NR_key_name: SendTo: CopyTo:	9EF09B8453A547B4852565B60078246D ALL
DisplayBlindCopyTo:	
BlindCopyTo:	CN=R ecord/O=ARRB
From:	CN=Jeremy Gunn/O=ARRB
DisplayFromDomain:	
DisplayDate:	02/25/1998
DisplayDate_Time:	4:53:16 PM
ComposedDate:	02/25/1998
ComposedDate_Time:	4:52:16 PM
Subject:	Fromatting documents
Body: recstat: DeliveryPriority: DeliveryReport: ReturnReceipt: Categories:	When you prepare headers for documents, ALWAYS put the header at the top of the first page. When headers are inserted in the body of the text, they are difficult to find and can disrupt the remainder of the text.Thanks. Record N B