

NR_key_name: C3ADC72CD9E954E6852561E3004295DD
SendTo: CN=Phil Golrick/O=ARRB @ ARRB
CopyTo: CN=David Marwell/O=ARRB @ ARRB
DisplayBlindCopyTo:
BlindCopyTo: CN=R ecord/O=ARRB
From: CN=Tracy Shycoff/O=ARRB
DisplayFromDomain:
DisplayDate: 06/22/1995
DisplayDate_Time: 8:13:10 AM
ComposedDate: 06/22/1995
ComposedDate_Time: 8:07:17 AM
Subject: Re: letterhead

Phil, we all share your frustration with the letterhead template on the computer. I am assuming by your note that you are not aware of the fact that we have been trying to design/order letterhead for some time now. However, to get a design that we all can agree on is difficult (to put it mildly). Be assured, we are indeed working on it and hope to have it resolved any day. In the meantime, I urge you and your fellow R&Aers to take advantage of Noelle and her talents so as to allow you to have the time you need to do the rest of your jobs. I would recommend doing your letters on no letterhead and having Noelle put them onto letterhead. This should help with your time and frustration until letterhead arrives. I have let Noelle know that I am making this suggestion. You may share this note with the other that you copied on your note. To: David Marwell/ARRB, Tracy Shycoff/ARRBcc: Laura Denk/ARRB, Joan Zimmerman/ARRB, Noelle Gray/ARRB, Jeremy Gunn/ARRB From: Phil Golrick/ARRB Date: 06/20/95 01:36:59 PM Subject: Letterhead In the last couple of months, scores of work-hours have been wasted messing around with the letterhead (top and bottom (letterfoot?)) in wordperfect. It is a huge pain. It is fundamentally unworkable. Please, please, please consider acquiring, on an expedited basis, pre-printed letterhead.

Body:
recstat: Record
DeliveryPriority: N
DeliveryReport: B
ReturnReceipt:
Categories: