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**SendTo:** CN=Douglas Horne/O=ARRB @ ARRB  
**CopyTo:** CN=David Marwell/O=ARRB @ ARRB  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Christopher Barger/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 06/23/1997  
**DisplayDate\_Time:** 2:36:40 PM  
**ComposedDate:** 06/23/1997  
**ComposedDate\_Time:** 2:36:30 PM  
**Subject:** Turnover meeting

CALL REPORTDocument's Author: Christopher Barger/ARRB Date Created: 06/23/97 The Players Who initiated the call? Review Board's representative in the call: Christopher BargerNational Security Agency (NSA)'s representative in the call: [Screened by: NARA RD-F on October 12, 2016 according to the John F. Kennedy Records Collection Act of 1992, 44 U.S.C. 2107, Section 6(1)A] Description of the Call Date: 06/23/97Subject: Turnover meetingSummary of the Call:On June 23, 1997, I called our NSA contact to set up a meeting for Wednesday morning, July 16, at 10:30 a.m. The reason this meeting is needed is because both the ARRB's NSA person (myself) and the NSA's liaison with ARRB (our contact) are leaving by the beginning of August-- I for school and he is retiring. Both he and I thought it would be a good idea to hold a meeting between himself, myself, and the two people assigned to be our "replacements", in order to effect a face-to-face transition and to try to be sure that both the NSA person and ARRB person know exactly what has been done and what still needs to be done, and the status of all NSA documents and projects. We have settled on a date three weeks in the future in order to allow both agencies an opportunity to designate replacements and to give those people a chance to catch up and get some background. The place of this meeting is yet to be determined; our contact thought it might be nice of them to invite us up there and show us around; I told him that we would have to get back to him because I didn't know yet who our person would be and whether we would be able to travel that day. So, the location of the meeting has yet to be settled, but it is definitely Wed. July 16 at 10:30.END Don't forget to compose individual Action Item documents for any action items that resulted from the call!

**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**