

**NR\_key\_name:** CD2C3FB7EA32E54485256357004D3882  
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**SendTo:** ARRB;CN=Phil Golrick/O=ARRB @ ARRB  
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**From:** CN=Tracy Shycoff/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 06/28/1996  
**DisplayDate\_Time:** 10:07:40 AM  
**ComposedDate:** 06/28/1996  
**ComposedDate\_Time:** 10:03:27 AM  
**Subject:** your trip on Monday  
A few things:1. The name of the hotel is the Wilmington Hilton. Phone number 302-792-2700. It is located at 630 Naaman's Road.2. Directions: take 95 N and go through Wilmington. About 7 or 8 miles past Wilmington take exit 11 (Naaman's Road). Turn left off exit and go across bridge to hotel. (The clerk said you'll see the hotel and don't really need directions!)3. Please keep your travel authorizations with you at all times.4. Jeremy has the purchase orders and specific info on your logistics at the hotel.5. PLEASE MAKE SURE TO CANCEL ALL HOTEL ROOMS PRIOR TO 4 PM OR WE WILL BE CHARGED. (SOMEONE PLEASE BE SURE TO CANCEL ROBERT HAINES ROOM ALSO).6. Good luck and have a safe trip!  
**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**