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BlindCopyTo: CN=R ecord/O=ARRB
From: CN=Cathy Rodriguez/O=ARRB
DisplayFromDomain:
DisplayDate: 05/13/1998
DisplayDate_Time: 4:53:42 PM
ComposedDate: 05/13/1998
ComposedDate_Time: 3:25:49 PM
Subject: final report question

I was looking at the Timetable for Completion of the Final Report which you had me hand out today, I have several questions from page two of the timetable handout Under Appendices:A. Names of all staff members - you also asked under chapter 3 in page 1, section b (Eileen's section) for Staff, so is this a duplication or not?B. Statistical summary of records ?????????? Please be more specific on what you want here, unless you have already explained this to Michelle, I have no specific idea what you want on this one.C. List of Depositions / interviews I am working on this, and will have it completed or very near complete on Friday at 1000 for the meeting.D. List of Donations to the JFK Collection - Unless you tell me otherwise, I plan to create a list of people and the dates they donated items from the Deed of Gift Files in the 3 series. Let me know if there is also somewhere else I need to look. E. list of principal staff memos:Question 1:each staff memo is filed under the subject to which it pertains, such as if it is a memo to the NSA file it would be filed under 4.14.3 or a memo regarding the JFK autopsy would be under 4.0.2 JFK medical. My point is, there is no single file specifically devoted to only staff memos. Additionally, I do not recall all staff memos that were written. I propose that I send out an email to ALL asking each person to recall, or even provide me with, copies of "principal" memos they have written. Then I could put this into a list format for you. Please let me know if u think this proposal will work to provide us with what you want.Regarding F. - Outline of Board's filing systemQuestion 2:Could u please be more specific? Do you mean the papers Jerrie maintains for the Board in the 2 series, or do you mean the files we have here in general, completely, such as 1 - 10 series? In either case, would a printout of the files plan be what you want?Regarding G. - Requests for Additional Information and Records from AgenciesDo you want this in a list format?such as the following:CIA -1 Request for Information on John DoeCIA - 2 Request for Information on Susie SmithAlso - please be aware that every agency in the four series does not have additional information requests, so i will only include those that do in the list. Finally, I will continue to work principally on the depositions list until I receive further guidance from you on the above. Thanks, Cathy

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ReturnReceipt:
Categories: