

**NR\_key\_name:** E060B75F8BBD0DD0852564F10048851B  
**SendTo:** CN=Joan Zimmerman/O=ARRB @ ARRB  
**CopyTo:** CN=David Marwell/O=ARRB @ ARRB;CN=Kevin Tiernan/O=ARRB @ ARRB  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Laura Denk/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 08/12/1997  
**DisplayDate\_Time:** 9:38:37 AM  
**ComposedDate:** 08/12/1997  
**ComposedDate\_Time:** 9:12:07 AM  
**Subject:** Re: August 11 letter to Vezeris

Joan -- thanks for your e-mail. As you know, Debbie at the FBI has been sending referrals to John Machado at the Secret Service for years now. She continues to send referrals to him without any input or involvement by the Review Board staff. In light of our need to get third agencies to speed up their response time in getting their answers back to the Bureau (so that we can do our redlining, negotiation, and voting), we have been working with Carol and Debbie in an effort to standardize a letter that will go to all agencies with Debbie's referral packages. The letters that our office generated yesterday, then, are simply our way of saying to the third agencies "get your referrals back to the FBI or we are going to vote on your documents without your input." Debbie has the letters and I think she intends to deliver them this week to the third agencies along with her referral packages. The letters are standardized and Janice will be generating them every couple of weeks, based on Debbie's requests to us for the letters. We do not intend to go through a draft/re-draft process in this office on these letters. We will continue to distribute FYI copies of the referral letters on the day they are delivered to Debbie. I know that you have been aware of this issue of our difficulty with the outstanding referrals in the FBI documents because you have been in several FBI meetings where we have discussed the issue and you have been involved in the "redlining" process where we have had to skip "referred" information. Because of your longstanding awareness of these issues, and because you received a copy of this letter at least a day or two before John Machado receives the documents, I remain assured that you would be able to speak to John Machado about the issue without difficulty if he raised it with you by telephone. I'm happy to actually talk to you about this if you have additional questions.

Laura Denk/ARRB, Kevin Tiernan/ARRBcc:David Marwell/ARRB From:Joan Zimmerman/ARRB Date:08/12/97 08:15:57 AM Subject:August 11 letter to VezerisI was quite surprised to find this letter on my desk this morning. I had no idea you were preparing such a letter to the Secret Service. In the future, please show me your materials before you communicate directly with Vezeris or Machado. As you know, John often calls me to ask for clarification. If letters or calls go to the Service without my knowledge, I am caught unaware and I, along with the Agency, appear unprofessional.

**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**