NR\_key\_name: 812827D44EB0422E852562680053C95C SendTo: CN=Dave Montague/O=ARRB @ ARRB

CopyTo:

DisplayBlindCopyTo:

BlindCopyTo: CN=R ecord/O=ARRB

From: CN=Anne Buttimer/O=ARRB

DisplayFromDomain:

DisplayDate:11/02/1995DisplayDate\_Time:10:20:12 AMComposedDate:11/02/1995ComposedDate\_Time:10:15:10 AM

**Subject:** accounting for time

Based on Tracy's email and the "word on the street" please be very careful to enter yourself in Where in the World every time you go to lunch, to a meeting, to Archives II, leave early or expect to be in late. I'd already sent David and Jerrie an email on Monday about our going to Archives II yesterday but apparently it was overlooked. I'm going to put myself on a regular work hours schedule from now on in the interest of the consistency that I sense is now expected of all of us. You may find it helpful to do the same, but I leave that

decision totally up to you. Please feel free to discuss this with me.

recstat: Record
DeliveryPriority: N
DeliveryReport: B

ReturnReceipt: Categories:

Body: