

**NR\_key\_name:** E3E24BE0AD8A87AD852564F80046823D  
**SendTo:** fdc @ erols.com @ internet @ interliant  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Laura Denk/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 08/19/1997  
**DisplayDate\_Time:** 8:51:42 AM  
**ComposedDate:** 08/19/1997  
**ComposedDate\_Time:** 8:50:09 AM  
**Subject:** Your July 31, 1997, Freedom of Information Act Requests

Dear Mr. Scott: This responds to your Freedom of Information Act requests dated July 31, 1997, for an electronic copy of the phone book for our department and for an electronic list of all credit card holders in our agency. Although we do not have an office phone book, I am attaching to this e-mail our office phone list in a WordPerfect for Windows document. Because our list is only one page long, I have copied the text of the document at the end of this e-mail message. As we explained in our response to your July 24, 1997, Freedom of Information Act request, this one page document lists the telephone extensions for the staff members of the Assassination Records Review Board. The Assassination Records Review Board maintains one very small office with 23 full-time employees and one part-time employee. The office has one telephone number, which is (202) 724-0088. The only government-issued credit cards that the Assassination Records Review Board has are American Express cards that the Review Board and its Executive Director use for official travel only. This morning, I called your office and spoke to Bill. I asked him whether your request would encompass a list of the holders of these American Express cards and he said that you are not interested in receiving such a list. If you are dissatisfied with my action on this request, you may appeal by writing to David G. Marwell, Executive Director, Assassination Records Review Board, 600 E Street, N.W., 2nd Floor, Washington, D.C. 20530, within 30 days of your receipt of this letter. Both the letter and the envelope should be clearly marked Freedom of Information Act Appeal. Sincerely, Laura Denk

Freedom of Information Act  
Officer Enclosure \*\*\*\*\* OFFICE PHONE LIST  
Combs, Michelle 262  
Denk, Laura 265  
Fagnant, Marie 230  
Goslee, Jim 259  
Gunn, Jeremy 226  
Haron, Ron 239  
Horne, Doug 245  
Legaspi, Manuel 261  
Marr, Irene 243  
Marwell, David 232/267  
Mays, Christina 255  
Montague, Dave 258  
Olson, Jerrie 254  
Reddy, Sydney 246  
Rhodes, Chet 240  
Rodriguez, Cathy 238  
Samoluk, Tom 227  
V-mail Scheinkopf, Eric 260  
Shycoff, Tracy 233  
Skwirot, Robert 268  
Spells, Janice 221  
Sullivan, Eileen 253  
Tiernan, Kevin 264  
Zimmerman, Joan 263  
Kitchen 223  
Board Room 236  
SCIF 241  
Guest Phone 225

**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**