

**NR\_key\_name:** DC0CC3A198E6088485256422004B278D  
**SendTo:** CN=Brian Rosen/O=ARRB @ ARRB  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Cathy Rodriguez/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 01/17/1997  
**DisplayDate\_Time:** 8:43:01 AM  
**ComposedDate:** 01/17/1997  
**ComposedDate\_Time:** 8:40:53 AM  
**Subject:** Re: HSCA responses

I want to make sure we are clear on this. When A letter comes in from an HSCA staffer, I will give you an FYI Copy. You will then mark it in the database that 1) we receivrd a response from that person, 2) if applicable, you will make a call report or whatever necessary comments re: conversations with that person. Let me know if this understanding is correct.  
**To:** Cathy Rodriguez/ARRB, Brian Rosen/ARRB  
**Cc:** From: Jeremy Gunn/ARRB  
**Date:** 01/17/97 08:31:58 AM  
**Subject:** HSCA responses  
Please make sure that you two have worked out a procedure for logging-in all of our responses to the letters and telephone calls. I do not need to be routed on the letters or calls unless the individual responds that he or she has documents.

**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**