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**SendTo:** CN=Phil Golrick/O=ARRB @ ARRB  
**CopyTo:** CN=David Marwell/O=ARRB @ ARRB  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Joseph Masih/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 12/04/1996  
**DisplayDate\_Time:** 8:56:34 AM  
**ComposedDate:** 12/04/1996  
**ComposedDate\_Time:** 8:54:14 AM  
**Subject:** Trip to Suitland

**Body:** CALL REPORTDocument's Author: Joseph Masih/ARRB Date Created: 12/04/96 The Players Who initiated the call? Review Board's representative in the call: Joseph MasihPostal Service's representative in the call: Sheila AllenDescription of the Call Date: 12/04/96 (8:35 am)Subject: Trip to SuitlandSummary of the Call:I spoke with Sheila Allen of Records management at USPS regarding the following issues:1) Why the meeting at Suitland was canceled even though they have one week lead time on the clearances.2) When can we reschedule.3) Clarifying that documents at USPS are ready for NARA.4) May we review documents which are ready for NARA.Sheila made it very clear that she is the only person working on this subject and that she is stretched thin. She said that the meeting had to be canceled because they expected the clearances on the Tuesday or Wednesday before Thanksgiving in order to process paperwork with Hank Baumann of Postal Inspector Service and Suitland. She stated that they have processed paperwork for documents ready for NARA and that NARA told them that they would pick them up. She was clearly agitated because she feels that they are now going through this process a second time and then they were hit with the compliance letter delivered by courier. I told her that the compliance letter is standard operating procedure and that every government agency received a letter. She said it could not have come at a worse time because there is a reorganization process underway. With regards to viewing the material ready for NARA, which is at L'Enfant Plaza, she said that it needs to be cleared with Hank Baumann and Betty Ball at the Inspector Service. She is awaiting response from Hank on rescheduling the Suitland meeting and will ask about viewing the documents for NARA. I suggested that I might go to L'Enfant Plaza this Friday if it is possible to view the NARA documents. She said that she will call back today.Don't forget to compose individual Action Item documents for any action items that resulted from the call!

**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**