

**NR\_key\_name:** 31B3E43183EC7D388525642900579F34  
**SendTo:** All  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Cathy Rodriguez/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 01/24/1997  
**DisplayDate\_Time:** 10:57:55 AM  
**ComposedDate:** 01/24/1997  
**ComposedDate\_Time:** 10:57:04 AM  
**Subject:** "New Files"

**Body:** Again, there are several new staff members and I want to remind you of this in case the issue comes up while I am out next week.  
**recstat:** To: R&Acc: Eileen Sullivan/ARRB From: Cathy Rodriguez/ARRB Date: 11/06/96 10:12:59 AM  
**DeliveryPriority:** Subject: "New Files" Several of you have been asking me where a certain batch of files are that contain correspondence which our agency has received from private citizens, to include book authors, etc. Normally this is Eileen's filing area, being Public Affairs, however, a certain portion are also contained in my 4.0.6 files. I have heard these files referred to as "Joe's box" or "the box that was in Jeremy's office." Officially they are 4.0.6 R&A Follow up files, and they are located in the fourth drawer of the left filing cabinet. If you take one, please use an "OUT Card" located at the very top of the filing cabinet. Thanks, Cathy  
**DeliveryReport:** Record  
**ReturnReceipt:** N  
**Categories:** B