

**NR\_key\_name:** 0AD0A593958CAEA585256650004ADB80  
**SendTo:** CN=Cathy Rodriguez/O=ARRB @ ARRB  
**CopyTo:** CN=Tracy Shycoff/O=ARRB @ ARRB  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Jerrie Olson/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 07/29/1998  
**DisplayDate\_Time:** 9:37:36 AM  
**ComposedDate:** 07/29/1998  
**ComposedDate\_Time:** 9:25:47 AM  
**Subject:** Re: Reception Area coverage

**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**

I must spend time in the SCIF preparing the closed meeting minutes in order to walk them around for approval and finalize them before the next board meeting. Also, ongoing work continues. Since Janice will be out all day on Thursday, and I'm the one here in the a.m., I will take 8:30 to 12:45. For today, I will do 11:00 to 2:00. I have asked Tracy if Nabeena could also help out with phones. I always volunteered to cover the bulk of the time before, but Board meetings are so frequent now that duties from one keep lapping over with another.  
**To:** Janice Spells/ARRB  
**Bcc:** Jerrie Olson/ARRB  
**Date:** 07/29/98 09:19:53 AM  
**Subject:** Re: Reception Area coverage  
You said earlier you would be out until 10:00 a.m. on Friday. Is that still in effect or you will be out only until 5:00 p.m. Thursday?  
**To:** Jerrie Olson/ARRB, Cathy Rodriguez/ARRB  
**Bcc:** Tracy Shycoff/ARRB  
**From:** Janice Spells/ARRB  
**Date:** 07/29/98 09:16:33 AM  
**Subject:** Reception Area coverage  
Tracy has asked me to let you know that I will be out of the office beginning 11:00 am. today through 5:00 pm tomorrow. As always, I greatly appreciate your arranging to cover the reception area.