

NR_key_name: 8A5D3103AF8E76958525639A005AA53C
SendTo: CN=Jeremy Gunn/O=ARRB @ ARRB
CopyTo:
DisplayBlindCopyTo:
BlindCopyTo: CN=R ecord/O=ARRB
From: CN=Laura Denk/O=ARRB
DisplayFromDomain:
DisplayDate: 09/03/1996
DisplayDate_Time: 1:03:32 PM
ComposedDate: 09/03/1996
ComposedDate_Time: 12:30:05 PM
Subject: Annual Reports

Privacy Act: OMB Guidance to Federal Agencies requires agencies to submit an annual report to OMB and to both houses of Congress reporting on activities for the calendar year. We submitted our full annual report to OMB in early December, 1995, along with our new systems of records descriptions, etc. . . . At that time, Maya told me that we would not need to submit anything else for calendar year 1995. FOIA: We are overdue. On or before March 1 of each calendar year, each agency shall submit a report covering the preceding calendar year. I have two draft letters from October, 1995, that we were going to send on our 1994 activiites, but I believe that you ultimately decided that we shouldn't send one since we had no FOIA activities in 1994. The report is a one page letter to the Speaker of the House and the President of the Senate that includes a paragraph on each of the following topics:--information about FOIA denials including number of FOIA denials and reasons for each denial number of administrative appeals, the actions on appeal and reasons for each action ames and titles of people responsible for denial of records--copy of rules made by our agency during the year, including fee schedule (final rules issued 8/31/95)--written total amount of fees we collected for making records availableI can prepare a draft letter quickly and have it to you today, but I will need to confirm with Tom the number of denials that I list, because I think he may have sent some responses that did not go through me.

Body:
recstat: Record
DeliveryPriority: N
DeliveryReport: B
ReturnReceipt:
Categories: