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**SendTo:** CN=David Marwell/O=ARRB @ ARRB;CN=Chet Rhodes/O=ARRB @ ARRB  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Sheryl Walter/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 05/02/1995  
**DisplayDate\_Time:** 12:11:35 PM  
**ComposedDate:** 05/02/1995  
**ComposedDate\_Time:** 12:02:58 PM  
**Subject:** NARA question re our electronic recordkeeping  
I spoke today with Miriam Nisbet at NARA re the draft records guidance I sent her for review. She raised a question that I understand the database manager at the Radiation Victims Task Force called us about recently. According to Miriam, NARA may not be able to accept the Lotus databases for record keeping purposes because they aren't in a format that NARA is equipped to set up for so as to allow for search or retrieval of the records in a manner that reflects how we use them. She agrees that this seems bizarre but says it's a result of the technological gap agencies are finding themselves in. She suggests that as a backup for now we instruct staff to print out all substantive messages (which I guess would include all databases, not just the email) and file them in relevant hard copy files. How do we answer this, on a technical basis? It seems to me that to print everything out defeats the purpose of the databases. And, we'll have to revise the email and electronic records guidance now if it turns out we can't, for whatever reasons, turn the databases over to NARA. Any thoughts?  
**Body:**  
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**Categories:**