

**NR\_key\_name:** 1A15C54C8A7F0FF985256297003FE35D  
**SendTo:** CN=Laura Denk/O=ARRB @ ARRB  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Jeremy Gunn/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 12/19/1995  
**DisplayDate\_Time:** 6:41:23 AM  
**ComposedDate:** 12/19/1995  
**ComposedDate\_Time:** 6:37:50 AM  
**Subject:** Re: Deeds of Gift Procedures

**Body:** We do not need an original. The donor and the Archives get the originals. We only need a copy.  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**

From: Laura Denk/ARRB Date: 12/14/95 02:14:41 PM Subject: Deeds of Gift Procedures  
I called Kevin Jessar at the National Archives GCs office yesterday and asked him how to handle the deeds of gift (who gets original, where should we send original for Archivist signature, etc...) He told me he would have to talk to the GC and call me back. He called me back today and said that, if possible, the Archives would like to keep one of the two originals. However, if we want to keep one of the originals, he said that we could certify a copy as an authentic copy of the original and send the Archives the certified copy. (In any case, he recognized that it didn't really matter, as all of our records would be in the Archives by the end of 1997.) To get the Archivist's signature, he said that we should send the originals to Steve Tilley and let Steve pass it on.