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OFFICE OF THE INSPECTOR GENERAL
UNITED STATES POSTAL SERVICE

January 17, 2017

John Greenewald, Jr.
[REDACTED]
[REDACTED]

via email: john@greenewald.com

RE: FOIA No. 2017-IGFP-00137

Dear Mr. Greenewald Jr.:

This responds to your December 16, 2016, Freedom of Information Act (FOIA) request to the Office of Inspector General for a copy of records, electronic or otherwise, of the final contract awarded Solicitation Number 6HQOIG-16-A-0002 including the final reports and materials generated for this particular contract.

A search of records maintained by the Contracts group located 48 pages responsive to your request. I determined 14 pages are appropriate for release without redaction; copies are enclosed. Also enclosed are 5 pages appropriate for release with redactions made under FOIA Exemptions b(3)¹ and b(6)², 5 U.S.C. § 552(b)(3) and (b)(6). I am withholding in full the remaining 29 pages under FOIA Exemptions b(3) and b(4)³, 5 U.S.C. § 552(b)(3) and (b)(4).

If you have any questions regarding the processing of this request you may contact me and/or the FOIA Public Liaison at 703-248-2100. You may also contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is: Office of Government Information Services, National Archives and

¹ Exemption (b)(3) provides that agencies may withhold records that are exempted from disclosure by another statute that "establishes particular criteria for withholding or refers to particular types of matters to be withheld." Title 39 U.S.C § 265.6, 410(c)(2) provides that "information of a commercial nature, including trade secrets, whether or not obtained from a person outside the Postal Service, which under good business practice would not be publicly disclosed," is exempt from the disclosure requirements of the FOIA. This exemption was enacted as part of the Postal Reorganization Act of 1970 and operates both independently and as an exempting statute within the scope of Exemption 3. This provision permits the Postal Service to withhold the unit pricing information.

² Exemption (b)(6) pertains to information the release of which would constitute a clearly unwarranted invasion of the personal privacy of third parties. The withheld material includes names, titles, and identifying information of private citizens. This information is not appropriate for discretionary disclosure.

³ Exemption (b)(4) protects trade secrets and commercial or financial information obtained from a person [that is] privileged or confidential.

Records Administration, Room 2510, 8601 Adelphi Road, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

If you are not satisfied with my action on your FOIA request, you may file an administrative appeal by writing to the attention of Gladis Griffith, Deputy General Counsel, 1735 N. Lynn Street, Arlington, VA 22209-2020, within 90 days of the date of this letter. We accept written appeals via U.S. Mail; e-mail to FOIA@uspsoig.gov; or fax to 703-248-4626. Include the initial request number (e.g., 20XX-IGXX-00XXX) and the date of this letter. Explain what specific action the FOIA Office took that you are appealing. Mark all correspondence "Freedom of Information Act Appeal."

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul Maloney", with a stylized flourish at the end.

Paul Maloney
Government Information Analyst

Attachments

ORDER / SOLICITATION / OFFER / AWARD

OFFEROR TO COMPLETE BLOCKS 13, 14, 16, 22, 23 and 26				1. REQUISITION NO. 16TR004231		PAGE OF 1 15	
2. CONTRACT/ORDER NO. 6HQOIG-16-B-0069		3. AWARD/ EFFECTIVE DATE 03/08/2016	4. MASTER/AGENCY CONTRACT NO.		5. SOLICITATION NO. 6HQOIG-16-A-0002		6. SOLICITATION ISSUE DATE 11/17/2015
7. For Solicitation Information Call	a. NAME JACQUELINE ROSS		b. TELEPHONE NO. (703) (b)(6)		c. FAX NO. (703) 248-7866		8. OFFER DUE DATE/TIME
9. ISSUED BY UNITED STATES POSTAL SERVICE OFFICE OF INSPECTOR GENERAL 1735 N LYNN ST ARLINGTON VA 22209-2020 US EMAIL: (b)(6)@uspsoig.gov			10. ACO CODE 6HQOIG	11. SOLICITATION METHOD <input type="checkbox"/> RFQ <input checked="" type="checkbox"/> RFP <input type="checkbox"/> ORAL	12. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS CHECKED <input type="checkbox"/> SEE SCHEDULE		13. DISCOUNT TERMS See Schedule
14 SUPPLIER BOCRA HOLDINGS LLC ATTN NICOLE BOCRA GRAY DBA INFINITY INVESTIGATIVE SOLUTIONS PO BOX 17832 ARLINGTON VA 22216-7832 TEL: (b)(6) FAX: (b)(6) EMAIL: (b)(6)@infinityinvestigative.com			15. BILLING ADDRESS accounting@uspsoig.gov ACCOUNTING DEPARTMENT USPSOIG 1735 N. LYNN STREET ARLINGTON VA 22209-2020				
16. REMITTANCE ADDRESS BOCRA HOLDINGS LLC DBA INFINITY INVESTIGATIVE SOLUTIONS PO BOX 17832 ARLINGTON VA 22216-7832 TEL: FAX: EMAIL:			17. DELIVERY ADDRESS OFC OF INSPECTOR GENERAL USPS / LKM 1735 N LYNN ST FL2 ARLINGTON VA 22209-2020 TELEPHONE NO: DELIVER BY/END DATE: June 28-30, 2016				
			<input checked="" type="checkbox"/> CHECK <input type="checkbox"/> EFT				

