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**From:** CN=Valerie Trzaska-Sails/O=ARRB  
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**DisplayDate\_Time:** 3:57:33 PM  
**ComposedDate:** 11/16/1995  
**ComposedDate\_Time:** 3:06:17 PM  
**Subject:** Review Track and Tickle Database Training  
Review Track Database Training will be on Monday 20th from 12:00-2:00 in the conference room.From 12:00-1:00 training will be for the team leaders and tech reps (Bob, Kevin, Christopher and Joe). We will cover the following:1. Printing Request for Evidence Forms2. Assigning documents to a meeting3. Printing various formsFrom 1:00-1:45 training will be for all of R&A. We will cover how to review a document in the Review Track Database.From 1:45-2:00 training will be for the team leaders, tech reps and Admin staff. We will introduce the new Tickle Database.  
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