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U.S. Department of Justice

Federal Bureau of Investigation
~~SECRET/NOFORN~~

Washington, D. C. 20535

BY LIAISON

DATE: May 17, 1993

TO:

(S) [Redacted] (S)

b1
b3

FROM: Mr. Ivian C. Smith
Section Chief
Intelligence Division

SUBJECT:

[Redacted] (S)

b1
b3

This communication is classified ~~SECRET/NOFORN~~ in its entirety.

[Redacted] (S)

b1
b3

2/14/06

62-80750-7926

CLASSIFIED BY: 60322/ANCLP/awh
REASON: 1.4 (C, D)
DECLASSIFY ON: X 2/14/2031

- Dep. Dir. _____
- ADD Adm. _____
- ADD Inv. _____
- Asst. Dir.:
- Adm. Servs. _____
- Crim. Inv. _____
- Ident. _____
- Info. Mgnt. _____
- Insp. _____
- Intell. _____
- Lab. _____
- Legal Coun. _____
- Tech. Servs. _____
- Training _____
- Cong. Affs. Off. _____
- Off. of EEO _____
- Off. Liaison & Int. Affs. _____
- Off. of Public Affs. _____
- Telephone Rm. _____
- Director's Office _____

62-80750

1 - OLIA

1 - [Redacted]

(Attn: [Redacted])

RBD:rbd (12)

1 - Mr. I. C. Smith

1 - [Redacted]

b7C

SEE NOTE ON PAGE SIX

Classified by: 10166

Declassify by: OADR

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4835

MAIL ROOM

DELIVERED BY COURIER
DATE 05/18/93ms

~~SECRET/NOFORN~~

[Redacted]

(S)

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NOTE:

[Redacted]
[Redacted]
[Redacted] Observations and comments were
provided by [Redacted]
[Redacted] and [Redacted]

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b7C

b1

IS/AM

Car

APPROVED:

Director _____	Adm. Servs. _____	Inspection _____	Off. of EEO Affs. _____
Dep. Dir. _____	Crit. Sup. _____	Ident. _____	Off. of Liaison & Int. Affs. _____
ADD-Adm. _____	Ident. _____	Legal Coun. _____	Off. of Public & Cong. Affs. _____
ADD-Inv. _____	Info. Mgmt. _____	Test. Servs. _____	TOM Off. _____
		Training _____	

no

~~SECRET/NOFORN~~

DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
COMMUNICATION MESSAGE FORM

TRANSMIT VIA:

Teletype

DATE: 4/22/93

^PAGE 1 OF 2

PRECEDENCE:

Immediate
 Priority
 Routine

CLASSIFICATION:

TOP SECRET
 SECRET
 CONFIDENTIAL
 UNCLAS E F T O
 UNCLAS

FM DIRECTOR FBI

TO CIA//DDO/EA/CONA///ROUTINE/

BT

~~SECRET~~/NOFORN/NOCONTRACT

CITE: //0521//

PASS: [REDACTED] (S)

b1
b3

[REDACTED]

b1
b3

[REDACTED] (S) DC

THIS ENTIRE COMMUNICATION IS CLASSIFIED

~~"SECRET/NOFORN/NOCONTRACT."~~

[REDACTED]

b1
b3

[REDACTED] (S) 62-80750-7927

2/14/06

CLASSIFIED BY: 60321AUC/LP/Saulve

REASON: 1.4 (C)

DECLASSIFY ON: X 2/14/2031

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NOTE: Copy Designations Are On The Last Page Of This Teletype!!!

Approved By wrs/TPR

MRI/JUL 1401/112

Transmitted 0214 APR 23 1993

ISN 99

DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
COMMUNICATION MESSAGE FORM

~~SECRET~~

~~SECRET/NOFORN/NOCONTRACT~~

~~SECRET/NOFORN/NOCONTRACT~~

BT

////

DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
COMMUNICATION MESSAGE FORM

PAGE 3

~~SECRET~~

ADMINISTRATIVE NOTE/TICKLER COUNT:

[Redacted]

b1
b3

[Redacted] (S)

Drafted By: TRR: ^{AD}NS Room/TL #: 4058/5 Phone No: [Redacted]

b2

COPY DESIGNATIONS:

1 - [Redacted]

b7C

1 - [Redacted]

(S)

b1
b3

~~SECRET~~

Date 9-20-95

Classification of Mail:

- Unclassified
- Confidential
- Secret
- Top Secret*
- SCI*
- Other

Mail Category:

- Letter _____ Airtel _____
- LHM _____ Memo _____
- Report _____ Other
- Teletype _____

FD-501 Number 87-7683 FD-502 Number _____
 Subject Technical Assessment Program
 Date of Mail 6-17-87

Description of Material _____
(Include identity of originating office or agency)

This serial has been removed and placed in:

- Special File Room, Room 5991, FBIHQ
- _____
(Field Office - Room, Cabinet, or other location where material is stored)

This action taken based upon authority of:

- TS/SCICO, FBIHQ, 62-116065
- Field Office Manager — 62-80750-TS 7927
File and Serial number

(Signature and Title of Approving Official)

Date

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ALL INFORMATION CONTAINED
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 DATE 2-24-06 BY 60322/ANL/SP/BRN

PERMANENT SERIAL CHARGE-OUT

RECEIVED
TELETYPE UNIT
~~SECRET~~ 452
FEDERAL BUREAU
OF INVESTIGATION

Dep. Dir.	
ADD Adm.	
ADD Inv.	
Asst. Dir.:	
Adm. Servs.	
Crim. Inv.	
Ident.	
Info. Mgmt.	
Insp.	
Intell.	
Lab.	
Legal Coun.	
Tech. Servs.	
Training	
Off. of Cong. & Public Affs.	
Off. of ESO	
Off. of Liaison & Int. Affs.	
Off. of Records	
Telephone Rm.	
Director's Sec'y	

0137 MRI 00775
 RR RUCNEB ALO
 DE PAR #0003 0971332
 ZNY SSSSS
 R 071330Z APR 93
 FM LEGAT PARIS (80-243)
 TO DIRECTOR FBI/ROUTINE/
 ALL LEGATS/ROUTINE/
 BT
~~SECRET~~
 CITE: //5250:PAR412.097//
 PASS: FBIHQ, ATTN: OLIA.

1/31/06
 DECLASSIFIED BY: 6032/AUC/UP/RAW/VC
 REASON: 1.4 (C)
 DECLASSIFY ON: X 1/31/2031
 # 368692

SUBJECT: [REDACTED] (S)

b1
b3

THIS COMMUNICATION IS CLASSIFIED "~~SECRET~~" IN ITS ENTIRETY.

62-80750-7928

[REDACTED]

b1
b3

[REDACTED] (S)

ALL INFORMATION CONTAINED
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 WHERE SHOWN OTHERWISE

SEE OLIA ADDENDUM PAGE(S) 5 and 6

~~SECRET~~

[REDACTED]

b7C

*Copies of 0644
 addendum to front of file
 and FHV #1 + 2 Unit Chief
 4/30/93
 [Signature]*

62-80750
 OLIA/...
 66-16300
 [Signature]

124

Date 10/24/94

Classification of Mail:

- Unclassified
- Confidential
- Secret
- Top Secret*
- SCI*
- Other

Mail Category:

- Letter
- LHM
- Report
- Teletype
- Airtel
- Memo
- Other

FD-501 Number 817-7920 FD-502 Number _____
 Subject Council Report on Countermartics Technology Initiative
 Date of Mail 6/29/87

Description of Material _____
(Include identity of originating office or agency)

This serial has been removed and placed in:

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- _____
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- TS/SCICO, FBIHQ, 62-116065
- Field Office Manager - 62-80700-75-7928
File and Serial number

(Signature and Title of Approving Official)

Date

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DATE 2-24-06 BY 60322/epk/peb/ln

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PERMANENT SERIAL CHARGE-OUT

Date 11/17/94

Classification of Mail:

- Unclassified
- Confidential
- Secret
- Top Secret*
- SCI*
- Other

Mail Category:

- Letter _____
- LHM _____
- Report _____
- Teletype _____
- Airtel _____
- Memo _____
- Other Booklet

FD-501 Number 87-12130
~~62-80750~~ FD-502 Number _____

Subject CTA

Date of Mail 10/13/87

Description of Material _____ (include identity of originating office or agency)

This serial has been removed and placed in:

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- _____
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This action taken based upon authority of:

- TS/SCICO, FBIHQ, 62-116065
- Field Office Manager - 62-80750-TS 7929
File and Serial number

(Signature and Title of Approving Official)

Date

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 DATE 2/24/06 BY 60325/AC/LP/Bawler

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PERMANENT SERIAL CHARGE-OUT

Date 10/30/94

Classification of Mail:

- Unclassified
- Confidential
- Secret
- Top Secret*
- SCI*

Mail Category:

