

NR_key_name: 18007652A9A610E3852562EE005FAE55

SendTo: CN=Chet Rhodes/O=ARRB @ ARRB

CopyTo: CN=David Marwell/O=ARRB @ ARRB

DisplayBlindCopyTo:

BlindCopyTo: CN=R ecord/O=ARRB

From: CN=Tracy Shycoff/O=ARRB

DisplayFromDomain:

DisplayDate: 03/15/1996

DisplayDate_Time: 12:31:27 PM

ComposedDate: 03/15/1996

ComposedDate_Time: 12:25:05 PM

Subject: our discussion

Here is a list of what we discussed and decided earlier today:1. We will eventually replace Christina's computer with a different model (through trickle down) as we replace existing models with Pentiums. In the meantime, on Monday night you will wipe out Christina's computer and reset it. I will give Christina strict instructions that she may not change any settings once this is done. Hopefully, this will take care of the problems that we've been having out there.2. I will draft a memo for David to send to the staff advising them that in the next two weeks we will be assigning printers for different print functions. I'll let them know which printers will do what and that you and Val will be coming around making the necessary changes on their machines and letting them know what they need to do for their print jobs.3. I'll keep you posted about Val's replacement. I will let interviewees know that they will probably have a 9-5:30 work schedule, will occasionally need to stay late to work on things, and ask them about the possibility of perhaps one day a week having a later work shedule so that you guys could work on things while noone's using the system.I think that's it.

Body: Thanks for your cooperation (as usual)!

recstat: Record

DeliveryPriority: N

DeliveryReport: B

ReturnReceipt:

Categories: