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The Black Vault

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Discover the Truth at: http://www.theblackvault.com
Dear Mr. Greenewald:

The enclosed documents were reviewed under the Freedom of Information Act (FOIA), Title 5, United States Code, Section 552. Deletions have been made to protect information which is exempt from disclosure, with the appropriate exemptions noted on the page next to the excision. In addition, a deleted page information sheet was inserted in the file to indicate where pages were withheld entirely. The exemptions used to withhold information are marked below and explained on the enclosed Explanation of Exemptions:

Section 552

- (b)(1)
- (b)(2)
- (b)(3)
- (b)(7)(C)
- (b)(7)(D)
- (b)(7)(E)
- (b)(7)(F)
- (b)(7)(G)
- (b)(9)

Section 552a

- (d)(5)
- (j)(2)
- (k)(1)
- (k)(2)
- (k)(3)
- (k)(4)
- (k)(5)
- (k)(6)
- (k)(7)

50 USC 3024(i)(1)

107 pages were reviewed and 105 pages are being released.

- Document(s) were located which originated with, or contained information concerning, other Government Agency (ies) [OGA].
- This information has been referred to the OGA(s) for review and direct response to you.
- We are consulting with another agency. The FBI will correspond with you regarding this information when the consultation is completed.
- In accordance with standard FBI practice and pursuant to FOIA exemption (b)(7)(E) and Privacy Act exemption (j)(2) [5 U.S.C. § 552/552a (b)(7)(E)/(j)(2)], this response neither confirms nor denies the existence of your subject's name on any watch lists.

For your information, Congress excluded three discrete categories of law enforcement and national security records from the requirements of the FOIA. See 5 U.S. C. § 552(c) (2006 & Supp. IV (2010). This response is limited to those records that are subject to the requirements of the FOIA. This is a standard notification that is given to all our requesters and should not be taken as an indication that excluded records do, or do not, exist. Enclosed for your information is a copy of the Explanation of Exemptions.
For questions regarding our determinations, visit the www.fbi.gov/foia website under “Contact Us.” The FOIPA Request Number listed above has been assigned to your request. Please use this number in all correspondence concerning your request. Your patience is appreciated.

You may file an appeal by writing to the Director, Office of Information Policy (OIP), United States Department of Justice, Suite 11050, 1425 New York Avenue, NW, Washington, D.C. 20530-0001, or you may submit an appeal through OIP’s FOIAonline portal by creating an account on the following website: https://foiaonline.regulations.gov/foia/action/public/home. Your appeal must be postmarked or electronically transmitted within sixty (60) days from the date of this letter in order to be considered timely. If you submit your appeal by mail, both the letter and the envelope should be clearly marked “Freedom of Information Act Appeal.” Please cite the FOIPA Request Number assigned to your request so that it may be easily identified.

You may seek dispute resolution services by contacting the Office of Government Information Services (OGIS) at 877-684-6448, or by emailing ogis@nara.gov. Alternatively, you may contact the FBI’s FOIA Public Liaison by emailing foipaqquestions@ic.fbi.gov. If you submit your dispute resolution correspondence by email, the subject heading should clearly state “Dispute Resolution Services.” Please also cite the FOIPA Request Number assigned to your request so that it may be easily identified.

☐ The enclosed material is from the main investigative file(s) in which the subject(s) of your request was the focus of the investigation. Our search located additional references, in files relating to other individuals, or matters, which may or may not be about your subject(s). Our experience has shown when ident, references usually contain information similar to the information processed in the main file(s). Because of our significant backlog, we have given priority to processing only the main investigative file(s). If you want the references, you must submit a separate request for them in writing, and they will be reviewed at a later date, as time and resources permit.

☐ See additional information which follows.

Enclosure(s)

In response to your Freedom of Information/Privacy Acts (FOIPA) request, enclosed is a processed copy of the FBI Headquarter file 94-HQ-59554 and FBI Portland file 300A-PD-48017. This represents the final release of information responsive to your FOIA request.

To minimize costs to both you and the FBI, duplicate copies of the same document were not processed.

A search of the FBI Headquarters electronic surveillance indices has been conducted, and no responsive record which indicates that the American Alliance of Museums has ever been the target of electronic surveillance was located.

This material is being provided to you at no charge.
EXPLANATION OF EXEMPTIONS

SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552

(b)(1) (A) specifically authorized under criteria established by an Executive order to be kept secret in the interest of national defense or foreign policy and (B) are in fact properly classified to such Executive order;

(b)(2) related solely to the internal personnel rules and practices of an agency;

(b)(3) specifically exempted from disclosure by statute (other than section 552b of this title), provided that such statute (A) requires that the matters be withheld from the public in such a manner as to leave no discretion on issue, or (B) establishes particular criteria for withholding or refers to particular types of matters to be withheld;

(b)(4) trade secrets and commercial or financial information obtained from a person and privileged or confidential;

(b)(5) inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency;

(b)(6) personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy;

(b)(7) records or information compiled for law enforcement purposes, but only to the extent that the production of such law enforcement records or information (A) could reasonably be expected to interfere with enforcement proceedings, (B) would deprive a person of a right to a fair trial or an impartial adjudication, (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy, (D) could reasonably be expected to disclose the identity of confidential source, including a State, local, or foreign agency or authority or any private institution which furnished information on a confidential basis, and, in the case of record or information compiled by a criminal law enforcement authority in the course of a criminal investigation, or by an agency conducting a lawful national security intelligence investigation, information furnished by a confidential source, (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law, or (F) could reasonably be expected to endanger the life or physical safety of any individual;

(b)(8) contained in or related to examination, operating, or condition reports prepared by, on behalf of, or for the use of an agency responsible for the regulation or supervision of financial institutions; or

(b)(9) geological and geophysical information and data, including maps, concerning wells.

SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552a

(d)(5) information compiled in reasonable anticipation of a civil action proceeding;

(j)(2) material reporting investigative efforts pertaining to the enforcement of criminal law including efforts to prevent, control, or reduce crime or apprehend criminals;

(k)(1) information which is currently and properly classified pursuant to an Executive order in the interest of the national defense or foreign policy, for example, information involving intelligence sources or methods;

(k)(2) investigatory material compiled for law enforcement purposes, other than criminal, which did not result in loss of a right, benefit or privilege under Federal programs, or which would identify a source who furnished information pursuant to a promise that his/her identity would be held in confidence;

(k)(3) material maintained in connection with providing protective services to the President of the United States or any other individual pursuant to the authority of Title 18, United States Code, Section 3056;

(k)(4) required by statute to be maintained and used solely as statistical records;

(k)(5) investigatory material compiled solely for the purpose of determining suitability, eligibility, or qualifications for Federal civilian employment or for access to classified information, the disclosure of which would reveal the identity of the person who furnished information pursuant to a promise that his/her identity would be held in confidence;

(k)(6) testing or examination material used to determine individual qualifications for appointment or promotion in Federal Government service he release of which would compromise the testing or examination process;

(k)(7) material used to determine potential for promotion in the armed services, the disclosure of which would reveal the identity of the person who furnished the material pursuant to a promise that his/her identity would be held in confidence.

FBI/DOJ
Total Deleted Page(s) = 2
Page 35 ~ Duplicate;
Page 36 ~ Duplicate;

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X For this Page X
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 Memorandum

TO: DIRECTOR, FBI
FROM: SAC, WFO (80-0)

DATE: 2/4/64

SUBJECT: AMERICAN ASSOCIATION OF MUSEUMS
INFORMATION CONCERNING
REQUEST FOR BUREAU SPEAKER

JOSEPH A. PATTERSON, Director, American Association of Museums, 2306 Massachusetts Avenue, N.W., Washington, D.C., telephonically contacted SA HOMER R. HAUER, WFO, 1/29/64, and inquired as to procedure for obtaining Bureau speaker for convention of captioned group.

PATTERSON advised American Association of Museums (AAM) is having annual meeting in St. Louis, Missouri, on May 27, 28, 29, 1964. He said some 700 members of the AAM are expected to attend.

PATTERSON further advised the Association of Art Museum Directors (AAMD) plans meeting to be held in Kansas City, Missouri, on May 25 and 26, 1964. He said this meeting would be attended by Directors of some 70 of the most important art museums located in the United States. PATTERSON described the AAMD as being a group within the AAM.

PATTERSON identified CHARLES VAN RAVENSWAAY, Old Sturbridge Village, Sturbridge, Massachusetts, as President of AAM. He said CHARLES NAGEL, Director of City Art Museum, St. Louis, Missouri, is the program chairman for the annual meeting of the AAM.

PATTERSON states inquiry has been made of him as to whether or not it would be possible for SA JOSEPH CHAPMAN of the New York Office to address meetings of the AAMD and the AAM regarding mutual problems involved in art thefts. PATTERSON identified SA CHAPMAN as an expert in art theft matters.

PATTERSON was advised it would be necessary for the Bureau to approve SA CHAPMAN’s appearance. It was suggested CHARLES VAN RAVENSWAAY or CHARLES NAGEL direct a letter to the Bureau setting forth their request in this regard.
WFO 80-0

WFO indices reflect Bureau has info re PATTERSON in Bufile re case captioned (IS - R. Bureau has info re NAGEL in Bufile in case entitled Proposed Exchanges of Art Exhibits Between U.S. and USSR, 1956; IS - R, as well as in report of SA dated 8/10/39 at Los Angeles in case captioned (00:LA). WFO indices contain no reference to CHARLES VAN RAVENSWAAY.

Above submitted for information.
Memorandum

TO: Mr. DeLoach
FROM: M. A. Jones
DATE: 2-11-64

SUBJECT: ANNUAL MEETING
AMERICAN ASSOCIATION OF MUSEUMS AND ASOCIATION OF ART MUSEUM DIRECTORS
REQUEST FOR BUREAU SPEAKER
MAY 25th THROUGH 29th

BACKGROUND:

By letter dated 2-4-64 Washington Field Office advised that Mr. Joseph A. Patterson, Director, American Association of Museums (AAM), Washington, D. C., telephonically contacted that office and advised that the AAM would be holding its annual meeting in St. Louis, Missouri, on May 27th through 29th, and that the Association of Art Museum Directors (AAMD) plans to hold their meeting in Kansas City, Missouri, on May 25th and 26th. Mr. Patterson inquired concerning the procedure necessary to obtain SA Joseph M. Chapman to address meetings of these groups, pointing out that the AAMD is a group within the AAM. Mr. Patterson was advised to have Mr. Charles Van Ravenswaay, Sturbridge, Massachusetts, who is President of AAM or Mr. Charles Nagel, Director of City Art Museum, St. Louis, Missouri, direct a letter to the Bureau requesting SA Chapman to address their group.

INFORMATION IN FILES:

Joseph A. Patterson:

Files contain no derogatory nor additional pertinent information concerning Patterson who, in his capacity as Director of the American Association of Museums, has met several visiting art groups from Russia. In 1961, he was listed as a sponsor for [ ] who was to spend 30 days in the U.S. visiting museums in various cities.

Charles Nagel:

Nagel has never been the subject of an investigation by this Bureau. A confidential informant furnished a mailing list as of 1936 which was a list of Nazi Agents and sympathizers. Included in the list was one Charles Nagel, St. Louis, Missouri. Our files reveal that Nagel, in his capacity as Director of City Art Museum in St. Louis, was host to various Russians visiting museums in the United States.

1 - Mr. DeLoach
1 - Mr. Morrell - Endorse
M. A. Jones to DeLoach memo
Re: AMERICAN ASSOCIATION OF MUSEUMS AND ASSOCIATION OF ART MUSEUM DIRECTORS

The American Association of Museums:

Our files contain no derogatory information concerning this organization and we furnished them information in January, 1962, concerning the number of people who have taken tours of our facilities during a one-year period.

No information concerning the Association of Art Museum Directors or Mr. Charles Van Ravenswaay could be located in files.

Special Agent Joseph M. Chapman:

SA Chapman, EOD 5-10-48 as a clerk, 9-13-54 as a Special Agent, and is assigned to our New York Office. A review of his personnel file reveals that he has had extensive experience in investigations concerning the theft of art objects and has been commended on several occasions for his efforts in this type of investigation, the most recent being an incentive award in the amount of $150 on 6-5-63.

OBSERVATIONS:

There has recently been a tremendous increase in the public interest in crimes regarding theft of art objects. It is felt that the best interests of the Bureau would be served by having the SAC, Saint Louis, speak at these meetings rather than SA Chapman whose file reveals no prior public speaking experience. These meetings would afford us an opportunity to point out some of the essential precautions that could be taken to prevent the commission of this type of crime.

RECOMMENDATION:

That the SAC, Saint Louis, be designated to speak at these meetings upon receipt of the letter from Mr. Van Ravenswaay or Mr. Nagel.
February 25, 1964

Mr. Charles Nagel
Director
City Art Museum of St. Louis
St. Louis, Missouri 63105

Dear Mr. Nagel:

I have received your letter of February 17th inviting Special Agent Chapman to address the 50th Annual Meeting of the American Association of Museums and want to thank you for your thoughtfulness in writing.

While I do wish it were possible to indicate a favorable response, I regret that the official schedule of Mr. Chapman precludes his being able to accede to your wish. However, if you desire a speaker to talk on the matter you mentioned, please feel free to communicate with Mr. Thomas J. Gearty, Special Agent in Charge of our St. Louis Office, located at 2704 Federal Building, St. Louis, Missouri 63103, who will be pleased to fill this engagement.

You may wish to know that no fees or honoraria are accepted by representatives of this Bureau in connection with appearances they are privileged to make.

Sincerely yours,

E. Edgar Hoover

2 - New York - Enclosures (2)
2 - St. Louis - Enclosures (2)

ATTENTION SAC: In the event you are requested to fill this engagement, refer to the Bureau, Attention: Crime Records Division, for assistance with material for your speech.

DFC:cai (6)
NOTE: Buffles contain nothing derogatory concerning Mr. Nagel. Jones to Mr. DeLoach memorandum dated 2-10-64, reflects that Mr. Joseph A. Patterson, Director of the American Association of Museums, Washington, D.C., contacted the Washington Field Office and requested SA Joseph M. Chapman to address the above meeting. It was recommended and approved that, upon receipt of a formal request, that the SAC be designated to fill this engagement in view of the lack of public speaking experience on the part of SA Chapman. SA Chapman EOD as a Special Agent on 9-13-54 and is assigned to the New York Office.
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<th>Name</th>
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<td>Mr. Tolson</td>
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<td>Mr. Belmont</td>
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<td>Mr. Albert</td>
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<td>Mr. Casper</td>
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<td>Mr. Callahan</td>
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<td>Mr. Delafoch</td>
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<td>Mr. Trotter</td>
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<td>Miss Holmes</td>
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<td>Miss Gandy</td>
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Mr. J. Edgar Hoover  
Federal Bureau of Investigation  
U.S. Department of Justice  
9th and Pennsylvania Avenue  
Washington, D.C.

Dear Mr. Hoover:

On Friday, May 29th, the American Association of Museums will be holding as part of its 59th Annual Meeting a session headed by Peter Pollack, of Peter Pollack Associates - Public Relations in the Arts, a panel discussion of various aspects of public relations as they relate to museums.

As one of the members of this panel he is anxious to have Joseph Chapman, head of all work having to do with art thefts in your organization.

The Association, unfortunately, does not have any funds to pay expenses of the participants in these sessions, most of whom will be members of the staffs of various museums whose expenses will be undertaken by these institutions.

It is of the utmost importance, however, that the participants be not limited to museum personnel but that outside points of view be expressed and heard by those attending the sessions.