- | | | | |
|----------|-------|--------|---------------------|
| Letter | _____ | Airtel | _____ |
| LHM | _____ | Memo | _____ |
| Report | _____ | Other | <u>w/attachment</u> |
| Teletype | _____ | | |

FD-501 Number 88-10357 FD-502 Number _____

Subject Draft Optical Computing Report

Date of Mail 7/18/88

Description of Material _____
(include identity of originating office or agency)

This serial has been removed and placed in:

- Special File Room, Room 5991, FBIHQ
- _____
(Field Office - Room, Cabinet, or other location where material is stored)

This action taken based upon authority of:

- TS/SCICO, FBIHQ, 62-116065
- Field Office Manager 62-80750-787930
File and Serial number

(Signature and Title of Approving Official)

Date

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ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 2/24/06 BY 60322/Aud LP/Bank

PERMANENT SERIAL CHARGE-OUT



~~SECRET~~

U.S. Department of Justice

Federal Bureau of Investigation

Washington, D. C. 20535

July 27, 1992

BY LIAISON

[Redacted]

(S)

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[Redacted]

b1
b3

I want to again thank you for your excellent presentation at FBI Headquarters on [Redacted]

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[Redacted] As you witnessed from the variety and range of the questions, there is a lot of interest in your subject matter from a variety of FBI entities.

As Employee Assistance Program activities represent a growing area in Government services, I am sure that we will be in future contact with your Office.

Thank you again.

62-80750-7930X
Sincerely yours,

[Redacted]

b7C

Security Programs Manager

2/24/06
CLASSIFIED BY: 60322/AUC/UP/Bard/r
REASON: 1.4 (C)
DECLASSIFY ON: 2/24/2031

ALL INFORMATION CONTAINED
HERE IS UNCLASSIFIED EXCEPT
WHERE SHOWN OTHERWISE

- Dep. Dir. _____
- ADD Adm. _____
- ADD Inv. _____
- Asst. Dir.: _____
- Adm. Servs. _____
- Crim. Inv. _____
- Ident. _____
- Insp. _____
- Intell. _____
- Lab. _____
- Legal Coun. _____
- Rec. Mgnt. _____
- Tech. Servs. _____
- Training _____
- Cong. Affs. Off. _____
- Off. of EEO _____
- Off. Liaison & Int. Affs. _____
- Off. of Public Affs. _____
- Telephone Rm. _____
- Director's Sec'y _____

MVH:jml (7)

APPROVED: _____

Director _____	Adm. Servs. _____	Laboratory _____	Off. of Liaison & Int. Affs. _____
Dep. Dir. _____	Crim. Inv. _____	Ident. _____	Off. of Public Affs. _____
ADD-Adm. _____	Intell. _____	Ins. Div. _____	
ADD-Inv. _____		Off. of EEO _____	

~~SECRET~~

DELIVERED BY COURIER
DATE 08/04/92

DELIVERED BY COURIER
DATE 07/28/92

5/A FBI/DOJ

~~SECRET~~
~~SECRET~~

March 2, 1988

[Redacted]

(S) b1
b3

[Redacted]

b1
b3

Enclosed per your request on behalf of Judge Webster is a July 29, 1980, memorandum to Mr. Mullen and Mr. Young from the Judge concerning a July 25, 1980, telephone call from [Redacted]

b7C

Sincerely,

John E. Collingwood
Special Assistant to
the Director

Enclosure

- 1 - Director's Office (Enclosure)
 - 1 - Mr. Collingwood (Enclosure)
- JEC:aga
(4)

NOTE: The enclosed document was reviewed by AD Davis prior to transmittal. He raised no objection to providing the document.

62-80750-7930X1

- Exec AD Adm. _____
- Exec AD Inv. _____
- Exec AD LES _____
- Asst. Dir.:
- Adm. Servs. _____
- Crim. Inv. _____
- Ident. _____
- Insp. _____
- Intell. _____
- Lab. _____
- Legal Coun. _____
- Off. Cong. & Public Affs. _____
- Rec. Mgnt. _____
- Tech. Servs. _____
- Training _____
- Telephone Rm. _____
- Director's Sec'y _____

ENCLOSURE

~~SECRET~~
~~SECRET~~

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m 3/3/88
2-24-06
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REASON: 1.4 (C)
DECLASSIFY ON: X 2/24/2031

MAIL ROOM

July 29, 1980

MEMORANDUM TO MR. MULLEN
MR. YOUNG

RE: TELEPHONE CALL FROM [REDACTED]

b7C

At approximately 6:30 p.m. Friday, July 25, 1980, I returned a call placed by [REDACTED] made earlier in the day. The note to me from my secretary indicated that [REDACTED] wanted to ask me a question about a case of a possible abuse of power. I at first inquired of the Press Office and Mr. Young advised that [REDACTED] had declined to talk to the Press Office and had terminated the conversation somewhat abruptly.

