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**SendTo:** CN=Jeremy Gunn/O=ARRB @ ARRB  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Joseph Freeman/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 06/30/1995  
**DisplayDate\_Time:** 2:45:12 PM  
**ComposedDate:** 06/30/1995  
**ComposedDate\_Time:** 2:17:56 PM  
**Subject:** Minor suggestions on letter to Chairman Thomas

1) In the address, "U.S. House of Representatives" is standard usage for the line on which you have put "United States Congress". If you wish, you can do away with this line altogether but, if you're going to put something there, it should be the former, not the latter.2) The Committee address is 1309 Longworth, not 1307 (sorry if I gave you that bad information to start with). Also, it should read 1309 Longworth House Office Building or, alternatively, just "1309 LHOB, but not "Longworth Office Building".3) Minor point. On page 3, line 3 under "HSCA Materials", you use the phrase "would be stored separately pending possible future release to the public". Although below you clarify that the HSCA records will always be kept separate from the rest of the collection, the earlier line could perhaps be re-crafted so as to exclude the possibility of misinterpretation.4) Minor point. This has no doubt been caught already, but in the third-to-last line on page three, you write "NARA two" instead of NARA II.5) It strikes me that your parenthetical comment "(put in place by a cost-conscious Congress)" in the conclusion section of the letter could be read (mistakenly!) as a little bit on the in-your-face/snide side. I would suggest you make the same point with one of the two following alternative constructions: "Because of the automatic sunset provisions of our enabling statute, we need to..." or "Because of our time and resource constraints -- as well as the automatic sunset provisions of our enabling statute -- we need to..."6) Minor point. Near the bottom of page 3, you use the acronym SCIF. Will Thomas know what this is? Also, do we want to mention that we all have Top Secret clearances, as well?

**Body:**  
**recstat:** Record  
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**ReturnReceipt:**  
**Categories:**