I do hope that it may be possible for the Bureau to send Mr. Chapman to this meeting which is one involving all kinds of museums, art, science and history, since it would be most useful to the Association if, in its meeting, the members could hear an explanation from the point of view of those assigned to protect works of art of what precautions should be taken to prevent theft and how thefts should be handled once they do occur.

Sincerely yours,

Charles Nagel  
Program Chairman
1.) Name of Institution ______________________
   Street Address ____________________________
   City ___________________ State ____________ Zip Code ______
   Telephone (Area Code__) _____________________

   Has your institution been known previously under another name? YES ____ NO ____ If so, please list ____________

   Is your institution a branch of a parent institution? YES ____ NO ____ If so, please list below:

   Name of Parent Institution ______________________________
   Street Address ____________________________
   City ___________________ State ____________ Zip Code ______
   Telephone (Area Code__) _____________________

2.) Is your institution a member of The American Association of Museums? YES ____ NO ____

3.) Please give the name and title of your institution's chief executive officer (i.e. Director, Curator, or as appropriate):

   Name _______________________________________
   Title _______________________________________

94-59554-4
4.) Please list the names and titles of your institution's senior professional staff:

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<tr>
<th>Name</th>
<th>Title</th>
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5.) Please give the year of your institution's founding: ________________

6.) Which of the following best describes your museum's governing authority? (i.e. The agency or organization which ultimately owns assets, including collections and installations, but not necessarily buildings and grounds.)

- ( ) Municipal Government
- ( ) County Government
- ( ) State Government
- ( ) Federal Government
- ( ) Public School District
- ( ) College or University
- ( ) Society
- ( ) Church or denominational group, or affiliated organization
- ( ) Non-profit organization or corporation, other than above, administered in the public interest
- ( ) Company, business, or corporation organized for profit
- ( ) Individual operation (a single person or partnership owns the operation, is responsible for it, and receives any revenues which may accrue to it)
- ( ) Other (Please specify.)

7.) Is your institution affiliated in an educational capacity with an accredited college or university? YES____ NO____
If so, please name: ______________________________________
8.) Is your institution incorporated as a tax exempt (non-profit charitable organization? YES NO
Year of your incorporation , state ?

9.) Is your institution presently certified by the U. S. Internal Revenue Service as tax exempt? YES NO
If so, please indicate under which IRS provision:

( ) 501 (c) (3)
( ) 170 (b)
( ) Other

10.) In the listings below, please check the one which comes closest to describing the type of your museum:

( ) General Museum
( ) Art Museum
( ) Arts Center
( ) Art School (Institute)
( ) Arboretum
( ) History Museum
( ) Natural History Museum
( ) Historical Society
( ) Science and Technology Museum
( ) Industrial Museum
( ) Professional Museum (Medicine, etc.)
Please specify
( ) Aquarium
( ) Botanical Garden
( ) Planetarium
( ) State Park Museum
( ) Zoo
( ) Children's Museum
( ) Military Museum
( ) Other: (Please specify, but limit to two or three word description.)
11.) Please circle the fields listed on the left in which your museum has major collections and follow the instructions at the tops of the columns below to describe them:

<table>
<thead>
<tr>
<th>Briefly describe your collections and give the approximate % of your total collection each field constitutes:</th>
<th>Check those fields in which your museum is engaged in research:</th>
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<tbody>
<tr>
<td>Aeronautics</td>
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<td>Agriculture</td>
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<td>Anatomy</td>
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<td>Anthropology</td>
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<td>Aquarium</td>
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<td>Arboretum</td>
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<td>Archaeology</td>
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<td>Archives</td>
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<td>Art Association with Permanent Collection</td>
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<td>Art Association with only Temporary Exhibitions</td>
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<td>Art Library</td>
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<td>Art Museum: painting</td>
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<td>sculpture</td>
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<td>graphics</td>
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<td>decorative</td>
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<td>archaeology</td>
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<td>Astronomy</td>
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<td>Arts Center</td>
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<td>Costumes</td>
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<td>Decorative Arts</td>
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<td>Entomology</td>
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<td>Geology</td>
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<td>Herbarium</td>
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<td>Herpetology</td>
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<td>Historic House</td>
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<td>Historical Society Museum</td>
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<td>History</td>
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</table>
Briefly describe your collections and give the approximate % of your total collection each field constitutes:

Check those fields in which your museum has major collections:

Indian
Industrial
Junior Museum
Library Holding Special Exhibitions other than Books
Library Having Special Collections other than Books
Marine
Medical
Mineralogy
Military
Music
Natural History
Nature Center
Naval
Numismatic
Outdoor Museum
Paleontology
Park Museum
Philatelic
Planetarium
Preservation Project
Safety
Science
Technology
Textiles
Theater
Transportation
Zoo
Zoological
Other: (Please specify.)

12.) Does your museum maintain historic houses or buildings?
   YES  _NO_  If so, please list below:

   Name and Address  Year of Construction

   ____________________________  ____________________________
   ____________________________  ____________________________
   ____________________________  ____________________________
   ____________________________  ____________________________
13.) If your museum maintains a library or other collection of printed material, please answer the following questions:

What is the nature of the material? ____________

Approximately how many volumes do you have? ____________

Are these volumes available for inter-library loan?
YES ____ NO _____

Under what circumstances may the volumes in your collection be used for research or other purposes by the public or other institutions? ____________

14.) Does your museum maintain a store or shop on the premises?
YES ____ NO _____ If so, please list below the primary items stocked:

15.) In the list below, please check the activities and/or programs which are offered by your museum:

( ) guided tours  ( ) formally organized education programs
( ) lectures  ( ) education programs for children
( ) films  ( ) formally organized education programs for adults
( ) gallery talks  ( ) formally organized education programs for undergraduate
( ) concerts  ( ) formally organized education programs for college students
( ) dance recitals  ( ) formally organized education programs for graduate students
( ) arts festivals  ( ) inter-museum loan exhibitions
( ) drama  ( ) permanent exhibitions
( ) library  ( ) temporary exhibitions of your own collections
( ) reading room  ( ) manuscript collections
( ) study clubs  ( ) traveling exhibitions
( ) hobby workshops  ( ) other (Please specify):
16.) Does your museum issue its own publications? YES   NO
If so, please list them below:

<table>
<thead>
<tr>
<th>TYPE</th>
<th>TITLE</th>
<th>FREQUENCY</th>
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<tr>
<td>(book, mag., etc.)</td>
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</table>

17.) To show the hours, days, and holidays you are open to the public, and your admission fees, please fill in the table below:

<table>
<thead>
<tr>
<th>Hours Open</th>
<th>Admission Charged</th>
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<tbody>
<tr>
<td></td>
<td>Adult</td>
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<td>Monday</td>
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<td>Holidays</td>
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18.) Please fill in your museum's admission prices as indicated below:

   a.) Group Rates
   Please specify any restrictions or regulations which apply to your group rates: ________________________________
   __________________________________________________________
   __________________________________________________________
18. b.) Admission charges for buildings not included in general admission (name and list charges for each building):


c.) Are special events (concerts, lectures, special exhibits, recitals, etc.) supported by special admission fees, private gifts, or by the regular operating budget?

19.) Please list the various categories of membership (individual, institutional, contributing, sustaining, lifetime, or as appropriate) offered by your institution and indicate the dues for each:

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<th>CATEGORY</th>
<th>DUES</th>
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20.) IMPORTANT: Please list specifically, any days (including holidays), months, or seasons during which your institution is closed:


21.) Please attach a list of the names (and addresses, if convenient) of the members of your board of trustees.

22.) As accurately as possible, please indicate your total attendance for the following years:

- 1950
- 1960
- 1965
- 1969
- (Estimate) 1970
23.) Please indicate your name and title below, and give your signature as the authorized officer completing this questionnaire:

NAME (Please print.) ____________________________

TITLE ____________________________

SIGNATURE ____________________________

Thank you very much for your time and cooperation. The information in this questionnaire as you have completed it will be compiled into the format in which it will appear in THE OFFICIAL MUSEUM DIRECTORY’S 1970 Edition. A rough draft of your entry will be returned to you for additions, corrections, and approval. A final draft will then be sent to you for your final approval.

The accuracy of your museum’s entry in the 1970 directory depends upon the prompt care with which you complete this questionnaire and review your forthcoming drafts.

A postage-paid reply envelope is included for your use. So please complete this questionnaire and mail it to us. Again, our sincere thanks.

Cordially,

William C. Steere, President
The American Association of Museums

The Official Museum Directory
P. O. Box 4857
Washington, D. C. 20008
May 27, 1970

Mr. William C. Steere
President
The American Association of Museums
Post Office Box 4857
Washington, D. C. 20008

Dear Mr. Steere:

Your letter, with enclosures, was received on May 25th.

With regard to your request for information, I am enclosing some material which I hope will be of value to you. Your envelope is being returned.

Sincerely yours,

[Signature]

Enclosures (3)
FBI Tours, 1/70
The Story of the FBI

NOTE: Steere's communication is a form letter enclosing a questionnaire relating to museums. Only section of questionnaire which appears to apply to Bureau's work pertains to tours. It is felt we should only send reprints and not try to fill out questionnaire. Bufiles reflect that in 1962 we furnished data on tours to this group. Nothing in Bufiles regarding Steere to preclude sending data. No record of previous receipt of questionnaire.
<table>
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<th>Name</th>
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<tr>
<td>Mr. Tolson</td>
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<td>Mr. Soyars</td>
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<td>Tele. Room</td>
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<tr>
<td>Miss Holmes</td>
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<td>Miss Gandy</td>
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</table>
As you perhaps know, the American Association of Museums' 1965 MUSEUMS DIRECTORY OF THE UNITED STATES AND CANADA was the last comprehensive work of its kind to be published in this country.

Needless to say, since 1965, much of the information it contains has become quite outdated. In fact, today it is inadequate for even the most basic museum usage.

By the end of 1970, however, the American Association of Museums will publish a totally new and much more comprehensive work to answer the growing need for museum reference information.

Through a special association with Crowell-Collier Educational Corporation, widely known reference book publishers, this new work promises to be the most comprehensive, accurate, and authoritative of its kind ever compiled. It will include (with your cooperation) a detailed listing for your museum, together with listings for more than 8,000 others now established in the United States and Canada.

The title of this new work is THE OFFICIAL MUSEUM DIRECTORY.

Since you and your fellow directors are the most authoritative sources for information concerning your institutions, it is in this context that I say this new work will be developed with your cooperation. Consequently, to insure accuracy, I ask your assistance in the compilation of your entry.

Enclosed is your OFFICIAL MUSEUM DIRECTORY Research Questionnaire, the prime source document from which your entry will be composed. I ask now that you do us the kindness of carefully completing it, and that you return it to us at your very earliest convenience. I have enclosed a special stamped, first class reply envelope for your use.

I am pleased that at last we are proceeding toward the day when we will have a new and authoritative reference work in which every museum of note in the United States and Canada will be listed. It will be a work in which your institution will be proud to be included, I am sure, and one which the American Association of Museums is proud to be publishing.

Thank you for your cooperation.

Sincerely yours,

William C. Steere, President
The American Association of Museums

P.S. Please note the special address we have established for all mail relating to the directory: P.O. Box 4857, Washington, D.C. 20008. All other correspondence you may be sending to the A.A.M. should be mailed to our regular address.
for THE OFFICIAL MUSEUM DIRECTORY

Here follows the initial draft of your entry for the 1970 Edition of the OFFICIAL MUSEUM DIRECTORY. Please do the following . . .

1. Read it carefully for errors in content and spelling and make the necessary corrections in the right-hand column below.
2. Fill in any additional information requested.
3. Indicate either approval or need for corrections and initial each page in the space provided in the lower-right corner.

...and then return it to us in the special postage-paid envelope provided.

Thank you for your cooperation.

William C. Steere, President
The American Association of Museums

Please do not write in this space

DISTRIBUT OF COLUMBIA
Washington
0000. UNITED STATES DEPARTMENT OF JUSTICE.
Federal Bureau of Investigation, Department of Justice Building, Ninth and Pennsylvania Avenue, Northwest, 20535.

Exhibition Area: displays concerning most famous criminal and espionage cases of the Bureau.

Activities: conducted tours; firearms demonstrations by FBI experts; demonstrations in Criminal Laboratory.

Open Mon.-Fri., 9:30-4; no charge.

Please indicate corrections and/or additions below

CHECK ONE:
Corrections indicated or additions made

Copy correct as shown

Your initials

The Official Museum Directory / P. O. Box 4857 / Washington, D. C. 20008
94-59554-5
The Official Museum Directory • P. O. Box 4857, Washington, D. C. 20007

Special Order Form

This form and the special offer here established are intended solely for the use of museums which are listed in the 1970 Edition of The Official Museum Directory.

Place your order here:

☐ YES, Please send (#)__________ copy(ies) of the 1970 Official Museum Directory at the Special Price of $27.80.

Send no money now / you will be billed on shipment.

Regular List Price—$35.00 / Save 20%!

Special larger discounts are available to museums placing multiple copy orders. For further information inquire in writing.

Fill in your address here:

Name of Institution ______________________________________

Name of Person Ordering __________________________________

Mailing Address _______________________________________

City________________ State________________ Zip________

Note: It is not necessary to purchase copies of the Directory in order to be included in it.

Merely return this form with your Editorial Work Sheet in the Stamped Reply Enveloped enclosed.
The Special Museum Price for the 1970 Official Museum Directory has been established in appreciation for the assistance given us by those institutions listed in it. Their inclusion is in no way contingent upon purchase.

William C. Steere, President
The American Association of Museums

If ordering copies, please return this form in the envelope with your Editorial Work Sheet.
July 20, 1970

Director of Research
The American Association of Museums
The Official Museum Directory
Post Office Box 4857
Washington, D.C. 20008

Dear [Name],

Your letter, with enclosures, was received on July 16, 1970.

In accordance with your request, the draft which you enclosed is being returned with changes noted thereon. You may consider my signature on this letter as my approval of your material.

Sincerely yours,

J. Edgar Hoover

Enclosure

NOTE: We furnished reprints on tours to the Directory earlier this year. No mention being made of their offer to purchase copies at a special price. Self-addressed, stamped envelope being used in reply.
Mr. J. Edgar Hoover
United States Department of Justice
Federal Bureau of Investigation
Department of Justice Building
Washington, D.C. 20535

Dear Mr. Hoover:

Thank you very much for returning your completed Research Questionnaire for THE OFFICIAL MUSEUM DIRECTORY.

Despite the complications of the mail strike, the response has been most pleasing. Never in the Directory's history has it been so anxiously awaited by so many.

We have now compiled the data from your questionnaire into a rough draft of your Directory entry. You will find it typed on the Editorial Work Sheet(s) enclosed.

At this time, I would like to request your further assistance by asking that you do the following ...

1.) Read the draft carefully for errors in content.

2.) Note and answer any questions asked in the right-hand column, limiting your responses to the spaces provided.

3.) Indicate in the box in the lower-right corner of the sheet(s) whether or not you have made any corrections.

... and then just mail the Work Sheet back to us in the stamped, pre-addressed envelope provided.

Again, thank you for your kind cooperation.

P.S. Many of your fellow directors have expressed an interest in buying copies of the Directory when it is published. If you would like to do so, a special price has been established exclusively for museum listees. The enclosed order form explains fully. I should add, however, that your inclusion in the book is in no way related to whether or not you buy copies. The special price has been established in appreciation for your assistance.
THE OFFICIAL MUSEUM DIRECTORY

Here follows the FINAL draft of your entry for the 1971 Edition of THE OFFICIAL MUSEUM DIRECTORY. Please do the following...

1. Read it carefully for errors in content and spelling and make the necessary corrections in the right-hand column below. Take care to indicate exactly where the correction is to be made.

