

**NR\_key\_name:** FA4CEFD2C38D2C1485256513006ADFD2  
**SendTo:** All  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Cathy Rodriguez/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 09/15/1997  
**DisplayDate\_Time:** 3:32:21 PM  
**ComposedDate:** 09/15/1997  
**ComposedDate\_Time:** 3:27:21 PM  
**Subject:** signing out files in 4 series  
Please remember to sign out any files you take from the 4 series. PLEASE DO NOT Just put an OUT CARD in the cabinet without signing which file you took and your name and date. I have 3 out cards in the cabinet right now, without anyone's signature on them. Please check your files to see if you have any from the 4 series. If so, please return them. Also, please scratch your name off of the card when you return the file. Thank you very much. If you have any questions, please ask!  
**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**