CUSTODY RECLASSIFICATION

1. INTERVIEWER NAME	2. *(X one)* ☐ DETAINED ☐ ADJUDGED

3. IDENTIFICATION

a. PRISONER NAME *(Last, First, Middle)*	b. SSN	c. RELEASE DATE *(YYYYMMDD)*
d. PRESENT CUSTODY	e. HOUSING UNIT	f. REGISTRATION NUMBER

4. ADMINISTRATIVE FACTORS *(X as applicable)*	NO	YES
a. SUICIDE RISK		
b. PHYSICAL HEALTH PROBLEM		
c. MENTAL HEALTH PROBLEM		
d. SPECIAL QUARTERS		
e. VICTIM/WITNESS NOTIFICATION PROGRAM		
f. WAS THERE AN OVERRIDE ON LAST CLASSIFICATION?		

5. CLASSIFICATION CRITERIA *(Enter point values)*	POINTS
a. OFFENSE SEVERITY = 1 - 8	
b. NUMBER OF DISCIPLINARY REPORTS *(Last 90 days)* NONE = 0 ONE = 2 TWO+ = 4	
c. SEVERITY OF DISCIPLINARY REPORTS NONE = 0 LOW MODERATE = 1 MODERATE = 3 HIGH = 5 GREATEST = 7	
d. NUMBER OF NEGATIVE SPOT REPORTS *(Last 90 days)* NONE - THREE = 0 FOUR - SIX = 2 SEVEN - TEN = 4 ELEVEN+ = 6	
e. CURRENT PROGRAMMING PROGRAM AND JOB = MINUS 2 (-2) PROGRAM OR JOB = MINUS 1 (-1) NONE = 0	
f. FALSE DATA ON SCREENING FORM *(Initial Classification only)* NO = 0 YES = 4	
g. RESPONSIBILITY SHOWN GOOD = -2 AVERAGE = 0 POOR = +2	
h. LENGTH OF SENTENCE TIME REMAINING DETAINEE OR 0 - 90 DAYS = 0 91 DAYS - 1 YEAR = 1 1+ TO 3 YEARS = 2 3+ TO 5 YEARS = 3 5 + TO 10 YEARS = 5 10+ YEARS = 7 LIFE/DEATH = 8	
i. PENDING CHARGES/WARRANTS/DETAINERS NO = 0 YES = *(Enter offense severity code)*	
j. TOTAL POINTS	0

6. CLASSIFICATION DECISION

a *(X one)*

☐ REDUCE *(0 - 6 Points)* ☐ SAME *(7-10 Points)* ☐ INCREASE *(11+Points)*

b. RATIONALE

7. OVERRIDE

a. *(X one)*

☐ NO ☐ YES *(Enter code)* ☐ NOT APPLICABLE *(Policy)*

b. RATIONALE

8. RECOMMENDED DECISION

9. FACILITY COMMANDER/DESIGNEE

a. NAME, GRADE, TITLE	b. SIGNATURE	c. DATE *(YYYYMMDD)*

10. FINAL DECISION

DD FORM 2711-1, NOV 1999

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