[REDACTED] whom I have known casually since arriving in Washington, stated that he had learned from a very reliable source in [REDACTED] and had confirmation from another source, presumably in [REDACTED] that the FBI was investigating [REDACTED]

[REDACTED]
His information was that we were investigating [REDACTED]

[REDACTED] noted that one of two theories was possible:
1. that this was a legitimate criminal investigation which should be pursued (although he noted parenthetically that [REDACTED] it must certainly involve capital punishment); 2. that the dark side of the picture was that the Bureau was being used for political purposes.

I explained to [REDACTED] that I did not normally respond to press inquiries and that I had returned his call in view of the serious connotations contained in his note and because I knew him personally. I reviewed with him the Department's policies with respect to neither confirming nor denying the existence of an investigation. I then stated that in view of the seriousness of the allegations, however, coming particularly at a time when other allegations were

WHW:aga
(4)

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 2-21-06 BY 60322/ACL/BJ/Baw/

62-80750-7930X1

MEMORANDUM TO MESSRS. MULLEN AND YOUNG
RE: TELEPHONE CALL FROM [REDACTED]

b7c

in the air about the Department, I would like to resolve the question if I could. I explained that I had just completed about three hours of briefings on major cases following my return from [REDACTED] and was confident that I would have been informed of any such investigation had one been under way.

[REDACTED] stated that he had a Sunday deadline for a Monday story and that he would probably go with it unless I was able to tell him that there was in fact no such investigation. He recognized that it was often difficult to establish a negative, especially on such short notice. I told him I would be back to him and then got in touch with Mr. Mullen who was unaware of any such investigation. I talked to Mr. Monroe who was likewise unaware of any such investigation. Mr. Mullen was then able to reach [REDACTED] who would have had program responsibility for any such investigation at Headquarters and he was unaware of any such investigation. Mr. Mullen then had the indices at Headquarters checked and called New York and had the indices checked there. All results were negative. [REDACTED]

[REDACTED]

I then advised [REDACTED] of the steps we had taken and told him that on the basis of these inquiries I was positive that no such investigation of [REDACTED] was in the FBI. I suggested that he might want to inquire elsewhere to determine whether there was [REDACTED]

[REDACTED]

[REDACTED] thanked me for having taken the extra steps to assure myself of the facts and indicated that he accordingly would write nothing about the investigation since it was apparently nonexistent.

William H. Webster
Director

Date 11/17/94

Classification of Mail:

- Unclassified
- Confidential
- Secret
- Top Secret*
- SCI*
- Other

Mail Category:

- Letter w/Att. Airtel _____
- LHM _____ Memo _____
- Report _____ Other _____
- Teletype _____

FD-501 Number 88-14079 FD-502 Number _____
 Subject CIA
 Date of Mail 10/4/88

Description of Material _____
(include identity of originating office or agency)

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- TS/SCICO, FBIHQ, 62-116065
- Field Office Manager — 62-80750-757931
File and Serial number

(Signature and Title of Approving Official)

Date

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DATE 2-21-00 BY 60322/ADK/PLB/aw

*requires special handling

PERMANENT SERIAL CHARGE-OUT

~~SECRET~~

310

BY LIAISON

DATE: February 3, 1993

TO: [Redacted] (S)

b1
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FROM: Ivian C. Smith
Section Chief
Intelligence Division

SUBJECT: ANSWERS TO FOLLOW-UP QUESTIONS

CIA

Thank you for your memorandum of February 2, 1993. We have begun to respond to your follow-up questions relating to [Redacted]

b3

[Redacted] This material will be forwarded to you as it is completed by country.

Intelligence Research Specialist (IRS) [Redacted] will continue to be available to assist you through the completion of this important project.

b7C

2-24-06
CLASSIFIED BY: L20322/AV/LP/Baw/vr
REASON: 1.4 (C)
DECLASSIFY ON: X 2-24-2031

~~SECRET MATERIAL ATTACHED~~

~~SECRET~~ 62-80750-7932

- Dep. Dir. _____
- ADD Adm. _____
- ADD Inv. _____
- Aast. Dir.:
 - Adm. Servs. _____
 - Crim. Inv. _____
 - Ident. _____
 - Insp. _____
 - Intell. _____
 - Lab. _____
 - Legal Coun. _____
 - Rec. Mgnt. _____
 - Tech. Servs. _____
 - Training _____
- Cong. Affs. Off. _____
- Off. of EEO _____
- Off. Liaison & Int. Affs. _____
- Off. of Public Affs. _____
- Telephone Rm. _____
- Director's Sec'y _____