18. ITEM NO	19. SCHEDULE OF SUPPLIES/SERVICES	20. QUANTITY	21. UNIT	22. UNIT PRICE	23. AMOUNT
	<p>This Firm Fixed Price Award Package is issued for contract Internet Reconnaissance Training (three-day training) as outlined in the attached Statement of Work and Offeror's proposal dated January 4, 2016.</p> <p>Contracting Officer Representative: (b)(6)</p> <p>(b)(6)</p> <p>Invoices to be submitted electronically to the following email addresses: accounting@uspsoig.gov and (b)(7)(C)@uspsoig.gov</p> <p>Continued ...</p>				
24.		TOTAL AWARD AMOUNT (USPS Use Only)			\$12,000.00
25. <input checked="" type="checkbox"/> The supplier is required to sign this document and return 1 copies to the issuing office. The supplier agrees, subject to the terms and conditions specified herein, to provide and deliver all items identified above and on any additional sheets.		26. <input type="checkbox"/> Award of Contract: Your offer on Solicitation (block 5) is accepted as to items			
27a. SIGNATURE OF SUPPLIER (b)(6)		28a. UNITED STATES POSTAL SERVICE (SIGNATURE OF CONTRACTING OFFICER)			
27b. PRINTED NAME AND TITLE OF SUPPLIER NICOLE BOCRA GRAY, Managing Member Bocra Holdings DBA Infinity		27c. DATE SIGNED March 3, 2016		28b. PRINTED NAME OF CONTRACTING OFFICER JACQUELINE ROSS	
				28c. DATE, SIGNED 3/8/2016	

CONTINUATION SHEET

REQUISITION NO.
16TR004231

PAGE OF
2 15

CONTRACT/ORDER NO.
6HQOIG-16-B-0069

AWARD/
EFFECTIVE DATE
03/08/2016

MASTER/AGENCY CONTRACT NO.

SOLICITATION NO.
6HQOIG-16-A-0002

SOLICITATION
ISSUE DATE
11/17/2015

ITEM NO.	SCHEDULE OF SUPPLIES / SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	<p>Attachments:</p> <p>Statement of Work</p> <p>OIG Additional Terms and Conditions</p> <p>Nondisclosure Agreement</p> <p>=====</p> <p>Sub Rept. Req'd: N. Payment Terms: NET30</p> <p>Accounting Info:</p> <p>BFN: 511059</p> <p>Period of Performance: 03/08/2016 to 03/07/2017</p> <p>Internet Reconnaissance Training</p> <p>Account Number: 52359</p> <p>FOB: Destination</p>				12,000.00

ORDER / SOLICITATION / OFFER / AWARD

OFFEROR TO COMPLETE BLOCKS 13, 14, 16, 22, 23 and 26				1. REQUISITION NO. 16TR004231		PAGE... OF 1 15	
2. CONTRACT/ORDER NO. 6HQOIG-16-B-0069		3. AWARD/ EFFECTIVE DATE 03/08/2016	4. MASTER/AGENCY CONTRACT NO.		5. SOLICITATION NO. 6HQOIG-16-A-0002		6. SOLICITATION ISSUE DATE 11/17/2015
7. For Solicitation Information Call	a. NAME JACQUELINE ROSS		b. TELEPHONE NO. (703) (b)(6)		c. FAX NO. (703) 248-7866		8. OFFER DUE DATE/TIME
9. ISSUED BY UNITED STATES POSTAL SERVICE OFFICE OF INSPECTOR GENERAL 1735 N LYNN ST ARLINGTON VA 22209-2020 US EMAIL: (b)(6)@uspsoig.gov			CODE 6HQOIG	10. ACO ... CODE 6HQOIG	11. SOLICITATION METHOD <input type="checkbox"/> RFQ <input checked="" type="checkbox"/> RFP <input type="checkbox"/> ORAL	12. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS CHECKED <input type="checkbox"/> SEE SCHEDULE	13. DISCOUNT TERMS See Schedule
14 SUPPLIER BOCRA HOLDINGS LLC ATTN NICOLE BOCRA GRAY DBA INFINITY INVESTIGATIVE SOLUTIONS PO BOX 17832 ARLINGTON VA 22216-7832 TEL: (b)(6) FAX: (b)(6) EMAIL: (b)(6)@infinityinvestigative.com			CODE 000919583	15. BILLING ADDRESS accounting@uspsoig.gov ACCOUNTING DEPARTMENT USPSOIG 1735 N. LYNN STREET ARLINGTON VA 22209-2020			
16. REMITTANCE ADDRESS BOCRA HOLDINGS LLC DBA INFINITY INVESTIGATIVE SOLUTIONS PO BOX 17832 ARLINGTON VA 22216-7832 TEL: FAX: EMAIL:			CODE 00001	17. DELIVERY ADDRESS OFC OF INSPECTOR GENERAL USPS / LKM 1735 N LYNN ST FL2 ARLINGTON VA 22209-2020 TELEPHONE NO: DELIVER BY/END DATE: June 28-30, 2016			
				<input checked="" type="checkbox"/> CHECK <input type="checkbox"/> EFT			
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24.				TOTAL AWARD AMOUNT (USPS Use Only)		\$12,000.00	
25. <input checked="" type="checkbox"/> The supplier is required to sign this document and return copies to the issuing office. The supplier agrees, subject to the terms and conditions specified herein, to provide and deliver all items identified above and on any additional sheets.				26. <input type="checkbox"/> Award of Contract: Your offer on Solicitation (block 5) is accepted as to items.			
27a. SIGNATURE OF SUPPLIER				28a. UNITED STATES POSTAL SERVICE (SIGNATURE OF CONTRACTING OFFICER)			
27b. PRINTED NAME AND TITLE OF SUPPLIER		27c. DATE SIGNED		28b. PRINTED NAME OF CONTRACTING OFFICER JACQUELINE ROSS		28c. DATE SIGNED	

CONTINUATION SHEET			REQUISITION NO. 16TR004231	PAGE OF 2 15
CONTRACT/ORDER NO. 6HQOIG-16-B-0069	AWARD/ EFFECTIVE DATE 03/08/2016	MASTER/AGENCY CONTRACT NO.	SOLICITATION NO. 6HQOIG-16-A-0002	SOLICITATION ISSUE DATE 11/17/2015

ITEM NO	SCHEDULE OF SUPPLIES / SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	<p>Attachments: Statement of Work OIG Additional Terms and Conditions Nondisclosure Agreement</p> <p>=====</p> <p>Sub Rept Req'd: N Payment Terms: NET30 Accounting Info: BFN: 511059 Period of Performance: 03/08/2016 to 03/07/2017</p> <p>Internet Reconnaissance Training Account Number: 52359</p> <p>FOB: Destination</p>				12,000.00

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1 - PART 1 - COVER SHEET AND SCHEDULE

ACKNOWLEDGMENT OF AMENDMENTS

The offeror acknowledges receipt of amendments to the solicitation numbered and dated as follows:

Amendment Number	Date	Amendment Number	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

INVOICE STATEMENT

All invoices MUST reference the Award Number and corresponding line item number listed on this purchase document. Invoices not in compliance may result in delayed payment.

Invoices that do not include the Supplier's Name as stated on the original award document or latest modification will be returned.

All payments for this award and related orders will be transmitted or sent to the Remittance Address on the Award document or latest modification, regardless of any Remittance Address on the invoice. The Supplier must notify the Contracting Officer of any change to the Supplier name and/or Remittance Address.