2. Indicate either approval or need for corrections and sign each page in the space provided in the lower-right corner.

...and then return this Editorial Work Sheet to us within one week in the special gray envelope provided. Your cooperation is greatly appreciated.

William C. Steere, President
The American Association of Museums

UNITED STATES DEPARTMENT OF JUSTICE. Federal Bureau of Investigation, Department of Justice Building, Ninth and Pennsylvania Avenue, N.W., Washington, D.C. 20535.


Exhibition Area: displays concerning most famous criminal and espionage cases of the Bureau and cooperative services provided law enforcement by the FBI.

Activities: conducted tours; firearms demonstrations by FBI experts; viewing and explanation of work performed in FBI Laboratory.

Mon.-Fri., 9:15-4:15; no charge. Closed national holidays.
THE AMERICAN ASSOCIATION OF MUSEUMS' 
THE OFFICIAL MUSEUM DIRECTORY
POST OFFICE BOX 4857
WASHINGTON, D.C. 20008
August 19, 1970

The American Association of Museums'
The Official Museum Directory
Post Office Box 4857
Washington, D. C.  20008

Dear [Name]

Your letter, with enclosures, was received on August 18, 1970.

The draft which you enclosed has been reviewed and found to be satisfactory, and I am returning it herewith. You may consider my signature on this letter as my approval of your material.

Sincerely yours,

J. Edgar Hoover

Enclosure

NOTE: By letter 7/20/70 we returned the reference draft with our corrections noted thereon. Said corrections have been incorporated in this final draft.
Dear Director:

Thank you for your assistance in the compilation of your institution's entry in THE OFFICIAL MUSEUM DIRECTORY for 1971.

Enclosed please find the FINAL draft prepared by the compositor for your approval.

Please follow the instructions on the Editorial Work Sheet carefully and return to us within one week.

A special pre-addressed gray envelope is provided for your convenience. Also enclosed is an order form for you to use should you wish to buy copies of the Directory (if you have not already done so).

Sincerely yours,

The American Association of Museums

JMB/mm

P.S. There is no fee for your listing in THE OFFICIAL MUSEUM DIRECTORY, nor are you obligated by buy copies in order to be included in it. The special discounted price is our way of showing you how much we appreciate your cooperation.
THE OFFICIAL MUSEUM DIRECTORY

National Register Publishing Co., Inc.
Subsidiary of CROWELL COLLIER AND MACMILLAN, INC.
5201 Old Orchard Road
Skokie, Illinois 60076
Mr. J. Edgar Hoover, Director
United States Department of Justice-Federal
Bureau of Investigation
Department of Justice Bldg.
9th and Pennsylvania Ave., N.W.
Washington, D.C. 20535

October 23, 1970

Dear Mr. Hoover:

On behalf of the American Association of Museums, I want to extend an invitation to your museum to join the AAM and participate in its program to aid the entire museum profession. Many benefits exist which make membership in the AAM both an honor and a value to your institution:

1) Sharing the responsibility of improving museums through information exchange, training programs, technical publications, and support of the museum programs at all levels.

2) ACCREDITATION - Participating in a national program to promote the professional standards of museums. The initial application fee for AAM members is $25; for non-members, $75. As a member, your institution would receive a direct savings of $50 on the application for museum accreditation (see enclosed brochure).

3) AAM GROUP RETIREMENT PROGRAM - Eligibility for your institution to benefit in a group retirement program. Your institution will receive the benefits of group rates on retirement programs for your employees. The program offers your institution the availability of base pension and tax-sheltered annuity plans regardless of the size of your staff.

4) THE OFFICIAL MUSEUM DIRECTORY - A direct savings on the purchase of the Directory of U.S. and Canadian museums to be published by the AAM this December. Each AAM institutional member receives a copy of this Directory FREE and may purchase additional copies at special discounts, while the cost to non-AAM museums is $27.80.

Sincerely,

[Signature]

American Association of Museums
2233 Wisconsin Avenue, N.W.
Washington, D.C. 20007

(202) 338-5300

[Return Address]
I hope you will accept this invitation to join the American Association of Museums. Your support will strengthen the museum influence within American society. At the same time, your institution will benefit with the financial advantage of a $50 savings on the accreditation application and a $27.80 savings on the Directory. We will be happy to welcome you into our national organization. I hope you will use the application form you'll find in the enclosed brochure entitled, "An Invitation to Membership."

Sincerely,

JMB:cl
Yes, I would like to join the American Association of Museums!

Membership Application and Dues

Please mark the appropriate membership category below. Please make your check payable to: American Association of Museums, and mail today.

1. Institutions
   Annual Operating Budget          Annual dues
   a. Below $50,000                  $ 30
   b. $50,000 to below $100,000     50
   c. $100,000 to below $250,000    100
   d. $250,000 to below $500,000    250
   e. $500,000 to below $750,000    500
   f. $750,000 to below $1 million   750
   g. $1 million or more             1,000

2. Libraries (other than museum libraries) $ 25

3. Museum Trustee Committee
   a. Contributing Trustee   $ 50
   b. Sustaining Trustee    100
   c. Patron Trustee        1,000

4. Individuals and Donors
   a. Regular                  $ 15
   b. Associate                25
   c. Sustaining Donor        100
   d. Corporate Affiliate     100
   e. Patron                  1,000

Museum affiliation

5. Foreign ($15 + $5 postage and handling) $ 20

CONTRIBUTIONS ARE WELCOMED in addition to dues. Many of AAM's important programs are made possible through generous gifts of individuals, foundations, and corporations. All contributions, and individual dues in excess of $25, are tax deductible.

☐ Membership dues $ ______________________
☐ Contribution $ ______________________

TOTAL $ ______________________

Mail to: Membership
American Association of Museums
2233 Wisconsin Avenue, N.W.
Washington, D.C. 20007

Name ________________________________

Street ________________________________

City __________________ State ______ Zip ______

☐ NEW ☐ RENEWAL ☐ REINSTATEMENT

☐ Total Amount Enclosed ☐ Please Bill

We Invite You to Join The American Association of Museums!

The types of institutions which are active members of the American Association of Museums include—

☐ Museums of Art
☐ Botanical Gardens
☐ Children's Museums
☐ Museums of Historic Preservation
☐ National and State Park Museums
☐ Art Galleries
☐ Museums of Science and Technology
☐ Natural History Museums
☐ Museums of Medicine
☐ Art Associations
☐ Historical Societies—State and Local
☐ Historic Houses
☐ General Museums
☐ Zoos and Aquariums
☐ Planetariums
☐ Foundations
☐ Art Schools & Institutes
☐ Archaeology Museums & Archaeological Sites
☐ University and College Museums
☐ Marine Museums
☐ Industrial Museums
☐ Neighborhood Museums
☐ Ecological Museums

Through special membership categories, we encourage the participation of libraries, foreign individual members, and foreign institutions.

Individual members and donors include professionals in the museum field, educators, museum trustees, foundations, corporations, and citizens concerned with the role of museums in the United States.

Membership in the American Association of Museums is designed to help you aid museums. Through your support, membership will benefit all museums and the 600 million visits they attract every year.

The American Association of Museums welcomes and encourages your support.

JOIN TODAY!
Founded in 1906, the American Association of Museums is the non-profit organization which represents museums on a national level. Its purpose is to promote the goals of museums as cultural, educational, and scientific centers in the United States. Membership consists of interested individuals and institutions, including art, history, and science museums.

Because of the growing awareness that museums are a vital part of human life in America, the role of the Association today is more important than ever. Museums attract 600 million visits per year. Today, more than 7,000 museums exist in the United States. The phenomenal growth of museums during the 1960’s and the unprecedented public interest in museums have created new opportunities for these institutions to serve the public. The American Association of Museums helps museums meet cultural and educational demands in America.

Programs of the Association include: Museum Accreditation, museum research, statistical studies, representation of museum needs on a national level, answers to inquiries from governmental agencies, private foundations, Congress, and corporations, coordination for museum activities, and group retirement benefits.

ACREDITATION—This will assist museums in their program to raise professional standards. The accreditation system will also enable the public to identify museums and compare them with accepted standards of operation and performance. An effective accreditation program will be of the utmost value to museums as well as to private and public agencies, state, local, and national legislative bodies, and to the general public.

RESEARCH—Research in all areas of museum needs including private and public sources of financial support.

STATISTICAL REPORTS—Statistical reports on museum activities and progress in America, including location of resources, conservation, goals, administration, and personnel.

REPRESENTATION—National and regional representation of museums.

MUSEUM COORDINATION—Coordination of museums on state and regional levels provides the profession with a national network of communication. Special seminars focus attention on technical and administrative aspects of museum programs and the methods in which museums can best serve the cultural and educational needs of the nation.

GROUP RETIREMENT PROGRAM—Features: 1. Pension plans for institutions
2. Retirement investment for individuals
3. Tax-sheltered annuity plans for institutions and individuals

Members also benefit from the following services:

MUSEUM NEWS—This noted professional journal (published 10 times per year) is sent to all members of the Association. MUSEUM NEWS brings you a broad spectrum of informative and timely articles on museums and the profession. . . news of current exhibitions, museum architecture, grants, competitions, technical supplements, and special events.

AAM BULLETIN—A monthly news report to keep members constantly aware of the most current developments affecting the museum profession. The Bulletin includes the following:

1. Washington Report—Through close contact with the various branches of the federal government, the Association publishes news concerning national affairs of importance to museums. The Report informs the membership of new and proposed legislation and programs developing within federal agencies. As national spokesman for the museum profession, the Association’s staff prepares answers to inquiries from federal agencies, Congress, foundations, and national organizations.

2. Placement Bulletin—This special feature lists museum job openings and candidates available. Institutions seeking new staff members, or museum professionals seeking new career opportunities are aided through up-to-date bulletin listings.

3. Classified Listings—A service enabling AAM members to locate, sell, or exchange objects.

Publications Program—The Association provides information to members through the publication of special reports, booklets, and books such as the 1970 Official Museum Directory of the United States and Canada.

Annual Meetings, Regional Conferences, Seminars—AAM meetings provide opportunities throughout the year to meet, communicate, and exchange ideas with colleagues in the museum world. The AAM Annual Meeting brings together professionals and intellectually concerned with museums. Other conferences offer program development and dialogue on a regional and local basis. Special seminars focus attention on unique aspects of museum administration. A yearly Seminar for Historical Administrators held in Williamsburg, Va. is sponsored jointly by the AAM, the American Association for State and Local History, Colonial Williamsburg, and the National Trust for Historic Preservation.

Training Programs—The Association supports the development of training programs within the museum profession. To aid those seeking educational opportunities in the field, AAM publishes guides to museum training courses in the United States and Canada.

Travel Programs—The AAM sponsors charter and other group travel for its members. Individual members benefit from the special rates available under such activities. Trips are scheduled to enable members to attend international events of special importance to the museum profession.

All Individual Members Receive:
- Subscription to MUSEUM NEWS, and
- AAM BULLETIN, which includes:
  - 1. Washington Report
  - 2. Placement Bulletin
  - 3. Classified Listings
  - Voting Privileges
  - Eligibility to attend Annual Meetings and special seminars
  - Valuable discounts on publications
  - Eligibility for AAM-Group Retirement Program

Museum Trustee Members Receive:
- Subscription to MUSEUM NEWS, and
- AAM BULLETIN*, which includes:
  - 1. Washington Report
  - 2. Placement Bulletin
  - 3. Classified Listings
  - Voting Privileges
  - Eligibility to attend Annual Meetings and special seminars
  - Valuable discounts on publications
  - Eligibility for AAM-Group Retirement Program
  - Museum Trustee newsletters
  - Eligibility to attend special museum trustee meetings

Institutional Members Receive:
- Free copy of 1970 Official Museum Directory of the United States and Canada
- Subscription to MUSEUM NEWS*, and AAM BULLETIN*, which includes:
  - 1. Washington Report
  - 2. Placement Bulletin
  - 3. Classified Listings
  - Voting Privileges
  - Eligibility to be represented at Annual Meetings
  - Valuable discounts on publications
  - Eligibility for AAM-Group Retirement Program

*one extra copy of each per additional $100 of membership dues.

The larger membership categories represent more generous support of the Association.

The American Association of Museums derives most of its income from membership dues. If the Association’s programs are to meet the needs of museums in America, and if the cultural, educational, and scientific heritage of this country is to be preserved, museums must obtain support commensurate with the benefits they provide.

Kyran M. McGrath, Director

AMERICAN ASSOCIATION OF MUSEUMS
2233 Wisconsin Avenue, N.W.
Washington, D.C. 20007
(202) 338-5300

The larger membership categories represent more generous support of the Association.

The American Association of Museums derives most of its income from membership dues. If the Association's programs are to meet the needs of museums in America, and if the cultural, educational, and scientific heritage of this country is to be preserved, museums must obtain support commensurate with the benefits they provide.
MEMBERSHIP APPLICATION & DUES

Please mark the appropriate membership category below. Include and mail this application. Make check payable to: American Association of Museums.

1. Institutions
   a. Accreditation Committee
   b. Andrew Carnegie Foundation
   c. American Association of Museums
   d. Corporate Affiliate
   e. Patron
   f. Corporate Affiliate
   g. Patron

2. Individuals
   a. Regular
   b. Associate
   c. Sustaining Donor

3. Contributions
   a. $250,000
   b. $500,000
   c. $750,000
   d. $1 million
   e. Membership

4. Donations
   a. $750
   b. $1,000
   c. $5,000
   d. $10,000
   e. $20,000
   f. $50,000
   g. $100,000
   h. $250,000
   i. $500,000
   j. $750,000
   k. $1 million

5. Foreign (S$1=S$ postpay and handling)

6. Total

APPLICATION FOR ONE YEAR MEMBERSHIP

Name ________________________________ 
Address ________________________________ 
City ____________________________ State ________ Zip ________________

This volume contains the results of two years’ study and research on the philosophy of museum accreditation. It contains 1) the history of the program, 2) the procedures of accreditation, 3) the on-site Visit Committee instructions and 4) checklists. This volume will be sent free to every museum applying for AAM Accreditation. All orders must be pre-paid by check or money order payable to the American Association of Museums and sent to AAM, 2233 Wisconsin Ave., N.W., Washington, D.C. 20007.

Reasons for Accreditation

Museums in the United States have until 1970 been governed according to widely varying standards. While recognizing that uniformity of operation is neither possible nor desirable, there is nevertheless a compelling need for the formulation by the AAM of specifically defined guidelines and attainable professional standards to which a museum should conform. Acceptance by the AAM of accreditation and the development of the machinery necessary to implement it are of first importance.

Evaluation is the prerequisite for accreditation and is a process that will encourage improvement in the quality of all museums. It will be helpful in creating a climate of aspiration so that a museum not yet prepared for accreditation will help to develop public confidence by certifying in a visible manner that in the opinion of the AAM professional standards have been met. Accreditation will significantly strengthen professional respect and cooperation between museums.

Accreditation will further promote institutional self-confidence and engender professional pride of accomplishment on the part of the staff and the policy-making body. Accreditation will be important in guiding private and governmental agencies which need expert opinion as a basis for qualitative judgment in connection with contributions, grants, and contracts.

The American Association of Museums at its General Business Meeting, May 26, 1969, in San Francisco, approved the following resolution:

"Resolved, that the Council of the American Association of Museums reaffirms the desirability of a system of accreditation of museums, accepts the report of the Accreditation Committee appointed by President Parkhurst at the 63rd Annual Meeting and recommends that the membership:

1. adopt the principles of that report,
2. authorize the Committee to continue in session in order to define the methods to be followed, and
3. authorize the Council to implement the resulting action of the Committee."
museums should give careful study to the definition and its application to themselves before applying. The official definition follows:

For the purposes of the accreditation program of the AAM a museum is defined as an organized and permanent non-profit institution, essentially educational or aesthetic in purpose, with professional staff which own and utilize tangible objects, cares for them, and exhibits them to the public on some regular schedule.