62-80750

- 1 - Mr. I. C. Smith
- 1 - [Redacted]
- 1 - [Redacted]

IGS: sck (5)
jsk

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~~SECRET~~

MAIL ROOM NO

Date 11/17/94

Classification of Mail:

- Unclassified
- Confidential
- Secret
- Top Secret*
- SCI*
- Other

Mail Category:

- Letter w/att Airtel _____
- LHM _____ Memo _____
- Report _____ Other _____
- Teletype _____

FD-501 Number 90-914 FD-502 Number _____
 Subject CIA
 Date of Mail 11/4/90

Description of Material _____ (include identity of originating office or agency)

This serial has been removed and placed in:

- Special File Room, Room 5991, FBIHQ
- _____
(Field Office - Room, Cabinet, or other location where material is stored)

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- TS/SCICO, FBIHQ, 62-116065
- Field Office Manager - 62-80730-TS 7932
File and Serial number

(Signature and Title of Approving Official)

Date

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 DATE 2-24-06 BY 60272ed LP/Bunker

PERMANENT SERIAL CHARGE-OUT

Date 10-18/94

Classification of Mail:

- Unclassified
- Confidential
- Secret
- Top Secret*
- SCI*
- Other

Mail Category:

- | | | | |
|----------|-------|--------|----------|
| Letter | _____ | Airtel | _____ |
| LHM | _____ | Memo | _____ |
| Report | _____ | Other | <u>✓</u> |
| Teletype | _____ | | |

FD-501 Number 93-3875 FD-502 Number _____
 Subject Nonproliferation Spot Report
 Date of Mail _____

Description of Material _____
 (include identity of originating office or agency)

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- Special File Room, Room 5991, FBIHQ
- _____
 (Field Office - Room, Cabinet, or other location where material is stored)

This action taken based upon authority of:

- TS/SCICO, FBIHQ, 62-116065
- Field Office Manager — 62-80750-75-7933
 File and Serial number

(Signature and Title of Approving Official)

Date

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 DATE 2-24-06 BY 60322/ACL/PL/Baw/n

PERMANENT SERIAL CHARGE-OUT

Date 10-18-94

Classification of Mail:

- Unclassified
- Confidential
- Secret
- Top Secret*
- SCI*
- Other

Mail Category:

- | | | | |
|----------|-------|--------|-------------------------------------|
| Letter | _____ | Airtel | _____ |
| LHM | _____ | Memo | _____ |
| Report | _____ | Other | <input checked="" type="checkbox"/> |
| Teletype | _____ | | |

FD-501 Number 93-3875 FD-502 Number _____
 Subject Nonproliferation spot Report
 Date of Mail _____

Description of Material _____
 (include identity of originating office or agency)

This serial has been removed and placed in:

- Special File Room, Room 5991, FBIHQ
- _____
 (Field Office - Room, Cabinet, or other location where material is stored)

This action taken based upon authority of:

- TS/SCICO, FBIHQ, 62-116065
- Field Office Manager — 62-80750-TS-7933
 File and Serial number

(Signature and Title of Approving Official)

Date

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 HEREIN IS UNCLASSIFIED
 DATE 2-24-06 BY 60322/and LP/Burke

PERMANENT SERIAL CHARGE-OUT

307

~~SECRET~~

May 19, 1993

[Redacted]

USI

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[Redacted]

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Several years ago we were pleased to have you as a guest at our Engineering Research Facility (ERF) at Quantico, then under construction. I am gratified to report that since your visit, the structure has grown from a single pod to a full, 4-pod building, 880 feet in length, where engineers practice their profession using the latest technology in computer-aided design, development, and manufacturing. Many features of the ERF were planned to ensure an environment which facilitated rapid response to our users with services and advanced technology required to gain intelligence and collect evidence. To our valued technical employees and the user community they serve, the ERF has become a facility of excellence.

