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**SendTo:** CN=Tracy Shycoff/O=ARRB @ ARRB  
**CopyTo:** CN=Chet Rhodes/O=ARRB @ ARRB  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=David Marwell/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 07/25/1996  
**DisplayDate\_Time:** 12:08:41 PM  
**ComposedDate:** 07/25/1996  
**ComposedDate\_Time:** 12:03:42 PM  
**Subject:** Re: Army Management Intern

When Tim first raised the possibility of this (no dates were mentioned), I spoke to Chet. The NARA software (a copy of which we do not have) is a stand-alone DOS application (in Clipper), and Chet and I discussed the possibility of using one of the 286 computers. Her work has priority over the High School interns. If there is no room in Rob and Krista's office (the room is empty a good deal of the time, I think) then we should set up a station in the back of the public reading room and let the high school interns adapt.

To: Chet Rhodes/ARRB  
 Cc: David Marwell/ARRB  
 From: Tracy Shycoff/ARRB  
 Date: 07/25/96 11:31:59  
 Subject: Army Management Intern

You probably need to know this. I don't know where she will sit, the intern room is pretty full with Rob and Krista and I assume the 11 students will be using the public room. Sorry there is no notice, but this is the first that I heard of it. I'll check out the intern room and see if there is room to move another desk/table in there and then see if I can locate one! I know tonight is your only time in here until Monday so I hope this can be worked out. Keep me posted by e-mail and let me know what I can do to help. Thanks!

To: Jeremy Gunn/ARRB  
 Cc: David Marwell/ARRB, Tracy Shycoff/ARRB, Christina Mays/ARRB, Christopher Barger/ARRB, Kevin Tiernan/ARRB  
 From: Tim Wray/ARRB  
 Date: 07/25/96 11:12:00  
 Subject: Army Management Intern

I received confirmation today that Laura Bell, an Army management intern, will starting working with us here beginning Monday, July 29, through approximately August 12. Laura has been engaged for the past two weeks preparing Army RIF's on documents and materials related to JFK reinterment. We have agreed to allow Laura use of one of our outer office computers so that she can spend the next couple of weeks preparing RIF's on declassified documents (chiefly photocopies of Pentagon Telecommunications Center microfilm) we have in our possession. Laura is fully trained in NARA RIF software and already has good rapport with Steve Tilley and Martha Murphy. If we can work it out, Chris may put one or more of next week's high school interns to work as a go-fer/assistant to Laura to help her work go faster.

**Body:**  
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**DeliveryPriority:** N  
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**ReturnReceipt:**  
**Categories:**