montana
Office of The Attorney General
STATE CAPITOL
HELENA, MONTANA 59601

December 8, 1976

TO WHOM IT MAY CONCERN:

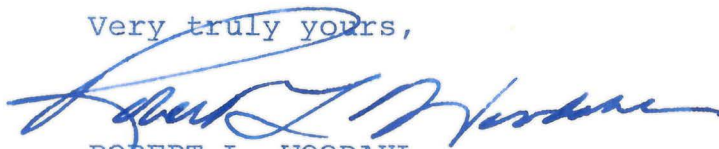
Howard M. Gilbert has been in my employ since August 18, 1975. He was specifically hired to participate in an investigation and prosecution relating to fraud and theft in the operation of the State's Workmen's Compensation Division. The subjects of the investigation included administrators and employees within the division, private attorneys representing claimants with alleged industrial injuries, and doctors providing questionable medical reports in support of claims against the division.

Mr. Gilbert spearheaded a Grand Jury investigation into these matters which resulted in the return of several indictments against private attorneys and the administrator of the division. Mr. Gilbert has just completed the prosecution of former attorney L. R. Bretz in what is reported to be the longest jury trial in the history of Montana, spanning a period of nearly eight weeks. Bretz was convicted of 18 felony counts involving thefts from clients and the Workmen's Compensation Division.

During the period of his employment I observed Mr. Gilbert to be one of the hardest working attorneys I have ever encountered. He was uniformly the first attorney in the office in the morning and worked nights and weekends whenever necessary. I found his briefs and memoranda to be well written and supported by sound legal research and logic.

I am most pleased to unreservedly recommend Mr. Gilbert as an outstanding trial attorney and one whose loyalty was unswerving in the face of continuous political attacks on the investigation. I feel he would be an excellent addition to any legal staff, and he will always have my warmest appreciation and personal respect both as a lawyer and as a gentleman.

Very truly yours,


ROBERT L. WOODAHL
Attorney General

RLW:cnl