DUNS NUMBER REQUEST

As the United States Postal Service continues to automate its cradle to grave contracting process, there is a need to have a unique way of identifying the Supplier for communication purposes that excludes the Supplier's Tax Identification Number and easily known by the Supplier's personnel. Therefore, to effectively establish this communication link, USPS' Contracting and Authoring Management System (CAMS) must have the Supplier's Data Universal Numbering System (DUNS) number in the Supplier's record within CAMS.

Please furnish the below information to the Buyer/Contracting Officer of this document.

DUNS #: (b)(3):39
USC 410 (c) _____

TIN #, associated to the above DUNS #: (b)(3):39 USC 410 (c)(2) _____

PRIVACY ACT STATEMENT

To the extent that the information you provide is about an individual, the Privacy Act will apply. Collection of that information is authorized by 39 USC § 401. As a routine use, the information may be disclosed to an appropriate government agency, domestic or foreign, for law enforcement purposes; where pertinent, in a legal proceeding to which the USPS is a party or has an interest; to a government agency in order to obtain information relevant to a USPS decision concerning employment, security clearances, contracts, licenses, grants, permits, or other benefits; to a government agency upon its request when relevant to its decision concerning employment, security clearances, security, or suitability investigations, contracts, licenses, grants, or other benefits; to a congressional office at your request; to an expert, consultant, or other person under contract with the USPS to fulfill an agency function; to the Federal Records Center for storage; to the Office of Management and Budget for review of private relief legislation; to an independent certified public accountant during an official audit of USPS finances; to an investigator, administrative judge or complaints examiner appointed by the Equal Employment Opportunity Commission for investigation of a formal EEO complaint under 29 CFR 1614; to the Merit Systems Protection Board or Office of Special Counsel for proceedings or investigations involving personnel practices and other matters within their jurisdiction; to a labor organization as required by the National Labor Relations Act; to a federal, state or local agency, financial institution or other appropriate entity for the purpose of verifying an individual's or entity's eligibility or suitability for engaging in a transaction. In addition, the following disclosures may be made to any person: a solicitation mailing list when a purchase is highly competitive and competitions will not be harmed by release, or to provide an opportunity for potential subcontractors seeking business; a list of lessors of real or personal property to the Postal Service; a list of entities with whom the Postal Service transacts for goods or services, interests in real property, construction, financial instruments, or intellectual property; and the identity of the successful offeror. Completion of this form is voluntary; however, if this information is not provided, we will be unable to process your request.

2 - PART 2 - PROVISIONS

NOTICE: No Provisions Included in Part 2 of this Contract Award Document

3 - PART 3 - CONTRACT CLAUSES

CLAUSES INCORPORATED BY REFERENCE

CLAUSE B-18 SUBCONTRACTS (MARCH 2006)

CLAUSE 2-17 OPTION FOR INCREASED QUANTITY (MARCH 2006)

CLAUSE 8-10 RIGHTS IN DATA - SPECIAL WORKS (MARCH 2006)

The above clauses are incorporated by reference as if set forth in full text. The text of these clauses may be accessed electronically at this address:

<http://about.usps.com/manuals/spp/spp.pdf> or, upon request, will be provided by the contracting officer.

CLAUSES BY FULL TEXT

CLAUSE B-3 CONTRACT TYPE (MARCH 2006)

This is a FIRM FIXED PRICE contract.

CLAUSE 1-12 USE OF FORMER POSTAL SERVICE EMPLOYEES (MARCH 2006)

During the term of this contract, the supplier must identify any former Postal Service employees it proposes to be engaged, directly or indirectly, in contract performance. Such individuals may not commence performance without the contracting officer's prior approval. If the contracting officer does not provide such approval, the supplier must replace the proposed individual former employee with another individual equally qualified to provide the services called for in the contract.

CLAUSE 2-20 OPTION TO RENEW (WITH PRELIMINARY NOTICE) (MARCH 2006)

This contract is renewable, at the option of the Postal Service, by the contracting officer giving written notice of renewal to the supplier within the period specified in the Schedule; provided that, the contracting officer will have given preliminary notice of the Postal Service's intent to renew at least 60 days before this contract is to expire (such a preliminary notice will not be deemed to commit the Postal Service to renewals). If the Postal Service exercises this option for renewal, the contract as renewed includes this option clause. The duration of this contract, including renewals, may not exceed the time limit set forth in the Schedule.

CLAUSE 4-1 GENERAL TERMS AND CONDITIONS (JULY 2007)

a. Inspection and Acceptance. The supplier will only tender for acceptance those items that conform to the requirements of this contract. The Postal Service reserves the right to inspect or test supplies or services that have been tendered for acceptance. The Postal Service may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. The Postal Service must exercise its post acceptance rights (1) within a reasonable

period of time after the defect was discovered or should have been discovered and (2) before any substantial change occurs in the condition of the items, unless the change is due to the defect in the item.

b. Assignment. If this contract provides for payments aggregating \$10,000 or more, claims for monies due or to become due from the Postal Service under it may be assigned to a bank, trust company, or other financing institution, including any federal lending agency, and may thereafter be further assigned and reassigned to any such institution. Any assignment or reassignment must cover all amounts payable and must not be made to more than one party, except that assignment or reassignment may be made to one party as agent or trustee for two or more parties participating in financing this contract. No assignment or reassignment will be recognized as valid and binding upon the Postal Service unless a written notice of the assignment or reassignment, together with a true copy of the instrument of assignment, is filed with:

- (1) The contracting officer;
- (2) The surety or sureties upon any bond; and
- (3) The office, if any, designated to make payment, and the contracting officer has acknowledged the assignment in writing.
- (4) Assignment of this contract or any interest in this contract other than in accordance with the provisions of this clause will be grounds for termination of the contract for default at the option of the Postal Service.

c. Changes

(1) The contracting officer may, in writing, without notice to any sureties, order changes within the general scope of this contract in the following:

(a) Drawings, designs, or specifications when supplies to be furnished are to be specially manufactured for the Postal Service in accordance with them;

(b) Statement of work or description of services;

(c) Method of shipment or packing;

(d) Places of delivery of supplies or performance of services;

(e) Delivery or performance schedule;

(f) Postal Service furnished property or facilities.

(2) Any other written or oral order (including direction, instruction, interpretation, or determination) from the contracting officer that causes a change will be treated as a change order under this paragraph, provided that the supplier gives the contracting officer written notice stating (a) the date, circumstances, and source of the order and (b) that the supplier regards the order as a change order.

(3) If any such change affects the cost of performance or the delivery schedule, the contract will be modified to effect an equitable adjustment.

(4) The supplier's claim for equitable adjustment must be asserted within 30 days of receiving a written change order. A later claim may be acted upon - but not after final payment under this contract - if the contracting officer decides that the facts justify such action.

(5) Failure to agree to any adjustment is a dispute under Clause B-9, Claims and Disputes, which is incorporated into this contract by reference (see paragraph s). Nothing in that clause excuses the supplier from proceeding with the contract as changed.

d. Reserved

e. Reserved

f. Reserved

g. Invoices

(1) The supplier's invoices must be submitted before payment can be made. The supplier agrees that submission of an invoice to the Postal Service for payment is a certification that:

(a) Any services being billed for have been performed in accordance with the contract requirements; and

(b) Any supplies for which the Postal Service is being billed have been shipped or delivered in accordance with the instructions issued by the contracting officer and that the supplies are in the quantity and of the quality designated in the contract.

(2) To ensure prompt payment, an original invoice (or electronic invoice, if authorized) must be submitted to the address designated in the contract to receive invoices for each destination and shipment. An invoice must contain:

(a) The supplier's name, remit to address (including ZIP+4) and phone number;

(b) Unique invoice number and invoice date;

(c) Any applicable task or delivery order number;

(d) A description of the supplies or services and the dates delivered or performed;

(e) The point of shipment or delivery;

(f) Quantity, unit of measure, unit price(s) and extension(s) of the items delivered;

(g) Shipping and payment terms, including GBL number if applicable; and

(h) Any additional information required by the contract.

h. Patent Indemnity. The supplier will indemnify the Postal Service and its officers, employees and agents against liability, including costs for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark, or copyright, arising out of the performance of this contract, provided the supplier is reasonably notified of such claims and proceedings.

i. Payment

(1) Payment will be made for items accepted by the Postal Service that have been delivered to the delivery destinations set forth in this contract. The Postal Service will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and 5 CFR 1315. Payments under this contract may be made by the Postal Service either by electronic funds transfer (EFT), check, or government credit card at the option of the Postal Service. When the EFT payment method is selected, the Postal Service will provide the supplier with Form 3881, Supplier's Electronic Funds Transfer Enrollment Form, at contract award. The supplier must complete the form and submit it to the designated Postal Accounting Service Center to ensure the proper routing of payments.