For further clarification, the key words used in the definition are further defined as follows:

1. organized institution: a duly constituted body with expressed responsibilities.
2. permanent: The institution is expected to continue in perpetuity.
3. professional staff: at least one paid employee who commands an appropriate body of special knowledge and the ability to reach museumological decisions consonant with the experience of his peers and who also has access to and acquaintance with the literature of the field.
4. tangible objects: things animate and inanimate.
5. care: the keeping of adequate records pertaining to the provenance, identification, and location of a museum's holdings and the application of current professionally accepted methods to their security and to the minimizing of damage and deterioration.
6. schedule: regular and predictable hours which constitute substantially more than a token opening, so that access is reasonably convenient to the public.

In order to be accredited, a museum which is part of a larger institution (such as a university or a historical society) must be distinct enough to be separately identified, and must itself adequately fulfill the definition of a museum stated above. When accreditation is granted in such cases, it will apply only to the museum concerned, and not of course, to non-museum activities of the parent organization in fields in which the AAM is not competent. It is not the intention of the AAM to sustain changes in the relationship between such a museum and its parent organization, but only to determine whether the applicant organization as a museum as the AAM defines the word, and therefore, whether it is appropriate for accreditation by the AAM.

When in the view of the Accreditation Commission a satellite operation would stand alone as a separate museum and seeks accredited status, the Accreditation Commission may ask that it operate separately.

Administration

The Accreditation Commission, the ultimate authority, is made up of a Chairman and six Commissioners appointed by the presidents of the AAM with the corroboration of the AAM and with the Visiting Committees and to whom one should direct all inquiries.

Application

A museum desiring accreditation should first make formal application on the official form provided by the AAM (page three of this brochure). Upon receipt of the application and appropriate fee, the AAM will supply three copies of the questionnaire and the publication, Museum Accreditation: A Report to the Profession, to the applicant museum. The questionnaires are an outline for a searching self-examination by the applicant museum of its own resources, purposes, plans, and performance. Museum Accreditation is a volume describing the program in detail, from the background and history to the procedures of application. The original and first copy of the completed questionnaire shall be returned to the AAM with an additional non-refundable fee of $75 to help defray administrative costs. This fee is $75 for AAM members and non-member museums. The questionnaire will then be transmitted to the Accreditation Commission for initial study.

Visiting Committee

The next step is an on-site evaluation of the applicant museum by a Visiting Committee. Visiting Committee members are chosen in consultation with the president of the AAM and conference representatives. It is expected that the Visiting Committee will have every facility for its inspection. Each Committee will consist of no less than two and no more than seven members from the same region but outside the same state as the institution being inspected. The expense of the visit must be borne by the applicant museum. The Visiting Committee will ascertain the presence of accepted standards as it proceeds with its evaluation of the applicant museum. First and foremost a museum must meet the definition of a museum. Beyond this, however, there are objective points of reference against which the quality and performance of the applicant museum shall be measured.

Visiting Committee Report

Upon completion of its inspection the Visiting Committee will jointly review its findings and will submit a written report to the Accreditation Commission. The Visiting Committee will recommend eligibility for accreditation on a subjective basis after giving careful consideration to the questionnaire and to its first-hand experience with the applicant museum.

Evaluation by the Accreditation Commission

The Accreditation Commission will review the questionnaire submitted by the applicant museum and will consider the report of the Visiting Committee. The contents of these two documents when weighed together constitute the basis on which accreditation will be granted or withheld.

Final Action

The Commission's final action may be either rejection of the application or accreditation of the applicant museum. The Chairman of the Commission will, in duplicate letters, notify the chairman of the board and the director of the applicant museum of the Commission's action. Copies of the Visiting Committee report will also be forwarded to the applicant.

Accredited museums will receive a formal Certificate of Accreditation. Suitable publicity may then be instituted by the AAM and the museum.

Should a museum's application be rejected, no general announcement will be made by the AAM. Re-accreditation of accredited museums will follow at intervals to be determined by the Accreditation Commission.

Continuing Review

The criteria and procedures of the accrediting system are under continuing review and perfection by the Commission.

For the purposes of the MUSEUM ACCREDITATION Official Application Form

<table>
<thead>
<tr>
<th>NAME OF MUSEUM</th>
</tr>
</thead>
<tbody>
<tr>
<td>STREET ADDRESS</td>
</tr>
<tr>
<td>CITY</td>
</tr>
<tr>
<td>PHONE NUMBER</td>
</tr>
<tr>
<td>NAME AND TITLE OF DIRECTOR OR CHIEF EXECUTIVE OFFICER</td>
</tr>
<tr>
<td>NAME AND TITLE OF CHAIRMAN OF BOARD OR EQUIVALENT OFFICER</td>
</tr>
<tr>
<td>PERSON TO WHOM CORRESPONDENCE CONCERNING APPLICATION SHOULD BE DIRECTED</td>
</tr>
<tr>
<td>TYPE OF MUSEUM</td>
</tr>
<tr>
<td>□ Art</td>
</tr>
<tr>
<td>□ Aquarium</td>
</tr>
<tr>
<td>□ Botanical Garden</td>
</tr>
<tr>
<td>□ Children's</td>
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<tr>
<td>□ Other</td>
</tr>
<tr>
<td>TYPE OF PRIMARY SUPPORT</td>
</tr>
<tr>
<td>□ Private</td>
</tr>
<tr>
<td>□ Municipal (Tax)</td>
</tr>
</tbody>
</table>

Approximate Annual Operating Expenditure $.

Attach list of trustees or members of governing body with mailing addresses. Include titles of officers.

Have you examined the basic definition of a museum for accreditation to the AAM? YES □ NO □

Do you believe that your institution fulfills this basic definition? YES □ NO □

The signatures of the director (or chief executive officer) and of the chairman of the board (or chief officer of the governing body) should be appended. By signing, the chairman of the board (or chief officer of the governing body) certifies that that body (if any) has formally considered and approved the submission of this application and has directed the museum staff to cooperate fully in carrying out the required procedures of the AAM.

A non-refundable fee of $25 for members ($75 for non-members) of the American Association of Museums should accompany this application. Checks should be made out to: AMERICAN ASSOCIATION OF MUSEUMS.

Application for accreditation, accompanied by initial fee, constitutes agreement by the applicant museum to consent to and abide by the decision(s) of the American Association of Museums, arrived at through the agencies of its Accreditation Commission and operating agencies.
June 14, 1972

The Official Museum Directory
National Register Publishing Company, Inc.
5201 Old Orchard Road
Skokie, Illinois 60076

Dear [Name]

The Editorial Work Sheet and Research Questionnaire you furnished have been received. The Work Sheet is being returned with appropriate changes noted thereon for your use in updating the 1972 issue of your Directory. No effort has been made to complete the questionnaire inasmuch as the material therein is not pertinent to FBI operations.

Sincerely yours,

L. Patrick Gray III
L. Patrick Gray, III
Acting Director

Enclosure

NOTE: The American Association of Museums previously furnished us a similar questionnaire for an earlier edition of this Directory; since most of it was not relevant to Bureau operations, we merely furnished data on FBI tours. It is felt that in current instance we should also make no effort to fill out the detailed questionnaire.
Below is a copy of your listing as it appeared in the 1971 issue of THE OFFICIAL MUSEUM DIRECTORY. To bring your listing up-to-date for the 1973 issue, please do the following . . .

1. Read the listing carefully for errors in content and spelling and type the necessary corrections in the right-hand column below.
2. Fill in any additional information.
3. Fill out the enclosed questionnaire.
4. Indicate either approval or need for corrections and sign in the space provided on the lower right hand side . . . then return this sheet in the enclosed envelope. Thank you for your cooperation.

888. UNITED STATES DEPARTMENT OF JUSTICE. Federal Bureau of Investigation, Department of Justice Building, Ninth and Pennsylvania Avenue, N.W., Washington, D.C. 20535.


Exhibition Area: Displays concerning most famous criminal and espionage cases of the Bureau and cooperative services provided law enforcement by the FBI.

Activities: Conducted tours; firearms demonstrations by FBI experts; viewing and explanation of work performed in FBI Laboratory.

Mon.-Fri., 9:15-4:15; no charge. Closed national holidays.
Many of the listings in the 1971 Official Museum Directory need updating. Because the need for an accurate and comprehensive Directory is so great within the entire museum profession, the American Association of Museums, with the cooperation of the National Register Publishing Company of Crowell Collier and Macmillan, Inc., is going to publish The 1973 Official Museum Directory of the United States and Canada, which will be ready for distribution January, 1973. This is your copy of The 1973 Official Museum Directory Research Questionnaire. We plan to include additional public information about your museum, to the extent that you approve. The accuracy of your museum's entry in the 1973 Directory depends upon the care with which you complete this questionnaire. Since the new issue will be typeset via computer, it is very important that you fill out this questionnaire whether your museum already has a listing in the directory or not. In other words, to avoid mistakes in your listing, please fill out this form in addition to updating your existing listing as shown on the Editorial Work Sheet. Thank you very much.

Sincerely,

President

* A GENERAL

Name of Institution (1)__________________________

Attention Mr./Ms. (2)__________________________

Street Address (3)______________________________

City (4)____ State (5)____ Zip Code (6)____

Telephone (include area code) (7)________________

Has your institution been known previously under another name? YES _____ NO _____

If so, please list (______________________________)

Year museum/institution was founded (9)____

Please enclose any descriptive material on your museum.

*B PERSONNEL

Please provide the names and titles of your institution's administrative staff:

Title Name

(a) Director (a)______________________________

Deputy Director ______________________________

Assistant Director ____________________________

Business Officer ______________________________

Accountant _________________________________

Chief Curator ________________________________

Curator ( ) _________________________________

Curator ( ) _________________________________

Curator ( ) _________________________________

Curator ( ) _________________________________

Curator ( ) _________________________________
Registrar

Secretary

Librarian

Membership Director

Public Relations Dir.

Fund Raising Dir.

Publications Dir.

Other

Registrar (2)

Secretary

Librarian

Membership Director

Public Relations Dir.

Fund Raising Dir.

Publications Dir.

Other

GOVERNING AUTHORITY

Which of the following best describes your museum's governing authority?
(i.e. The agency or organization which ultimately owns assets, including collections and installations, but not necessarily buildings and grounds.)

(1) ( ) Municipal Government

( ) County Government

( ) State Government

( ) Federal Government

( ) Public School District

( ) College or University

( ) Church or denominational group, or affiliated organization

( ) Non-profit organization or corporation, other than above, administered in the public interest

( ) Company, business, or corporation organized for profit

( ) Individual operation (a single person or partnership owns the operation, is responsible for it, and receives any revenues which may accrue to it)

( ) Other (Please specify)

Is your institution a branch of a parent institution? YES _______ No _______

If so, please list below:

Name of Parent Institution ___________________________

Street Address ______________________________________

City _____________________________, State _______________ Zip Code _______

Telephone (include area code) ________________________

Does your museum administer or maintain branch/subsidiary museums? YES _______ NO _______

If so, please list:

Name _____________________________ City/State _______________ Zip Code _______

Name _____________________________ City/State _______________ Zip Code _______

Name _____________________________ City/State _______________ Zip Code _______

Is your Museum incorporated under State law? YES _______ NO _______

If "yes," is your museum ( ) NON PROFIT or ( ) PROFIT?

Is your Museum tax-exempt by I.R.S.? YES _______ NO _______

If "yes," under section: ( ) #501 (c) (3)

( ) #170 (b) (1) (A) (public charitable institution — not a private foundation)

( ) Other (Please specify)

MUSEUM CATEGORY

Is the principal function of your institution to operate as: ______ Association ______ Council ______ Commission

____ Foundation ______ Museum ______ Society.
Describe the collections maintained by your museum.

Year of Construction

Year of Construction

Please indicate fields in which your museum does research.

Check one or more facilities which your institution maintains:

( ) Botanical Garden ( ) Library 
( ) Zoological Park ( ) Reading room 
( ) Nature/Conservation Center ( ) Exhibit space apart from 
( ) Aquarium principal museum plant 
( ) Field Research Station ( ) Auditorium — 
( ) Separate Laboratory Operation capacity 
( ) Planetarium ( ) Theater
If your museum maintains a library or other collection of printed materials, please answer the following questions:

Approximately how many volumes do you have? __________

What is the nature of the material? __________

Are these volumes available for inter-library loan? YES ___ NO _______

Under what circumstances may the volumes in your collection be used for research or other purposes by the public or other institutions? __________

If your museum maintains a store or shop on the premises, please list the primary items stocked: __________

**H ACTIVITIES**

(a) In the list below, please check the activities and/or programs which are offered by your museum:

- guided tours
- lectures
- films
- gallery talks
- concerts
- dance recitals
- arts festivals
- drama
- library
- reading room
- study clubs
- hobby workshops
- rental Gallery

- TV programs
- radio programs
- formally organized education programs for children
- formally organized education programs for adults
- docent program or council
- formally organized education programs for undergraduate college students affiliated with (college)
- formally organized education programs for graduate students affiliated with (college)
- training programs for professional museum workers (not staff members)
- inter-museum loan exhibitions
- permanent exhibitions
- temporary exhibitions of your own collections
- traveling exhibitions
- manuscript collections
- mobile vans
- school loan service

Please list any unusual or innovative programs your museum sponsors (e.g., galleries for the blind, classes for the talented, ghetto programs):

**PUBLICATIONS**

Does your museum issue its own publications? YES ___ NO _______

If so, please list them below:

<table>
<thead>
<tr>
<th>TYPE</th>
<th>TITLE</th>
<th>FREQUENCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>(book, mag., etc.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**J HOURS AND ADMISSION PRICES**

Please show the hours, days, and holidays you are open to the public, and the admission charged.

**HOURS OF OPERATION:**

- Mon. thru Fri. ______ to _______ Sat. ______ to _______
- Sun. & Holidays ______ to _______ Other ______ to _______

**ADMISSION CHARGED:**

- Adult
- Child
- Student
- Tour

(Please Specify)

- Mon. thru Fri.
- Saturday
- Sun. and Holiday

**K MEMBERSHIP**

Please list the various categories of membership (individual, institutional, contributing, sustaining, lifetime, or as appropriate) offered by your institution and indicate the dues for each:

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>DUES</th>
<th>CATEGORY</th>
<th>DUES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Please fill in your name, title and signature as the authorized officer completing this questionnaire:

**NAME** (Please print)

**TITLE**

**SIGNATURE**

Thank you very much for your time and cooperation.
Important Supplementary Information

Name of Institution ____________________________________________________________

City __________________________ State ________________________________

1) Please list the geographical location of museum:
   ( ) Urban (over 25,000 pop.) ( ) suburban
   ( ) rural ( ) other

2) Please list the number of paid staff:
   ______ full time ______ part time ______ volunteers

   Volunteers functions: _________________________________________________________

3) Please list the names and titles of your Governing Body’s officers, e.g., the Chairman, President, Secretary, Treasurer of the Board of Trustees.

   Name ______________________________________ Title ____________________________
   ______________________________________ ________________________________________

   attach an extra sheet if needed.

4) Please fill in the following year dates:

   Year museum/institution was founded ______ Year initial building was occupied ______
   Year museum first opened to public ______ Year latest building was occupied ______

5) Does your museum publish a list of its publications? Yes ______ No ______
   If yes please attach list.

6) Estimate your total attendance for 1970 ______ and 1971 ______

   Percentage of 1971 attendance:
   elementary (11-12 yrs.) ______ % adult (24-45 yrs.) ______ %
   secondary (13-17 yrs.) ______ % adult (over 45 yrs.) ______ %
   college (18-24 yrs.) ______ %

   If your museum is already a member of the American Association of Museums please disregard this message. But in the event your museum is not a member please take this opportunity to join the AAM and lend the strength of your institution to the museum profession’s national organization.

   Sincerely, 
   James M. Brown, III
   President

---

Yes, I would like to join the American Association of Museums!

Membership Application and Dues

Please mark the appropriate membership category below. Please make your check payable to American Association of Museums, and mail today.

Mail to: Membership
American Association of Museums
6/e National Register Publishing Co.
5211 Old Orchard Road
Skokie, Ill. 60076

Name __________________________

Street __________________________

city __________________________ State ________ Zip ________

[ ] NEW [ ] RENEWAL [ ] REINSTATEMENT

[ ] Total Amount Enclosed [ ] Please Bill

Annual Dues Are Payable
According To The Museum’s Annual Operating Budget.

   ANNUAL OPERATING BUDGET   DUES
   ______ Without full-time staff $ 30
   ______ Below $100,000 $ 50
   ______ $100,000 to below $250,000 $ 100
   ______ $250,000 to below $500,000 $ 250
   ______ $500,000 to below $750,000 $ 500
   ______ $750,000 to below $1 million $ 750
   ______ $1 million to below $2 million $1,000
   ______ $2 million or more $1,500
TO: Mr. Schutz

FROM: A. F. Nehrbass

DATE: 7/21/72

1 - Mr. Schutz
1 - Mr. Nehrbass

SUBJECT: AMERICAN ASSOCIATION OF MUSEUMS
INTERSTATE TRANSPORTATION OF STOLEN PROPERTY

On 7/19/72, Ms. Lee Kimche, Assistant Director of the American Association of Museums, 2233 Wisconsin Avenue, telephone 338-5300, advised that her association represents a number of museums throughout the United States. She stated that they are concerned with the number of museum thefts that have been occurring and she would like to discuss with the FBI some preventive measures.

Ms. Kimche was advised of the Bureau's jurisdiction and that we are a law enforcement agency and for reasons of budgeting and jurisdictional alignment could not assist her in specific preventive measures as these were internal security problems of the respective museums.

She inquired as to the availability of any central repository of information concerning museum thefts and indicated that her organization would be pleased to disseminate information to museums on thefts in which they might have an interest. She requested an appointment to speak with SA Nehrbass in person and stated that the Director, ________ would also like to be present. ________ will be absent from Washington for several weeks and a tentative date of August 16 was agreed upon for a meeting to discuss museum thefts.

No identifiable information in Bureau files on Kimche. There is an administrative type file on American Association of Museums, no derogatory information. ________ was Special Assistant to the Chairman, National Advisory Commission on Civil Disorders in 1967, nothing derogatory.

ACTION: For information.
Memorandum

TO: Mr. Bates

FROM: H. A. Schutz

DATE: 9/18/72

SUBJECT: AMERICAN ASSOCIATION OF MUSEUMS
INTERSTATE TRANSPORTATION OF STOLEN PROPERTY (ITSP)

On August 22, 1972, representatives of the ITSP Unit met with representatives of the American Association of Museums, 223 Wisconsin Avenue, Washington, D. C., pursuant to their request. The American Association of Museums represents the majority of museums throughout the United States and they expressed concern over the increasing incidents of museum thefts. Their purpose in meeting with the FBI was to discuss preventive measures.

At this meeting Bureau representatives discussed security measures, inventory control techniques, and general theft problems. One of the major difficulties in the theft of art works is identification. There is no central repository in which records are maintained of current ownership of art objects nor are the art objects easily identifiable.

During this discussion some suggestions were made for classification of art work, for the creation of a central record repository for art work, and for the assigning of coded identifiers. Since the National Crime Information Center (NCIC) would be involved in this area, arrangements were made for a subsequent conference on September 15, 1972.

On September 15, 1972, representatives of the ITSP Unit and the American Association of Museums at which time the capabilities of NCIC were explained to the American Association of Museums representatives and in general terms they were informed of what would be required if art work and museum-type items were to be identified and numbered so as to be susceptible of entry in NCIC should they be stolen.
Memo Schutz to Bates
Re: AMERICAN ASSOCIATION OF MUSEUMS

The American Association of Museums representatives were most appreciative of the advice and counsel they have received and will meet with their board of directors to discuss the feasibility of a study program to achieve a uniform generic description capability of museum items and the assignment of permanent identifying numbers to these items. If the Association finds it feasible for them to carry this study forward, they will recontact the Federal Bureau of Investigation.

ACTION: For information.
The American Association of Museums'  
THE OFFICIAL MUSEUM DIRECTORY  
National Register Publishing Co., Inc. / 5201 Old Orchard Road, Skokie, Illinois 60076 / (312) 966-8500 and 583-1333

We carried the following information about your institution in the last issue of the Official Museum Directory. Please note all changes necessary to up-date this listing for our new issue. If correct, mark it O.K. and return at once. Thank you.

If not already contained in your listing please add the following information:

- Accredited by A.A.M.  
- Member of A.A.M.  
- Non-Member  
- Applying for Membership

<table>
<thead>
<tr>
<th>Information</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone number</td>
<td></td>
</tr>
<tr>
<td>Year founded</td>
<td></td>
</tr>
<tr>
<td>Personnel with Titles</td>
<td></td>
</tr>
<tr>
<td>Governing Authority</td>
<td>(state, municipal, federal, etc.) (tax code)</td>
</tr>
<tr>
<td>Collections maintained</td>
<td></td>
</tr>
<tr>
<td>Fields of research</td>
<td></td>
</tr>
<tr>
<td>Facilities maintained</td>
<td></td>
</tr>
<tr>
<td>Activities offered</td>
<td></td>
</tr>
<tr>
<td>Publications put out</td>
<td></td>
</tr>
<tr>
<td>Hours &amp; Admission prices</td>
<td></td>
</tr>
</tbody>
</table>

Membership Categories:

YOUR LISTING:


CORRECTIONS/ADDITIONS (please type):

- Director, Clarence M. Kelley.

Please indicate the Board of Trustees Chairman or President:

<table>
<thead>
<tr>
<th>Name</th>
<th>Home or business street address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

Please sign __________________________

THE AMERICAN ASSOCIATION OF MUSEUMS'  
THE OFFICIAL MUSEUM DIRECTORY  
9/ National Register Publishing Co., Inc.  
5201 OLD ORCHARD RD., SKOKIE, ILL. 60076

FREE LISTING  
PLEASE RETURN AT ONCE  
PRESS DEADLINE: MAY 10, 1974
## IMPORTANT SUPPLEMENTARY INFORMATION

**Name of Institution**

**City** ___________________ **State**

1) Please list the geographical location of museum:
   ( ) Urban (over 25,000 pop.)  ( ) suburban
   ( ) rural  ( ) other

2) Please list the number of paid staff:
   ______ full time  ______ part time  ______ volunteers

   **Volunteers functions:**

3) Please list the names and titles of your Governing Body's officers, e.g., the Chairman, President, Secretary, Treasurer of the Board of Trustees.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

   *attach an extra sheet if needed.*

4) Please fill in the following year dates:
   - Year museum/institution was founded ______
   - Year initial building was occupied ______
   - Year museum first opened to public ______
   - Year latest building was occupied ______

5) Does your museum publish an annual report?
   - Yes ______  No ______

6) Estimate your total attendance for 1972 ________ and 1973 ________

   **Percentage of 1973 attendance:**
   - elementary (11-12 yrs.) ________%  adult (24-45 yrs.) ________%
   - secondary (13-17 yrs.) ________%  adult (over 45 yrs.) ________%
   - college (18-24 yrs.) ________%

---

If your museum is already a member of the American Association of Museums please disregard this message. But in the event your museum is not a member please take this opportunity to join the AAM and lend the strength of your institution to the museum profession's national organization.

*Sincerely,*

**Kyran M. McGrath**

**Director**

---

### Membership Application and Dues

Please mark the appropriate membership category below. Please make your check payable to: American Association of Museums, and mail today.

**Mail to:** Membership
American Association of Museums
c/o National Register Publishing Co.
5281 Old Orchard Road
Skokie, Ill. 60076

**Name**

**Street**

**City**  **State**  **Zip**

[ ] **NEW**  [ ] **RENEWAL**  [ ] **REINSTATEMENT**

[ ] **Total Amount Enclosed**  [ ] **Please Bill**

---

### Annual Dues Are Payable According To The Museum's Annual Operating Budget.

<table>
<thead>
<tr>
<th>ANNUAL OPERATING BUDGET</th>
<th>DUES</th>
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</thead>
<tbody>
<tr>
<td>Without full-time staff</td>
<td>$ 30</td>
</tr>
<tr>
<td>Below $100,000</td>
<td>$ 50</td>
</tr>
<tr>
<td>$100,000 to below $250,000</td>
<td>$100</td>
</tr>
<tr>
<td>$250,000 to below $500,000</td>
<td>$250</td>
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<tr>
<td>$500,000 to below $750,000</td>
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<tr>
<td>$750,000 to below $1 million</td>
<td>$750</td>
</tr>
<tr>
<td>$1 million to below $2 million</td>
<td>$1,000</td>
</tr>
<tr>
<td>$2 million or more</td>
<td>$1,500</td>
</tr>
</tbody>
</table>
BUSINESS REPLY MAIL
NO POSTAGE STAMP NECESSARY IF MAILED IN THE UNITED STATES

Postage will be paid by

The Official Museum Directory
NATIONAL REGISTER PUBLISHING CO., INC.
5201 Old Orchard Road
Skokie, Illinois 60076

Att'n: J. F. Roberts, Jr.
Enter my order for _____ subscriptions to
The 1975 Official Museum Directory

at the Special Price of $34.00 each
($37.50 less special discount for Libraries, Universities, and Museums only)

☐ Bill us  ☐ Check enclosed

Company______________________________________________
Street______________________________________________
City________________________ State____________ Zip____
Signed______________________________________________
Phone______________________________________________
March 6, 1974

The Official Museum Directory
National Register Publishing Company, Inc.
5201 Old Orchard Road
Skokie, Illinois 60076

Gentlemen:

The material you furnished has been received. The Work Sheet is being returned with appropriate changes noted thereon for your use in updating the Directory.

Sincerely yours,

G. M. Kelley
Clarence M. Kelley
Director

Enclosure

NOTE: We have received similar requests in the past which were handled in the above manner. (94-59554)

ULG: cal (5)
February 25, 1976

AMERICAN ASSOCIATION OF MUSEUMS
2233 Wisconsin Avenue, N.W.
Washington, D.C. 20007

Dear

Thank you for your letter of February 18th and the interest that prompted you to write.

In response to your request, the FBI has no investigative responsibilities specifically pertaining to museums. On infrequent occasions, however, we are called upon to investigate thefts of museum artifacts which constitute violations of Federal laws within our jurisdiction. Such violations would include the interstate transportation of a stolen artifact valued at $5,000 or more and the theft of any artifact from a Federally owned museum.

I trust you will understand that our limited jurisdiction and experience in the area of your interest would not lend itself to a statement concerning museums.

Sincerely yours,

Donald W. Moore, Jr.
Assistant Director
External Affairs Division

NOTE: We have enjoyed cordial relations with the American Association of Museums. In 1972, members of the ITSP Unit met with their representatives to discuss measures to prevent thefts. This is not identifiable in FBI files. Response was coordinated with ITSP Unit, General Investigative Division.

Mailed:
FER 27, 1976

Donald W. Moore, Jr.
Assistant Director
External Affairs Division
February 18, 1976

Mr. Donald W. Moore, Jr.
Assistant Director - External Affairs Division
Federal Bureau of Investigation
J. Edgar Hoover Building
Washington, D.C. 20535

Dear Mr. Moore:

The American Association of Museums, which represents over 1,200 museums in the United States and Canada, publishes a bimonthly magazine called MUSEUM NEWS. In anticipation of our annual meeting, which will be held in Washington, May 30-June 4, we are planning a special issue of MUSEUM NEWS on the relationship of the federal government to museums (which are generally nonprofit, tax-exempt institutions).

Included in the issue will be information on such topics as private philanthropy and the federal government, lobbying, the legislative process, government grant support for museums, a guide for museum personnel seeking federal funds, etc.

We would like to include some general information on federal agencies whose regulations pertain to museum operations, because in fact the federal government's role in museums goes far beyond grantmaking. There are a vast number of laws affecting museums. Could you provide us with a brief, informational statement (about 1,000 words typewritten) on 1) your agency's administrative and regulatory powers (vis à vis museums) and 2) major regulations that apply to museums. The statement can appear with your byline or the name of any authorized agency official.

I am enclosing a sheet that defines museums and their major characteristics, some guidelines on the type of information we are seeking, and a sample copy of the magazine.

We need this information by March 10, 1976. I will coordinate this section of the issue. I hope you will feel free to call her if you have any questions.

[Enclosure]
(338-5300).

I am terribly grateful for your help and look forward to publishing information on your agency in this upcoming issue.

With best wishes,

Enclosures
WHAT IS A MUSEUM?

Our definition includes the following characteristics:

1. It is a permanent, nonprofit, tax-exempt institution
2. It is open to the public on some regular schedule
3. It is operated by personnel who may be full- or part-time employees and volunteers
4. It owns or uses objects (including art objects, decorative arts, historic memorabilia, scientific specimens, archeological artifacts and live specimens) for public education
5. It includes programs for public education such as permanent displays, temporary exhibitions, classes, performing arts activities, tours and other activities

Museums, according to our definition include: museums of art, history and natural history; historic houses; historical societies; technology or air-and-space museums; zoos; aquariums; planetariums; botanical gardens; libraries with permanent collections of objects or memorabilia; children's museums; arts centers; university galleries.
Federal Bureau of Investigation

Art, artifacts, gems, specimens stolen from museums in the U.S. or abroad

Investigation of criminal activities involving museums in violation of federal laws
The Washington Connection/17
A special section on the government-museum relationship

Mastering the legislative maze/18
The lawmaking process demystified

Influencing legislation/22
A guide for nonprofits and private citizens

Legislation in the works/24
Federal operating support for museums is on the horizon

A watchful eye in the public interest/26
Regulatory powers that affect museums

Private giving for public purposes/32
The IRS, art and artists, and a look at the Filer Commission's recommendations

Finding federal funds/36
Where to go, what to read, how to apply

Right in your own backyard/40
Federal aid at state and local levels

International/42
Government support and legislation

Last but not least/44
A potpourri of programs and resources

Departments From the Director/3
International/4
Commentary/8

Media/53
Books/62

Cover: A view of Washington's mall, looking east from the Smithsonian Castle. To the left of the Capitol is the National Gallery of Art. On the right are the Smithsonian's National Air and Space Museum, Hirshhorn Museum and Sculpture Garden, and Arts and Industries Building. A history of the Castle (foreground) by Smithsonian curator James Goode will appear in the July/August issue. (Photographs on cover and page 17 by Jan Faul, with the cooperation of the Office of Public Affairs, Smithsonian Institution.)

The Journal of the American Association of Museums

Volume 54, No. 5
May/June, 1976
WHERE DO YOU BEGIN?

If you are planning a museum exhibition, begin with Design and Production Incorporated. If you require program analysis, research, storyline development, design, fabrication, or installation, we can help. Regardless of the size of your museum.

For 25 years our company has been providing a full range of creative services to institutions across the nation. We treat every program, simple or complex, as a special challenge. We work closely with museum curators and staffs to find the right concept, the best design, the most economical production approach.

Our name is well known at Colonial Williamsburg, the National Gallery of Art, and the Smithsonian Institution.

We also have friends at the W. G. Lenoir Museum in Tennessee, the Chesapeake Bay Maritime Museum in Maryland, and the Army Transportation Museum in Virginia. If you are conceiving an entirely new exhibit program, or need help in solving a specific museum problem . . . .

. . . begin with Design and Production.

Design and Production Incorporated
6001 Farrington Avenue Alexandria, Virginia 22304 (703) 751-5150
5310 Markel Road Richmond, Virginia 23230 (804) 288-1349
Is Big Brother watching the museum community? MUSEUM NEWS asked a number of federal departments and agencies to describe the administrative and regulatory powers of their organizations as they relate to museums. The responses we received provide a brief look at some of the hundreds of federal laws and regulations that affect institutions of all sizes, directly and indirectly. Seven agencies replied to our request; sections on the Postal Service and the EEOC were excerpted from other sources. The Internal Revenue Service and the Interstate Commerce Commission did not reply.

**U.S. Postal Service**

The United States Post Office is now a quasi-governmental corporation rather than a department of the executive branch. Restrictions on what sort of printed matter may be sent through the mails and rates for literary and other artistic magazines are of particular interest to . . . [museums].

Postal Rates. Certain provisions of the postal regulations appear to give favorable treatment to publications. Among them are library rates and rates for books and certain periodicals: One example is a special second-class rate for certain nonprofit organizations. This is an especially favorable rate as it amounts to one-half of the already favorable second-class rate. Publications allowed this special postage rate are: those published by nonprofit religious, educational, scientific, philanthropic, agricultural, labor, veterans, and fraternal organizations, associations of rural electric cooperatives, and official highway development agencies of a state; and program announcements or guides published by an educational radio or television agency of a state or political subdivision, or a nonprofit educational radio or television station.

Similar provisions apply to nonprofit organizations qualifying otherwise for third-class rates, except that they apply only to religious, educational, scientific, philanthropic, agricultural, labor, veterans, and fraternal organizations. Recently, the Postal Service agreed to include 501 (c)(3) arts organizations as qualifying for the third-class bulk rates . . .

**Civil Service Commission**

William M. Ragan

It is the responsibility of the Civil Service Commission to meet the personnel needs of the Smithsonian, army, navy, and other federal museums with respect to the staffing of positions in the competitive civil service. This means establishing qualifications and other standards that candidates must meet for professional positions unique to museums and for necessary positions of an administrative, clerical, protective or other nature, and testing applicants for these jobs. The museums use similar standards for filling positions staffed by employees paid from their trust funds; they also have a corps of volunteers.

Federal Bureau of Investigation

Donald W. Moore, Jr.

The FBI has no investigative responsibilities specifically pertaining to museums. On infrequent occasions, however, it is called upon to investigate thefts of museum artifacts which constitute violations of federal laws within its jurisdiction. Such violations would include the interstate transportation of a stolen artifact valued at $5,000 or more, and the theft of any artifact from a federally owned museum.

**Equal Employment Opportunity Commission**

Anne Marshall

The EEOC administers and primarily enforces Title VII [of the 1964 Civil Rights Act, which prohibits job discrimination on the basis of race, sex, religion, color or national origin.] EEOC has two main functions: 1) investigating complaints of job discrimination, attempting to conciliate these complaints and taking court action, if necessary, and 2) assisting employers and unions that request help in setting up and operating affirmative action programs to help minorities and women achieve equal employment opportunity . . .

The commission also holds public hearings to examine the employment practices of major firms and labor organizations in a particular industry or geographic area. The commission then seeks to remedy the unlawful employment practices disclosed by the hearings.

Title VII covers all workers in private industry and state and local government, with several exceptions. [For example, coverage is limited to employers of 15 or more or to labor unions with 15 or more members; however, although an employer may have
<table>
<thead>
<tr>
<th>Bill Number</th>
<th>Description</th>
<th>Committee Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>HR 7490</td>
<td>Reauthorize NEA and NEH (administration proposal)</td>
<td>Ref. to subcommittee on select education of Education &amp; Labor; no action</td>
</tr>
<tr>
<td>HR 7782</td>
<td>Arts and Artifacts Indemnification Act: provide indemnification of international exhibitions (one title)</td>
<td>Passed; passed Senate under S 1800; signed by President 12/20/75 Public Law 94-158</td>
</tr>
<tr>
<td>HR 8021</td>
<td>Allow lobbying by 501 (c) (3) groups with provisions (introduced by Conable-R-NY-35, cosponsored by 22 representatives)</td>
<td>Ref. to Ways &amp; Means; no action</td>
</tr>
<tr>
<td>HR 8274</td>
<td>Provide checkoff on tax returns to support arts and humanities endowments (Richmond-D-NY-14)</td>
<td>Ref. to Ways &amp; Means; no action</td>
</tr>
<tr>
<td>HR 8773</td>
<td>Appropriate funds for NEA and NEH for current fiscal year</td>
<td>Passed both houses; signed by President 12/23/75</td>
</tr>
<tr>
<td>HR 9657</td>
<td>Reauthorize NEA and NEH, provide operational support for museums, and other provisions (Brademas-D-IN-5)</td>
<td>Ref. to Education &amp; Labor</td>
</tr>
<tr>
<td>HR 10612</td>
<td>Tax Reform Act of 1975: phase one of tax reform Phase two</td>
<td>Passed; ref. to Senate; hearings held</td>
</tr>
<tr>
<td>HR 12638</td>
<td>Reauthorize NEA and NEH, provide museum operational support under HEW, establish NEA challenge grant program, fund state humanities councils (Brademas-D-IN for education subcommittee)</td>
<td>Passed 4/26/76. Senate arts &amp; humanities subcommittee recommended bill to full Labor &amp; Public Welfare Committee 4/28/76.</td>
</tr>
<tr>
<td>S 1435</td>
<td>Allow deductions of 75 percent for gifts by artists and writers (Javits-R-NY)</td>
<td>Ref. to Finance; no action</td>
</tr>
<tr>
<td>S 1618</td>
<td>Establish an American FolkLife Center in the Library of Congress with no grant-making authority</td>
<td>Passed; signed by President 1/2/76 Public Law 94-158</td>
</tr>
<tr>
<td>S 1695</td>
<td>Establish American Bicentennial Photography and Film Project; provide employment for photographers and film-makers and establish archive of contemporary American life (Nelson-D-WI)</td>
<td>Ref. to Labor &amp; Public Welfare; no action</td>
</tr>
<tr>
<td>S 1797</td>
<td>Earmark 10 percent of emergency job funds (CETA) for use by private nonprofit institutions</td>
<td>Ref. to Labor &amp; Public Welfare; no action</td>
</tr>
<tr>
<td>S 1800</td>
<td>Arts, Humanities and Cultural Affairs Act: reauthorize NEA and NEH; provide museum operational support through HEW; and other provisions (Pell-D-RJ) (One title passed as S 1800; one title introduced jointly as HR 9657; no new number assigned to remaining provisions of the bill)</td>
<td>One title passed</td>
</tr>
<tr>
<td>S 1809</td>
<td>Reauthorize NEA and NEH (administration proposal)</td>
<td>Passed; signed by President 12/20/75 Public Law 94-158</td>
</tr>
<tr>
<td>S 2569</td>
<td>Bicentennial Era Museum Services Act: provide museum operational support through NEA for three years (Hathaway-D-ME)</td>
<td>Ref. to Labor &amp; Public Welfare; no action</td>
</tr>
</tbody>
</table>

With a 75 to 25 percent ratio between federal and private funds. The Senate version did not provide for construction or renovation.

Museum services proposals were not resurrected until early in the 93rd Congress, which convened in 1973. Sponsors of a House bill that would have authorized $40 million for museum renovation, exhibitions, staffing and general operations were Reps. Brademas, Rostenkowski and the late Wright Patman (D-TX). Sen. Pell reintroduced his proposal, which would have provided, through HEW, $40 million

the first year and $25 million in succeeding years for museum operations, maintenance and renovation. The Senate version had 21 cosponsors when it died at the end of the session.

**In the 94th Congress**

The Arts, Humanities and Cultural Affairs Act was introduced in May, 1975, as S 1800 and HR 7216, by Sens. Pell and Jacob Javits (R-NY) and Reps. Brademas and Alphonzo Bell (R-CA). This time operational support for museums was tied to the NEA-NEH reauthorization. Additional amendments called for

the indemnification of international exhibits passed both houses and was signed by the President on December 20. [See Insuring Exhibits from Abroad, p. 43]

In September the House reintroduced portions of the comprehensive legislation under HR 9657. This proposal, which was never acted upon, reauthorized the endowments, earmarked funds for AFI and required certain funds for state humanities councils that were official state agencies. It also created an Institute for Museum Services under HEW.

see Legislation, page 49
June 7, 1976

Donald W. Moore, Jr.
Assistant Director
External Affairs Division
Federal Bureau of Investigation
Washington, D.C. 20535

Dear Mr. Moore:

Enclosed are complimentary copies of the May/June issue of MUSEUM NEWS. Your article appears in the section, "A Watchful Eye in the Public Interest," which begins on page 26.

This special section on the government-museum relationship has brought a very favorable response from our readers. Thank you for your contribution.

Sincerely,

June 29, 1976

[Signature]

MUSEUM NEWS

ENCLOSURE

58 JUL 12 1976
We carried the following information about your institution in the last issue of the Official Museum Directory. Please note all changes necessary to up-date this listing for our new issue. If correct, mark it O.K. and return at once. Thank you.

If not already contained in your listing please add the following information:

- **Member of A.A.M.**
- **Send information about Membership and Accreditation**

### Principal Personnel with Titles

<table>
<thead>
<tr>
<th>Governing Authority (state, municipal, federal, etc.)</th>
<th>(tax code)</th>
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</thead>
<tbody>
<tr>
<td>Collections maintained by your institution</td>
<td></td>
</tr>
</tbody>
</table>

### Fields of research

- Facilities maintained by your institution
- Activities offered by your museum

### Publications put out by your institution

### Hours & Admission Prices

### Membership Categories

#### YOUR LISTING:

**UNITED STATES DEPARTMENT OF JUSTICE, J. Edgar Hoover F.B.I. Bldg., E St. between 9th and 10th Sts., N.W., Washington D.C. 20535**

- **Telephone number**
- **Year founded**
- **Congressional District**

**CORRECTIONS/ADDITIONS (please type):**

<table>
<thead>
<tr>
<th>Telephone (202) 324-3447</th>
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<tr>
<td>Director William H. Webster</td>
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**REC-56**

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Please indicate the Board of Trustees Chairman or President:

<table>
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<th>(name)</th>
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<th>(zip)</th>
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Please sign ____________________________
SUPPLEMENTAL QUESTIONNAIRE

Everything about museums has become of importance, not only to those in the profession but to those parts of the private sector that provide generous support and to those in government--city, state and federal--in a position to shape policies with significant impact on the future of museums.

Statistical information about museums is hard to gather and quickly dated. We are asking you to help the AAM begin to maintain a part of this necessary information by completing this supplemental questionnaire. The information about each institution will remain confidential; it will not be published as part of the directory.

Your willingness to take the time to update your institution's listing in the Official Museum Directory leads us to hope that you will complete this supplemental questionnaire. The information you provide will be invaluable. Thank you for your assistance.

Name of Institution

Zip Code

Annual Operating Expenditures for the Most Recent Fiscal Year:

under $50,000

$50,000 to $99,999

$100,000 to $249,999

$250,000 to $499,999

$500,000 to $999,999

$1 million and over

Number of Paid Staff

Full-time

Part-time

Annual Attendance

PLEASE RETURN WITH YOUR QUESTIONNAIRE TO NATIONAL REGISTER PUBLISHING CO.
July 27, 1979

OUTSIDE SOURCE

The Official Museum Directory
National Register Publishing Company, Inc.
5201 Old Orchard Road
Skokie, Illinois 60077

Gentlemen:

The Editorial Work Sheet and Supplemental Questionnaire you furnished have been received. The Work Sheet is being returned with appropriate changes noted thereon for your use in updating your Directory. No effort has been made to complete the Questionnaire inasmuch as the material is not pertinent to FBI operations.

Sincerely yours,

William L. Bailey
Assistant Director

Enclosure

NOTE: The American Association of Museums' previously furnished us similar questionnaires which were handled in the above manner. (94-59554)

RRK: jeg (3)

/jmh
It is once again time,

... to update your listing in the Official Museum Directory.

The enclosed form, as you will note, is substantially different from those we have used in the past. The enclosure now includes a computer print-out of the information for your museum currently in our files.

Please enter all corrections and new material directly on the computer print-out and return to us on or before the indicated press deadline.

The revision in the updating form was made possible by our conversion to computerized typesetting. We hope that you will find them more convenient to use.

Your cooperation and continued interest in the Official Museum Directory is much appreciated.

Cordially,

C. J. Vojta

P.S. The Official Museum Directory is published in conjunction with the American Association of Museums. There is no charge for your listing.
(2) Please check the category or categories which best describe your museum. This information is used to index your listing. (Indicate what percentage of your museum's total field of interest each category comprises.)

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<tr>
<th>1000 Art</th>
<th>0100 Art Association</th>
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<td>0110 Art Council</td>
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<td>0112 Art Commission</td>
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<td>0113 Art Foundation</td>
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<td>0114 Art Institute</td>
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<td>0120 Art Assoc. Gallery</td>
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<td>0130 Art Museum</td>
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<td>0131 Art Gallery</td>
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<td>0140 Arts &amp; Crafts Museum</td>
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<td>0150 China, Glass, Silver Museum</td>
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<td>0160 Civic Art, Cultural Center</td>
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<td></td>
<td>0170 Decorative Art Museum</td>
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<td>0180 Folk Art Museum</td>
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<td>0190 Textile Museum</td>
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|          | 0500 Children's Museum%
|          | 0600 College & Univ. Museum%
|          | 0700 Company Museum%
|          | 0800 Exhibit Area%
|          | 0900 General Museum%
| 3000 History | 3001 Historic Agency |
|          | 3002 Historic Council |
|          | 3003 Historic Commission |
|          | 3004 Historic Foundation |
|          | 3005 Historic Research Institute |
|          | 3006 Historic House |
|          | 3007 Historic Building |
|          | 3008 Historic Site |
|          | 3010 Historical & Preserv. Society |
|          | 3011 Historical Museum |
|          | 3012 History Museum |
|          | 3020 Maritime, Naval Museum |
|          | 3021 Historic Ship |
|          | 3022 Military Museum |
|          | 3023 Preservation Project |
|          | 3024 Village Museum |
|          | 3030 Library With Collections Other Than Books%
|          | 4000 National/State Agency, Council or Commission%
|          | 4500 Nature Center%
|          | 5000 Park Museum, Visitor Center%
|          | 5500 Science%
|          | 5505 Science Academy%
|          | 5506 Science Association%
|          | 5507 Science Institute%
|          | 5508 Science Foundation%
|          | 5510 Aeronautics, Space Museum%
|          | 5515 Anthropology, Ethnology, Indian Museum%
|          | 5520 Aquarium, Marine Museum, and Oceanarium%
|          | 5525 Arboretum%
|          | 5530 Archaeology Museum%
|          | 5531 Archaeological Site%
|          | 5535 Aviary, Ornithology Museum%
|          | 5540 Botanical Garden%
|          | 5541 Aquatic Garden%
|          | 5542 Conservatory%
|          | 5543 Horticultural Society%
|          | 5545 Entomology Museum%
|          | 5546 Insect Collection%
|          | 5550 Geology Museum%
|          | 5551 Mineralogy Museum%
|          | 5552 Paleontology Museum%
|          | 5555 Herbarium%
|          | 5560 Herpetology Museum%
|          | 5565 Medical, Dental, Health Museum%
|          | 5566 Pharmacology Museum%
|          | 5567 Apothecary Museum%
|          | 5568 Psychiatry Museum%
|          | 5570 Natural History Museum%
|          | 5571 Natural Science Museum%
|          | 5575 Planetarium, Observatory, and Astronomy Museum%
|          | 5580 Science Museum%
|          | 5585 Wildlife Refuge, and Bird Sanctuary%
|          | 5590 Zoology Museum%
|          | 5595 Zoo, adult%
|          | 5596 Zoo, children%
|          | 5600 Specialized%
|          | 5602 Agriculture Museum%
|          | 5606 Antiques Museum%
|          | 5608 Architecture Museum%
|          | 5610 Audio-Visual, Film Museum%
|          | 5612 Circus Museum%
|          | 5614 Comedy Museum%
|          | 5616 Communications Museum%
|          | 5618 Costume Museum%
|          | 5620 Crime Museum%
|          | 5622 Electricity Museum%
|          | 5624 Fire-Fighting Museum%
|          | 5625 Forestry Museum%
|          | 5628 Furniture Museum%
|          | 5630 Gun Museum%
|          | 5632 Hobby Museum%
|          | 5634 Horological Museum%
|          | 5636 Industrial Museum%
|          | 5638 Jewelry Arts Museum%
|          | 5646 Logging & Lumber Museum%
|          | 5648 Mammalogy%
|          | 5646 Mining Museum%
|          | 5648 Money, Numismatics Museum%
|          | 5650 Musical Instruments Museum%
|          | 5652 Philatelic Museum%
|          | 5654 Religious Museum%
|          | 5656 Scouting Museum%
|          | 5658 Sports Museum%
|          | 5659 Technology Museum%
|          | 5660 Theater Museum%
|          | 5662 Toy and Doll Museum%
|          | 5664 Transportation Museum%
|          | 5666 Typography Museum%
|          | 5668 Village Museum%
|          | 5672 Wax Museum%
|          | 5674 Whaling Museum%
|          | 5674 Woodcarving Museum%
June 23, 1981

