

**NR\_key\_name:** 267E243B6324805E852561E0006D4DEC  
**SendTo:** CN=Chet Rhodes/O=ARRB @ ARRB

**CopyTo:** CN=David Marwell/O=ARRB @ ARRB;CN=Jerrie Olson/O=ARRB @ ARRB;CN=Eileen Sullivan/O=ARRB @ ARRB  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Anne Buttimer/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 06/19/1995  
**DisplayDate\_Time:** 3:53:50 PM  
**ComposedDate:** 06/19/1995  
**ComposedDate\_Time:** 3:48:53 PM  
**Subject:** Tickler system for outgoing investigative correspondence  
As we talked about today Chet I would appreciate it if you could create a "tickler field" for me to use in outgoing correspondence so I can better monitor the responses I get to requests for information and records. You mentioned you could write a macro with a default field for 10 or 20 days that would send me an email at the end of that time period after the correspondence was mailed. (Please add a field for 30 days as well if possible.) I would like to apply to any correspondence I send with my name as well as with correspondence I draft for David's signature that is investigations oriented.Thanks very much!!

**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**