

NR_key_name: 8EC1AF8EA2D89A9285256298007674E5
SendTo: ALL
CopyTo:
DisplayBlindCopyTo:
BlindCopyTo: CN=R ecord/O=ARRB
From: CN=Tracy Shycoff/O=ARRB
DisplayFromDomain:
DisplayDate: 12/20/1995
DisplayDate_Time: 4:36:53 PM
ComposedDate: 12/20/1995
ComposedDate_Time: 4:33:52 PM
Subject: voice mail

Anyone who will be gone for a significant amount of time over the holiday should change their voice mail to let the caller know what date they will return. The caller should also be instructed to dial "0" during business hours to speak with someone else. You do not need to change your primary greeting to do this. You should record an alternate greeting and then select the alternate greeting from the menu. This will keep you from having to re-record your primary greeting when you return. If you need help doing this, please see me. Thanks. P.S.--you should also forward your phone to voice mail to eliminate the four rings before it answers.

Body: This is done by pressing feature 4, forward to extension 500. Again, if you need help, let me know.
recstat: Record
DeliveryPriority: N
DeliveryReport: B
ReturnReceipt:
Categories: