

**NR\_key\_name:** 2B640E827B54C79C8525640A0019E8F2  
**SendTo:** CN=Jeremy Gunn/O=ARRB  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:**  
**From:** CN=David Marwell/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 12/24/1996  
**DisplayDate\_Time:** 12:01:22 AM  
**ComposedDate:** 12/23/1996  
**ComposedDate\_Time:** 11:43:00 PM  
**Subject:** Re: DRAFT OF LETTER TO HSCA STAFFERS

Jeremy:I have made a few changes in your draft (I would like to take another crack at it tomorrow when I am less tired). I think that the letter can wait until next week when I return. If you think they need to go out sooner, please let me know.Thanks for working on this. To:David Marwell/ARRBcc:From:Jeremy Gunn/ARRB Date:12/23/96 02:57:24 PMSubject:DRAFT OF LETTER TO HSCA STAFFERS  
Tracy told me she has just spoken with you. Please advise as to your preferences for sending this out. Consultants would get a similar letter.  
NameAddress 1Address 2Address 3City, State ZipDear [Name]:As you may be aware, Congress enacted the President John F. Kennedy Assassination Records Collection Act of 1992, 44 U.S.C. § 2107 (Supp. V 1994) (JFK Act), for the purpose of collecting records related to the assassination of President Kennedy. The JFK Act established the Assassination Records Review Board to oversee the process of locating assassination records, declassifying them, and transferring them to the JFK Collection at the National Archives. Much of our work thus far has been devoted to declassifying records from the CIA, FBI, Secret Service, and the House Select Committee on Assassinations (HSCA). The Review Board has taken a vigorous approach to declassifying what formerly were sensitive agency records.I am writing to you because of your work as a staff member of the HSCA. We are appealing to you -- as well as to all of your former colleagues -- to contact us regarding records that you may have preserved from the time of your work with the HSCA. One of your former colleagues, for example, sent to us her copies of records that were no longer available from the relevant agency. These records are now a significant part of the JFK Collection.We understand that some of you may have concerns regarding the propriety of having kept copies of such records. I wish to assure you that we are not inquiring into the circumstances of why such records may have been kept, but in seeing that all relevant records now become fully available to the American public. To the extent that this assurance is insufficient, please call our General Counsel, T. Jeremy Gunn, who would be pleased to discuss the matter with you further.We very much hope that you will get in touch with us.Sincerely,David G. MarwellExecutive Directororg:\cathy\corres\hscaboil.wpd

**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**