[Redacted]

b1
b3

Sincerely,

62-80750-7932

2-24-06

CLASSIFIED BY: 60322/AUC/CP/Bur/vr
REASON: 1.4
DECLASSIFY ON: X 2-24-2031

William S. Sessions
Director

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WHERE SHOWN OTHERWISE

- Dep. Dir. _____
- ADD Adm. _____
- ADD Inv. _____
- Asst. Dir.:
- Adm. Servs. _____
- Crim. Inv. _____
- Ident. _____
- Info. Mgnt. _____
- Insp. _____
- Intell. _____
- Lab. _____
- Legal Coun. _____
- Tech. Servs. _____
- Training _____
- Cong. Affs. Off. _____
- Off. of EEO _____
- Off. Liaison & Int. Affs. _____
- Off. of Public Affs. _____
- Telephone Rm. _____
- Director's Office _____

- 1 - Director Sessions
- 1 - Mr. Clarke
- 1 - Mr. Bayse
- 1 - Mr. Collingwood
- 1 - Mr. Boyd
- 1 - Mr. Kallstrom

APPROVED:

- Director _____
- Dep. Dir. _____
- ADD-Adm. _____
- ADD-Inv. _____
- Adm. Servs. _____
- Crim. Inv. _____
- Crim. Jus. Info. _____
- Servs. _____
- Ident. _____
- Info. Mgnt. _____
- Inspection _____
- Intell. _____
- Laboratory _____
- Legal Coun. _____
- Tech. Servs. _____
- Training _____
- Off. of EEO Affs. _____
- Off. of Liaison & Int. Affs. _____
- Off. of Public & Cong. Affs. _____
- TOM Off. _____

KTB:pak (8) WSP/00

~~SECRET~~

Delivered by Liaison 05/24/93

Date 9/17/94

Classification of Mail:

- Unclassified
- Confidential
- Secret
- Top Secret*
- SCI*
- Other

Mail Category:

- Letter 111 Airtel _____
- LHM _____ Memo _____
- Report _____ Other X FAX
- Teletype _____

FD-501 Number 93-5913 ED-502 Number _____
 Subject 4/16/93 CIA
 Date of Mail _____

Description of Material _____ (Include identity of originating office or agency)

This serial has been removed and placed in:
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 (Field Office - Room, Cabinet, or other location where material is stored)

This action taken based upon authority of:

- TS:SCICO, FBIHQ, 62-115065
- Field Office Manager - 62-80750-TS-1934
 File and Serial number

(Signature and Title of Approving Official)

Date

*requires special handling

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 DATE 2/24/06 BY 60322 AUC/LP/Baw/ve

PERMANENT SERIAL CHARGE-OUT

Date 3/1/95

Classification of Mail:

- Unclassified
- Confidential
- Secret
- Top Secret*
- SCI*
- Other

Mail Category:

- Letter _____ Airtel _____
- LHM _____ Memo _____
- Report _____ Other ✓
- Teletype _____

FD-501 Number 94-11606 FD-502 Number _____
 Subject CIA
 Date of Mail 2/1/94

Description of Material _____
(include identity of originating office or agency)

This serial has been removed and placed in:

- Special File Room, Room 5991, FBIHQ
- _____
(Field Office - Room, Cabinet, or other location where material is stored)

This action taken based upon authority of:

- TS/SCICO, FBIHQ, 62-116065
- Field Office Manager - 62-80750-TS7935
File and Serial number

(Signature and Title of Approving Official)

Date

*requires special handling

ALL INFORMATION CONTAINED
 HEREIN IS UNCLASSIFIED
 DATE 2-21-06 BY 60322/UC/KP/Band

PERMANENT SERIAL CHARGE-OUT

Date 9-23-94

Classification of Mail:

- Unclassified
- Confidential
- Secret
- Top Secret*
- SCI*

Mail Category:

- Letter _____ Airtel _____
- LHM _____ Memo _____
- Report _____ Other _____
- Teletype _____
- Facsimile ✓

FD-501 Number _____

FD-502 Number _____

Subject CIA

Date of Mail 6-12-92

Description of Material Fax Fm CIA TO FBI HQ
(include identity of originating office or agency)

This serial has been removed and placed in:

- Special File Room, Room 5991, FBIHQ
- _____
(Field Office - Room, Cabinet, or other location where material is stored)

This action taken based upon authority of:

- TS/SCICO, FBIHQ, 62-116065
- Field Office Manager 62-80750-TS-7939
File and Serial number

(Signature and Title of Approving Official)

Date

*requires special handling

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 2/22/06 BY 60322/AUC/LP/Bardre

PERMANENT SERIAL CHARGE-OUT

9/3

Date 1/24/95

Classification of Mail:

- Unclassified
- Confidential
- Secret
- Top Secret*
- SCI*
- Other

Mail Category:

- Letter _____ Airtel _____
- LHM _____ Memo _____
- Report _____ Other
- Teletype _____