Mr. Charles J. Vojta
President
National Register Publishing
Company, Inc.
5201 Old Orchard Road
Skokie, Illinois 60077

Dear Mr. Vojta:

The material you furnished was received on June 5th. The computer print-out is being returned with the appropriate changes noted thereon for your use in updating your directory.

Sincerely,

Roger S. Young
Assistant Director in Charge
Office of Congressional
and Public Affairs

Enclosure

NOTE: We have received similar requests in the past which were handled in the above manner. (94-59554)

RKK:sah (3)
FREE LISTING-PRESS DEADLINE 07/07/82
MUSEUM DIRECTORY
PLEASE COMPLETE AND RETURN

MAJOR JOB MUS-DIR
MINOR JOB OLD

BATCH NUMBER 000009
PAGE NUMBER 0431

UNITED STATES DEPARTMENT OF JUSTICE
ATTN: William H. Webster
J. Edgar Hoover F.B.I. Bldg., E St.
Washington, DC 20535.

YOUR PRESENT LISTING
(AS IT APPEARED IN THE OFFICIAL MUSEUM DIRECTORY)

MUSEUM NAME: UNITED STATES DEPARTMENT OF JUSTICE, FEDERAL BUREAU OF IN
AAM ACCREDITED: NO
AAM MEMBER: NO
ATTENTION: William H. Webster
STREET ADDRESS: J. Edgar Hoover F.B.I. Bldg., E St. between 9th and 10th
Washington, DC 20535.
MAILING ADDRESS: (IF DIFFERENT FROM ABOVE)

TELEPHONE NUMBER: Tel.: 202-324-3447.

YEAR FOUNDED: Founded: 1908

CONGRESSIONAL DISTRICT:

PERSONNEL:
 Dir., William H. Webster.

GOVERNING AUTHORITY:
federal.

YOUR LISTING APPEARED UNDER THE FOLLOWING CATEGORY(IES):

2000 EXHIBIT AREAS

FOOTNOTE: SEE ENCLOSED LIST FOR ANY CHANGES OR ADDITIONS
TYPE OF MUSEUM:
Exhibition Area.

COLLECTIONS:
*P exhibits feature interesting cases; covering FBI jurisdic
tive services provided law enforcement by the FBI

RESEARCH FIELDS:

FACILITIES:

ACTIVITIES:
*S conducted tours; firearms demonstrations by FBI experts;
 explanation of work performed in FBI laboratory.

PUBLICATIONS:

HOURS & ADMISSION PRICES:
<*>U Mon.-Fri. 9-4:15. No charge. appointment suggested for gr
 more. Closed National Holidays.

MEMBERSHIP COST:

******************************************************************************
5000000 YOU ALSO SUPPLIED THE FOLLOWING
STATISTICAL DATA WHICH IS NOT TO BE PUBLISHED
******************************************************************************

ANNUAL OPERATING EXPENDITURES WERE NOT GIVEN
NUMBER OF FULL TIME PAID STAFF WAS NOT GIVEN
NUMBER OF PART TIME PAID STAFF WAS NOT GIVEN
NUMBER OF VOLUNTEER STAFF WAS NOT GIVEN
ANNUAL ATTENDANCE WAS NOT GIVEN
CORRECTIONS AND ADDITIONS
(PLEASE PRINT)

***MUSEUM NAME:------------------

AAM ACCREDITED: YES( ) NO( )

AAM MEMBER: YES( ) NO( )

ATTENTION:------------------

STREET ADDRESS:------------------

MAILING ADDRESS: (IF DIFFERENT FROM ABOVE)------------------

TELEPHONE NUMBER:------------------ YEAR FOUNDED: 1937

CONGRESSIONAL DISTRICT:------------------

PERSONNEL:------------------

GOVERNING AUTHORITY:------------------

CATEGORY(IES): (CHECK FOOTNOTE)

ONS ***
<table>
<thead>
<tr>
<th>TYPE OF MUSEUM:</th>
<th>COLLECTIONS:</th>
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<tr>
<th>ACTIVITIES:</th>
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<th>HOURS &amp; ADMISSION PRICES:</th>
<th>MEMBERSHIP COST:</th>
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**CORRECTIONS & ADDITIONS**
(PLEASE PRINT)

---

**Annual Operating Expenditures**

**Full Time Paid Staff**

**Part Time Paid Staff**

**Volunteer Staff**

**Annual Attendance**

**Basis** — Actual ( ) Estimated ( )

---

*Unit Chief*

(TITLE)
June 29, 1982

Mr. Charles J. Vojta
President
National Register Publishing
Company
5201 Old Orchard Road
Skokie, Illinois 60077

Dear Mr. Vojta:

Your form relating to the Official Museum Directory has been referred to my office for reply.

As you requested, we are returning your original form with any necessary corrections marked thereon.

We appreciate that the FBI Tour is included in the exhibits section of your directory.

Sincerely,

Roger S. Young
Assistant Director in Charge
Office of Congressional and Public Affairs

Enclosure

NOTE: Prior cordial correspondence with this firm. Matter coordinated with Unit Chief Maynard. Original, computer-printed form returned to Vojta as requested.
July 26, 1983

Gentlemen:

Your form relating to the Official Museum Directory has been referred to my office for reply.

My staff has reviewed all information and has found it to be correct. The original form is enclosed.

We appreciate your including the Fall Tour in your publication.

Sincerely,

Roger S. Young
Assistant Director in Charge
Office of Congressional
and Public Affairs

Enclosure

1 - Mr. Young - Enclosure
1 - Mr. Baker - Enclosure
1 - Mr. Maynard - Enclosure

NOTE: File 94-59554 contains prior cordial correspondence with this firm. This year's form was received by OCPA without a cover letter. Original, computer-printed form returned to firm for processing. Response coordinated with Tour Unit, OCPA.
YOUR PRESENT LISTING

(MAS IT APPEARED IN THE OFFICIAL MUSEUM DIRECTORY)

MUSEUM NAME:
UNITED STATES DEPARTMENT OF JUSTICE, FEDERAL BUREAU OF INVESTIGATION,

AAM ACCREDITED: NO
AAM MEMBER: NO
ALT MUSEUM NAME:

ATTENTION:
William H. Webster

STREET ADDRESS:
J. Edgar Hoover F.B.I. Bldg., E St. between 9th and 10th Sts., N.W.,
Washington, DC 20535.

MAILING ADDRESS: (IF DIFFERENT FROM ABOVE)

TELEPHONE NUMBER: Tel.: 202-324-3447.

YEAR FOUNDED: Founded: 1937

CONGRESSIONAL DISTRICT:

PERSONNEL:
Dir., William H. Webster.

GOVERNING AUTHORITY:
federal.

YOUR LISTING APPEARED UNDER THE FOLLOWING CATEGORY(IES):
2000 EXHIBIT AREAS

**** FOOTNOTE: SEE ENCLOSED LIST FOR ANY CHANGES OR ADDITIONS ****
**TYPE OF MUSEUM:**
Exhibition Area.

**COLLECTIONS:**
- Exhibits feature interesting cases; covering FBI jurisdiction and cooperative services provided law enforcement by the FBI.

**RESEARCH FIELDS:**

**FACILITIES:**

**ACTIVITIES:**
- Conducted tours; firearms demonstrations by FBI experts; viewing and explanation of work performed in FBI laboratory.

**HOURS & ADMISSION PRICES:**
- Mon.-Fri. 9-4:15. No charge. Appointment suggested for groups of 15 or more. Closed National Holidays.

**MEMBERSHIP COST:**

---

**YOU ALSO SUPPLIED THE FOLLOWING CORRECTIONS & ADDITIONS (PLEASE PRINT)**

**ANNUAL OPERATING EXPENDITURES WERE NOT GIVEN**

**ANNUAL OPERATING EXPENDITURES**

**FULL TIME PAID STAFF**

**PART TIME PAID STAFF**

**VOLUNTEER STAFF**

**ANNUAL ATTENDANCE**

**ANNUAL ATTENDANCE BASIS**
- Actual ( ) Estimated ( )

---

(PLEASE SIGN) (TITLE)
Memorandum

To: Mr. Geer

From: 

Subject: AMERICAN ASSOCIATION OF MUSEUMS
CONFERENCE JUNE 11-14, 1984

PURPOSE: To record request by SMITHSONIAN INSTITUTION, SECURITY DIVISION, to participate in security portion of captioned conference.

RECOMMENDATION: None. For information only.

DETAILS: On 6/10/84, Mr. Revell (former SA), Chief of SECURITY SERVICES, DIVISION OF PROTECTIVE SERVICES, SMITHSONIAN INSTITUTION, Washington, D.C., inquired as to the possibility of having an Agent from the CRIMINAL INVESTIGATIVE DIVISION, and an Agent from the LABORATORY participate in a portion of captioned conference. Agents would briefly describe the FBI's investigative responsibilities and jurisdiction in the area of stolen museum objects and then participate in a brief question and answer period.

1 - Mr. Revell
(Attn: Mr. Robichaud, Room 5092)

JBM:ve (6)

CONTINUED - OVER

1 - Mr. Geer
Date 2/15/84
1 - 
1 - Mr. Spitzer
1 - Mr. McPhee
Memorandum from [Blank] to Mr. Geer
Re: American Association of Museums
Conference June 11-14, 1978

The conference would be scheduled on 6/14/84, between the hours of 10:45 a.m. and 12 noon. Thereafter, a tour of the computerized art file would be offered to a few of the interested participants.

The meeting is to be held in a Washington, D.C., area hotel; however, the location has not been decided upon at this time.
June 10, 1985

OUTSIDE SOURCE

National Register Publishing Co., Inc.
3004 Glenview Road
Wilmette, Illinois 60091

Dear [Name]

Your form relating to the Official Museum Directory has been referred to my office for reply. We have reviewed the information and are returning the corrected copy.

We certainly appreciate your including the FBI tour in your publication.

Sincerely,

William M. Baker
Assistant Director
Office of Congressional and Public Affairs

NOTE: Bufile 94-59554 contains several prior forms from this organization. Form was received with no cover letter, and is being returned as requested in envelope provided. Response coordinated with Tour Unit.

Enclosure

1 - Mr. W. Baker - Enclosure
1 - Mr. Maynard - Enclosure
(Attn: [Name])
1 - [Name] - Enclosure
Dir., Judge William H. Webster.

**GOVERNING AUTHORITY:**
Federal.

**YOUR LISTING APPEARED UNDER THE FOLLOWING CATEGORY(IES):**

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000</td>
<td>Exhibit Areas</td>
</tr>
</tbody>
</table>

**** FOOTNOTE: SEE ENCLOSED LIST FOR ANY CHANGES OR ADDITIONS ****

**TYPE OF MUSEUM:**
Exhibition Area.

**COLLECTIONS:**
Exhibits feature interesting cases; covering FBI jurisdiction and cooperative services provided law enforcement by the FBI.

**RESEARCH FIELDS:**

**FACILITIES:**

**ACTIVITIES:**
Conducted tours; firearms demonstrations by FBI experts; viewing and explanation of work performed in FBI Laboratory.

**PUBLICATIONS:**

**HOURS & ADMISSION PRICES:**
Mon.-Fri. 9-4:15. No charge. Appointment suggested for groups of 15 or more. Closed National Holidays.

**MEMBERSHIP COST:**

5000000 YOU ALSO SUPPLIED THE FOLLOWING

3000000 STATISTICAL DATA WHICH IS NOT TO BE PUBLISHED

***********************************************************************

****** CORRECTIONS & ADDITIONS (PLEASE PRINT) ******

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESEARCH FIELDS:</td>
<td></td>
</tr>
<tr>
<td>FACILITIES:</td>
<td></td>
</tr>
<tr>
<td>PUBLICATIONS:</td>
<td></td>
</tr>
</tbody>
</table>

Handicapped facilities available.

**MEMBERSHIP COST:**

***********************************************************************

ANNUAL OPERATING EXPENDITURES WERE NOT GIVEN

NUMBER OF FULL TIME PAID STAFF WAS NOT GIVEN

NUMBER OF PART TIME PAID STAFF WAS NOT GIVEN

NUMBER OF VOLUNTEER STAFF WAS NOT GIVEN

ANNUAL ATTENDANCE WAS NOT GIVEN

(continued on next form)
# THE OFFICIAL MUSEUM DIRECTORY

**FREE LISTING—PRESS DEADLINE 06/18/85 FINAL NOTICE**

**MUSEUM DIRECTORY**

PLEASE COMPLETE AND RETURN

**MAJOR JOB:**

**MINOR JOB:**

**BATCH NUMBER:** 001007

**PAGE NUMBER:** 01007

---

U.S. DEPT. OF JUSTICE F.B.I.

ATTN: Judge William H. Webster

J. Edgar Hoover F.B.I. Bldg., E St.

Washington, DC 20535.

