

NR_key_name: 520837D50C7E7E348525666600739220
SendTo: CN=Janice Spells/O=ARRB @ ARRB
CopyTo:
DisplayBlindCopyTo:
BlindCopyTo: CN=R ecord/O=ARRB
From: CN=Tracy Shycoff/O=ARRB
DisplayFromDomain:
DisplayDate: 08/20/1998
DisplayDate_Time: 5:02:28 PM
ComposedDate: 08/20/1998
ComposedDate_Time: 5:02:20 PM
Subject: Re: great bear water

Body: Thanks! To: Tracy Shycoff/ARRBcc: From: Janice Spells/ARRBDate: 08/20/98 03:42:44 PMSubject: Re: great bear waterCancellation of service arranged. Their bills are prepared and mailed on the 26th of the month. To be sure we have a bill prior to the 28th, we should call them the day after pick-up and they will FAX it. For the record, the service rep with whom is spoke is Felicia.
recstat: Record
DeliveryPriority: N
DeliveryReport: B
ReturnReceipt:
Categories:

To: Janice Spells/ARRBcc: From: Tracy Shycoff/ARRB
Date: 08/20/98 08:40:09 AMSubject: great bear waterWould you please call them and tell them that we will be cancelling our service effective 9/18/98. That is the day that we are scheduled for our next delivery so instead of delivering, they should collect all used and unused water bottles and take back the water cooler. Please explain to them that we close September 30 so they'll need to get us the final bill by the 28th at the latest. You may need to speak with our account rep instead of just the delivery people that you usually talk to, but they can tell you who that is now. Let me know what they say. Thanks.