FD-501 Number 86-11274 FD-502 Number _____

Subject CIA

Date of Mail 8/21/86

Description of Material _____
(include identity of originating office or agency)

This serial has been removed and placed in:

- Special File Room, Room 5991, FBIHQ
- _____
(Field Office - Room, Cabinet, or other location where material is stored)

This action taken based upon authority of:

- TS/SCICO, FBIHQ, 62-116065
- Field Office Manager - 62-80750- TS 7940
File and Serial number

(Signature and Title of Approving Official)

Date

*requires special handling

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 2-21-06 BY 60322/AD/LS/MLP
368 872

PERMANENT SERIAL CHARGE-OUT

Memorandum



115

Dep. Dir. _____
 ADD Adm. _____
 ADD Inv. _____
 Asst. Dir. :
 Adm. Servs. _____
 Crim. Inv. _____
 Ident. _____
 Info. Mgnt. _____
 Insp. _____
 Intell. _____
 Lab. _____
 Legal Coun. _____
 Tech. Servs. _____
 Training _____
 Cong. Affs. Off. _____
 Off. of EEO _____
 Off. of Liaison & Int. Affs. _____
 Off. of Public Affs. _____
 Telephone Rm. _____
 Director's Office _____

To : Mr. Gow

Date 7/9/93

From :

[Redacted]

b7C

Subject :

[Redacted] (S)

b1
b3

[Redacted]

b1
b3

RECOMMENDATIONS: The following recommendations are intended to reinforce the existing procedures for using, processing and retrieving [CIA] documents. *Stu*

(1) That CID and INTD develop procedures to communicate special investigative needs so that when investigative responsibilities overlap, program managers can coordinate in an effective and efficient manner.

APPROVED:

Director _____	Adm. Servs. _____	Inspection _____	Off. of EEO Affs. _____
Dep. Dir. _____	Crim. Inv. _____	Ident. _____	Off. of Liaison & Int. Affs. _____
ADD Adm. _____	Crim. Jus. Info. _____	Laboratory _____	Off. of Public & Cong. Affs. _____
ADD Inv. _____	Servs. _____	Legal Coun. _____	YOM OIL _____
	Ident. _____	Tech. Servs. _____	
	Info. Mgnt. _____	Training _____	

ALL INFORMATION CONTAINED HERE IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE

62-80750-7940

- 2 - [Redacted]
- (1 - [Redacted])
- 2 - Mr. Bayse
- (1 - [Redacted])
- 2 - [Redacted]
- (1 - [Redacted])
- 3 - [Redacted]
- (1 - [Redacted])
- (1 - [Redacted])

BJC:mrg (18)

- 3 - [Redacted]
- (1 - [Redacted])
- (1 - [Redacted])
- 1 - [Redacted]
- 1 - [Redacted]
- 1 - [Redacted]
- 1 - [Redacted]
- 1 - Mr. Christensen
- ① - 62-80750 [Redacted] (S)

b7C

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(X)

2124106
 CLASSIFIED BY: 60223/PLT/EP/BAW/n 62-80750
 REASON: 1.4 (C)
 DECLASSIFY ON: X 2-24-2031

[Redacted]

b7C

Memorandum from [redacted] to Mr. Gow dated 7/9/93

Re: [redacted] (S)

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(2) That IMD prepare a memorandum to all FBIHQ Division/Offices emphasizing the significance of marking communications for proper indexing so as to ensure timely retrieval.

Director	Asst. Dir.:	Adm. Serv.	Ident.	Intell.	Off. of Cong. & Public Affs.
Assoc. Dir.	Adm. Serv.	Ident.	Intell.	Lab.	Legal Coun.
Dep. Dir.:	Adm. Serv.	Ident.	Intell.	Lab.	Legal Coun.
Asst. Dir.:	Adm. Serv.	Ident.	Intell.	Lab.	Legal Coun.
Asst. Dir.:	Adm. Serv.	Ident.	Intell.	Lab.	Legal Coun.
Asst. Dir.:	Adm. Serv.	Ident.	Intell.	Lab.	Legal Coun.
Asst. Dir.:	Adm. Serv.	Ident.	Intell.	Lab.	Legal Coun.
Asst. Dir.:	Adm. Serv.	Ident.	Intell.	Lab.	Legal Coun.
Asst. Dir.:	Adm. Serv.	Ident.	Intell.	Lab.	Legal Coun.
Asst. Dir.:	Adm. Serv.	Ident.	Intell.	Lab.	Legal Coun.