---

## YOUR PRESENT LISTING (AS IT APPEARED IN THE OFFICIAL MUSEUM DIRECTORY)

<table>
<thead>
<tr>
<th>CODE #</th>
<th>INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>*A</td>
<td>MUSEUM NAME: UNITED STATES DEPARTMENT OF JUSTICE, FEDERAL BUREAU OF INVESTIGATION,</td>
</tr>
<tr>
<td>*1</td>
<td>AAM ACCREDITED: NO</td>
</tr>
<tr>
<td>*2</td>
<td>AAM MEMBER: NO</td>
</tr>
<tr>
<td>*B</td>
<td>ALT MUSEUM NAME: U.S. DEPT. OF JUSTICE F.B.I.</td>
</tr>
<tr>
<td>*B</td>
<td>ATTENTION: Judge William H. Webster</td>
</tr>
<tr>
<td>*Z</td>
<td>MAILING ADDRESS: (IF DIFFERENT FROM ABOVE)</td>
</tr>
<tr>
<td>*G</td>
<td>TELEPHONE NUMBER: Tel.: 202-324-3447. YEAR FOUNDED: Founded: 1937</td>
</tr>
<tr>
<td>*W</td>
<td>CONGRESSIONAL DISTRICT:</td>
</tr>
<tr>
<td>*H</td>
<td>PERSONNEL:</td>
</tr>
</tbody>
</table>

---

## CORRECTIONS & ADDITIONS (PLEASE PRINT)

- **NAILING ADDRESS:** 

- **CONGRESSIONAL DISTRICT:** 

(Continued on back side)
<table>
<thead>
<tr>
<th>YOUR PRESENT LISTING</th>
<th>CORRECTIONS &amp; ADDITIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(AS IT APPEARED IN THE OFFICIAL MUSEUM DIRECTORY)</td>
<td>(PLEASE PRINT)</td>
</tr>
<tr>
<td>YOUR PRESENT LISTING (AS IT APPEARED IN THE OFFICIAL MUSEUM DIRECTORY)</td>
<td>CORRECTIONS &amp; ADDITIONS (PLEASE PRINT)</td>
</tr>
<tr>
<td>---------------------------------------------------------------------</td>
<td>----------------------------------------</td>
</tr>
<tr>
<td></td>
<td>U.S. DEPT. OF JUSTICE F.B.I.</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(PLEASE SIGN)</td>
</tr>
<tr>
<td></td>
<td>(END)</td>
</tr>
<tr>
<td></td>
<td>(TITLE)</td>
</tr>
</tbody>
</table>
June 15, 1988

National Register Publishing Company  
3004 Glenview Road  
Wilmette, Illinois 60091-9978

Dear American Association of Museums

Your form relating to the Official Museum Directory has been referred to my office for reply.

As requested, I am returning your original form with the necessary corrections marked thereon.

Thank you for your interest in the FBI. It is appreciated that the FBI tour is included in the Exhibits Section of your Directory.

Sincerely yours,

Milt Ahlerich  
Assistant Director  
Office of Congressional and Public Affairs

Enclosure  
1 - Mr. Moran

NOTE: Identified in File 94-59554, nonderogatory in nature. The National Register Publishing Company shows as having prior cordial correspondence in File 94-59554. OCPA Research Unit received request 6/8/88 and contacted and verified with the American Association of Museums that they still wanted the information they had requested.
Dear Colleague:

The Official Museum Directory (OMD) is the most comprehensive and authoritative reference book on museums in America today, providing invaluable information for both the museum community and the general public. You know because your museum is one of over 6,600 museums listed. The American Association of Museums is proud to be publishing once again the Directory with the National Register Publishing Company, Macmillan Directory Division.

The need for comprehensive accurate information on the museum field has never been a more critical issue for all of us. Last year, as a part of the Directory survey, we added a new section of information in order to develop a profile of America's museums. The data you provide is essential to the efforts of the entire museum community to inform, to educate and to involve decision makers in government and the private sector about the challenges we face. We must be able to tell this public just how large an audience we serve; the size of museum collections which must be preserved and conserved; and the fragile financial position of our communities. Disturbing legislative trends in Congress have begun to inhibit our contributions and tax our revenues. Our elected officials, in particular, want and deserve data, not anecdotes, in justifying the need for greater support for our community.

The OMD data which you provide annually is an essential response to these needs. In addition in 1988-89, in collaboration with the field, the AAM will conduct a comprehensive in-depth survey of the entire museum community, providing you, the field and these publics with a 10-year analysis of our evolution and growth. The attached update is also essential for this new effort. Correct institution name, address, primary contact person for the data, and telephone number are of critical importance. Your participation in these two efforts will help assure a stronger position for our museums at the national and state level and most importantly within your own communities.

Information collected on the first two pages of this update is "strictly confidential." This information is available only in aggregate form from AAM and is not a printed section of the OMD. Because of the large number of institutions involved, we depend on you to assure the accuracy of both this information and of the data provided for your listing in the OMD. Most of the complaints we've received over the past year about errors in listing are a result of old or incorrect data on this form. You will assure the accuracy of your museum's listing in the OMD by taking extreme care in the completion of this form.

We look forward to serving you and the entire museum community during the coming year through the 1989 Official Museum Directory and the Decade Survey. Your help in completing this questionnaire at your earliest convenience is needed. My thanks for your interest in the OMD and your continued support of the museum community.

Sincerely,

[Signature]

1225 Eye Street
Northwest
Washington DC 20005

[Telephone Number]
June 20, 1989

American Association of Museums

3004 Glenview Road
Wilmette, Illinois 60091

Dear [Name],

Your form relating to the "Official Museum Directory" has been referred to my office for reply. My staff has carefully reviewed this form and marked the corrections thereon. Your original form is being returned to you.

Thank you for your interest in the FBI.

Sincerely yours,

Milt Ahlerich
Assistant Director
Office of Public Affairs

Enclosure

1 - [Enclosure]

NOTE: [Enclosure] and the NATIONAL REGISTER PUBLISHING COMPANY are identified in File 94-59554. The information contained within shows previous cordial correspondence similar in nature to this request.
**MUSEUM NAME:** FEDERAL BUREAU OF INVESTIGATION,  
**STREET ADDRESS:** 9th and 10th Sts., NW., Washington, DC. 20535.  
**TELEPHONE NUMBER:** Tel.: 202-324-3447.  
**ATTENTION:** William S. Sessions  
**MAILING ADDRESS:**  
**AAM ACCREDITED:** NO  
**AAM MEMBER:** NO  
**MEMBERSHIP NUMBER:**  
**MEMBERSHIP EXPIRATION DATE:**  
**ICOM MEMBER YES/NO:**  
**FOUNDED:** Founded: 1937.
**YOUR PRESENT LISTING**  
(as it appears in the official museum directory)

<table>
<thead>
<tr>
<th>ID NUMBER</th>
<th>11614</th>
</tr>
</thead>
</table>

**[16]**  
**CONGRESSIONAL DISTRICT:**

**[17]**  
**PERSONNEL:**

Dir., William S. Sessions.

**[18]**  
**GOVERNING AUTHORITY:** federal.

**[19]**  
**PARENT INSTITUTION:**

**[20]**  
**SUBSIDIARY INSTITUTION:**

**[21]**  
**IS YOUR MUSEUM/INSTITUTION TAX-EXEMPT BY IRS? YES/NO:**

**[22]**  
YOUR LISTING APPEARED UNDER THE FOLLOWING CATEGORY(IES):

2000 Exhibit Area

**[23]**  
**WHICH CATEGORY BEST DESCRIBES YOUR MUSEUM:**

- Anthropology Museum/Site
- Aquarium
- Arboretum/Botanical Gardens
- Art Museum/Center
- Children's/Youth Museum
- General Museum
- Historic Building/Site
- Company Museum
- Park Museum/Visitor Centers
- Specialized (give type)
- History Museum
- Natural History Museum
- Nature Center
- Conservation Area
- Planetarium
- Science/Technology
- Science Museum
- Zoo
- National, State Agencies, Councils and Commissions

**[24]**  
**TYPE OF MUSEUM:**

Exhibition Area.

**[25]**  
**COLLECTIONS:**

exhibits feature interesting cases; covering FBI jurisdiction and cooperative services provided law enforcement by the FBI.

**[26]**  
**RESEARCH FIELDS:**

(Continued on next form)
YOUR PRESENT LISTING  
(AS IT APPEARS IN THE OFFICIAL MUSEUM DIRECTORY)

<table>
<thead>
<tr>
<th>ID NUMBER 11614</th>
</tr>
</thead>
<tbody>
<tr>
<td>FACILITIES:</td>
</tr>
<tr>
<td>handicapped accessible.</td>
</tr>
<tr>
<td>ACTIVITIES:</td>
</tr>
<tr>
<td>conducted tours; firearms demonstrations by FBI experts; viewing and explanation of work performed in FBI laboratory.</td>
</tr>
<tr>
<td>PUBLICATIONS:</td>
</tr>
<tr>
<td>(That your institution publishes or issues)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HOURS &amp; ADMISSION PRICES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon.-Fri. 8:45-4:15; appointment suggested for groups of 15 or more. No charge. Closed National Holidays.</td>
</tr>
<tr>
<td>ADMISSION FOR NON-MEMBER ADULTS:</td>
</tr>
<tr>
<td>ADMISSION FOR MEMBER ADULTS:</td>
</tr>
<tr>
<td>NO CHARGE; DONATIONS ACCEPTED OR REQUESTED:</td>
</tr>
<tr>
<td>NO CHARGE FOR ADMISSION:</td>
</tr>
<tr>
<td>DO YOU OFFER ADMISSION DISCOUNTS TO:</td>
</tr>
<tr>
<td>AAM MEMBERS:</td>
</tr>
<tr>
<td>ICOM MEMBERS:</td>
</tr>
<tr>
<td>OTHER:</td>
</tr>
<tr>
<td>MEMBERSHIP PROGRAM YES/NO:</td>
</tr>
<tr>
<td>MEMBERSHIP COST (Please list all levels and prices of membership):</td>
</tr>
</tbody>
</table>

(CONTINUED ON NEXT FORM)
# FINANCIAL INFORMATION FOR FISCAL YEAR 1988

**ID NUMBER 11614**

(Items on this page are strictly confidential)
If an answer is zero, fill in a -0-.

<table>
<thead>
<tr>
<th>TOTAL OPERATING EXPENSES OF YOUR MUSEUM</th>
<th>$_______</th>
</tr>
</thead>
</table>

**Income.**

<table>
<thead>
<tr>
<th>a. Contributions:</th>
<th>$_______</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individuals</td>
<td>$_______</td>
</tr>
<tr>
<td>Corporate/Business</td>
<td>$_______</td>
</tr>
<tr>
<td>Foundations</td>
<td>$_______</td>
</tr>
<tr>
<td>Government: Federal</td>
<td>$_______</td>
</tr>
<tr>
<td>State</td>
<td>$_______</td>
</tr>
<tr>
<td>Local</td>
<td>$_______</td>
</tr>
<tr>
<td>Total</td>
<td>$_______</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Contributed Income</th>
<th>$_______</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>b. Interest on Endowment</th>
<th>$_______</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Other Investment Income</th>
<th>$_______</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>c. Earned Income:</th>
<th>$_______</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership</td>
<td>$_______</td>
</tr>
<tr>
<td>Admissions</td>
<td>$_______</td>
</tr>
<tr>
<td>Tuition Fees</td>
<td>$_______</td>
</tr>
<tr>
<td>Visitor Service &amp; Sales</td>
<td>$_______</td>
</tr>
<tr>
<td>Other Earned Income</td>
<td>$_______</td>
</tr>
</tbody>
</table>

| d. Other Income | $_______ |

<table>
<thead>
<tr>
<th>TOTAL INCOME</th>
<th>$_______</th>
</tr>
</thead>
</table>

**Operating Surplus (or) Deficit**

| $_______ | $_______ |

---

*Does your institution have an endowment? Yes/No [70]*
*(Include both restricted and any appropriate unrestricted funds)*
If yes, current amount
of endowment:
Book Value $_______
Market Value $_______

**Total number of objects in your collection**

<table>
<thead>
<tr>
<th>$_______</th>
</tr>
</thead>
</table>

**Total number of objects contributed to your collection in fiscal year 1988**

<table>
<thead>
<tr>
<th>$_______</th>
</tr>
</thead>
</table>

**Total number of objects in your collection**

<table>
<thead>
<tr>
<th>$_______</th>
</tr>
</thead>
</table>

**Value of objects contributed**

<table>
<thead>
<tr>
<th>$_______</th>
</tr>
</thead>
</table>

**Value of stocks/bonds contributed**

<table>
<thead>
<tr>
<th>$_______</th>
</tr>
</thead>
</table>

**Value of real property contributed**

<table>
<thead>
<tr>
<th>$_______</th>
</tr>
</thead>
</table>

**Total museum attendance in fiscal year 1988:** 553,536

<table>
<thead>
<tr>
<th>553,536</th>
</tr>
</thead>
</table>

**a. Is this an estimate or accurate count? accurate [82]**

**Staff:**

<table>
<thead>
<tr>
<th>a. Number of full-time paid staff</th>
<th>________</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Number of part-time paid staff</td>
<td>________</td>
</tr>
<tr>
<td>c. Number of regular volunteers (At least 10 hours per month)</td>
<td>________</td>
</tr>
<tr>
<td>d. Total funds devoted to &quot;personnel&quot; costs (including payroll, taxes and benefits)</td>
<td>$_______</td>
</tr>
</tbody>
</table>

**COMMENTS:**

__________________________

---

**FEDERAL BUREAU OF INVESTIGATION,**
**ATTN: William S. Sessions**
**9th and 10th Sts., NW.,**
**Washington, DC. 20535.**
To: Counterterrorism
All Field Offices

Attn: SEMU
DT Squad(s)
IT Squad(s)
JTTF
FBIHQ, Manuals Desk

From: Portland
Squad 10
Contact: SA

Precedence: ROUTINE
Date: 05/14/2003

Case ID #: 300A-PD-48017 (Pending)
66F-HQ-C1384970

Title: American Association of Museums (AAM), Annual Meeting, Portland Oregon, 05/18/2003 - 05/21/2003, CT- Preparedness, Special Events Management

Synopsis: To provide information regarding the above captioned event. To request assistance from other field offices to provide any positive threat information regarding the meeting to the Portland Division of the FBI.

Details: The AAM was founded in 1906 and is dedicated to promoting excellence within the museum community. The AAM promotes professional education, information exchange, accreditation, and guidance on current professional standards of performance. The primary objective of the AAM is to assist museum staff, boards, and volunteers throughout the country to better serve the public. The AAM presently represents more than 16,000 members and 3,100 institutions. Every type of museum is represented from the very large and prestigious to the very small, limited focus facilities. Member museums in the AAM include institutions representing art, history, science, military, maritime, youth museums, as well as aquariums, zoos, botanical gardens, historic sites, and science and technology centers.

During the above captioned period, approximately 4,000 members will attend the 2003 Annual Meeting and Expo at the Oregon Convention Center, in downtown Portland Oregon. A variety of events
and workshops will occur during the event. In addition, some related activities will occur at the Portland Art Museum, located at 1219 SW Park Ave, Portland Oregon, 97205.

The Portland Division has established liaison with the event coordinators and the Portland Art Museum. To date, no specific threat information relevant to this meeting has been identified. However, it is a high profile event that will generate large crowds and potentially significant media attention. Therefore, the Portland FBI will open the American Association of Museums Annual Meeting, as a Special Event and is requesting that positive threat information be forwarded to the division.
To: Counterterrorism  From: Portland
Re: 300A-PD-48017, 05/14/2003

LEAD(s):
Set Lead 1: (Info)

COUNTERTERRORISM
AT AT WASHINGTON, D.C.
For Information

Set Lead 2: (Action)

ALL RECEIVING OFFICES

Each receiving office is requested to canvass any logical source(s) regarding any potential threat information related to the event. Any positive threat information should be forwarded to SA
Precedence: ROUTINE

Date: 04/05/2004

To: Portland

From: Portland
Squad 10
Contact: SA

Approved By: 

Drafted By: 

Case ID #: 300A-PD-48017 (Pending)

Title: American Association of Museums

Synopsis: To request that this investigation be placed in a closed status.

Details: The above captioned event occurred without incident. All investigative activity has been completed regarding this matter. Therefore, it is requested that this case be placed in a closed status.

* * *