(3) That IMD institute a training program in indexing and information management procedures for all FBIHQ personnel. That OLIA participate in IMD training programs by providing instruction regarding the use of (CIA) documents. (S)

APPROVED:	Adm. Serv.	Ident.	Intell.	Off. of Cong. & Public Affs.
Director	Adm. Serv.	Ident.	Intell.	Off. of Cong. & Public Affs.
Assoc. Dir.	Adm. Serv.	Ident.	Intell.	Off. of Cong. & Public Affs.
Dep. Dir.	Adm. Serv.	Ident.	Intell.	Off. of Cong. & Public Affs.
Asst. Dir.	Adm. Serv.	Ident.	Intell.	Off. of Cong. & Public Affs.
Asst. Dir.	Adm. Serv.	Ident.	Intell.	Off. of Cong. & Public Affs.
Asst. Dir.	Adm. Serv.	Ident.	Intell.	Off. of Cong. & Public Affs.
Asst. Dir.	Adm. Serv.	Ident.	Intell.	Off. of Cong. & Public Affs.
Asst. Dir.	Adm. Serv.	Ident.	Intell.	Off. of Cong. & Public Affs.
Asst. Dir.	Adm. Serv.	Ident.	Intell.	Off. of Cong. & Public Affs.

DETAILS: The Office of Liaison and International Affairs (OLIA) was requested to chair a working group to review [redacted]

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b7C

[redacted] and the Federal Bureau of Investigation (FBI). OLIA Unit Chief (UC) [redacted] chaired a group consisting of SSA [redacted] FBI Liaison Officer [redacted] Criminal Investigative Division (CID) UCs [redacted] and SSA [redacted] Information Management Division (IMD) Assistant Section Chief (ASD) [redacted] Intelligence Division (INTD) SSA [redacted] and Technical Services Division (TSD) ASC [redacted]

CURRENT PROCEDURES FOR HANDLING INCOMING TELETYPE

[Large redacted box]

b1

(S)

Memorandum from [redacted] to Mr. Gow dated 7/9/93 b7C

Re: [redacted] (S) b1 b3

[redacted]

b1
b3

[redacted] (S)

Teletypes received from 4:00 p.m. to 6:00 a.m. are distributed by IMD, Special File Room (SFR) beginning at 6:45 a.m. All immediate teletypes are taken to the Strategic Information Operations Center (SIOC) during the evening hours. If no action is taken by SIOC, the immediate teletypes are returned to IMD for morning delivery.

All Top Secret and Compartmented messages are routed electronically to IMD, Special File Room (SFR), where they are printed, an FD-501 Form is attached, and they are distributed to addressees within FBIHQ.

[redacted] (S)

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b3

[redacted]

b1
b3

[redacted] (S)

INFORMATION RETRIEVAL

If the teletype or other mail contains information of value to more than one investigative program, it is the responsibility of the Special Agent Program Manager or Analyst who receives the original to ensure that a copy is provided to the appropriate units within FBIHQ. It is the responsibility of the Agent who receives the original communication to take the

Memorandum from [redacted] to Mr. Gow dated 7/9/93

Re: [redacted]

(S)

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b3

required action or coordinate the required action with other investigative units. This includes all indexing and the notation of a file number on the communication. If no file exists, it includes requesting IMD to create a file. Recently, IMD has advised of cases where proper indexing would have facilitated document retrieval.

It is also the responsibility of the Agent to determine if the communication contains any information which may be of permanent value to an FBI program and should be retained. If the agent/analysts determines the communication is of value and should be retained it is his/her responsibility to mark the communication for indexing and direct it to a specific file. If the agent/analyst determines the communication has no value to the FBI, it is his/her responsibility to destroy the communication. Obviously, if destroyed the document will not be retrievable at a later time.

[redacted]

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(S)

In conclusion, the working group found no reason to make changes in the current procedures used for processing and retrieving documents received from [the CIA.] However, the group did make recommendations aimed at providing additional instruction and guidance for FBIHQ Program Managers and Analyst. These recommendations include the development of procedures between CID and INTD to communicate special investigative needs so that when investigative responsibilities overlap, program managers can coordinate in an effective and efficient manner. It is also recommended that IMD submit a memorandum to all FBIHQ Divisions/Offices emphasizing the importance of marking communications for proper indexing to ensure retrieval. It is further recommended that IMD institute a training program regarding indexing and information management procedures for all personnel at FBIHQ with responsibility for managing investigations and/or investigative programs. OLIA should participate in IMD training programs by providing instruction regarding the use of CIA documents.

[Handwritten signature]

[Handwritten signature]