2) In conjunction with any discount offered for early payment, time will be computed from the date of the invoice. For purposes of computing the discount earned, payment will be considered to have been made on the date which appears on the payment check or the date on which an electronic funds transfer was made.

j. Risk of Loss. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract will remain with the supplier until, and will pass to the Postal Service upon:

1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin, or;

2) Delivery of the supplies to the Postal Service at the destination specified in the contract, if transportation is f.o.b. destination.

k. Taxes. The contract price includes all applicable federal, state, and local taxes and duties.

l. Termination for the Postal Service's Convenience. The Postal Service reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the supplier must immediately stop all work and must immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the supplier will be paid a percentage of the work performed prior to the notice of termination, plus reasonable charges the supplier can demonstrate to the satisfaction of the Postal Service using its standard record keeping system, have resulted from the termination. The supplier will not be paid for any work performed or costs incurred which reasonable could have been avoided.

m. Termination for Default. The Postal Service may terminate this contract, or any part hereof, for default by the supplier, or if the supplier fails to provide the Postal Service, upon request, with adequate assurances of future performance. In the event of termination for default, the Postal Service will not be liable to the supplier for any amount for supplies or services not accepted, and the supplier will be liable to the Postal Service for any and all rights and remedies provided by law. The debarment, suspension, or ineligibility of the supplier, its partners, officers, or principal owners under the Postal Service's procedures (see 39 CFR Part 601) may constitute an act of default under this contract, and such act will not be subject to notice and cure pursuant to any termination of default provision of this contract. If it is determined that the Postal Service improperly terminated this contract for default, such termination will be deemed a termination for convenience.

n. Title. Unless specified elsewhere in this contract, title to items furnished under this contract will pass to the Postal Service upon acceptance, regardless of when or where the Postal Service takes physical possession.

o. Warranty. The supplier warrants and implies that the items delivered under this contract are merchantable and fit for the use for the particular purpose described in this contract.

p. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the supplier will not be liable to the Postal Service for consequential damages resulting from any defect or deficiencies in accepted items.

q. Other Compliance Requirements. The supplier will comply with all applicable Federal, State, and local laws, executive orders, rules and regulations applicable to its performance under this contract.

r. Order of Precedence. Any inconsistencies in this solicitation or contract will be resolved by giving precedence in the following order; (1) the schedule of supplies and services; (2) the Assignment, Disputes, Payments, Invoice, Other Compliances and Compliance with Laws Unique to the Postal Service Contracts paragraphs of this clause; (3) the clause at 4-2 Contract Terms and Conditions Required to Implement Policies, Statutes or Executive Orders; (4) addenda to this solicitation or contract, including any license agreements for computer software; (5) solicitation provisions if this is a solicitation; (6) other paragraphs of this clause; (7) Form 8203; (8) other documents, exhibits, and attachments, and (9) the specifications.

s. Incorporation by Reference. Wherever in this solicitation or contract a standard provision or clause is incorporated by reference, the incorporated term is identified by its title, the provision or clause number assigned to it in the Postal Service Supplying Practices and its date. The text of incorporated terms may be found at <http://about.usps.com/manuals/spp/spp.pdf>.

The following clauses are incorporated in this contract by reference:

- 1) B-1, Definitions
- 2) B-9, Claims and Disputes
- 3) B-15, Notice of Delay
- 4) B-16, Suspensions and Delays
- 5) B-19, Excusable Delays
- 6) B-30, Permits and Responsibilities

t. Shipping. The supplier must deliver goods that meet the prescribed physical limitations of the current U.S. Postal Service Domestic Mail Manual either by its own personnel/equipment or by use of the United States Postal Service, unless the contracting officer grants a waiver of this requirement. The supplier is responsible for ensuring that the packing and packaging are sufficient to protect the goods and ensure usability upon receipt.

CLAUSE 4-2 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT POLICIES, STATUTES OR EXECUTIVE ORDERS (JULY 2014)

a. Incorporation by Reference:

1. Wherever in this solicitation or contract a standard provision or clause is incorporated by reference, the incorporated term is identified by its title, the provision or clause number assigned to it, in the Postal Service Supplying Practices, and its date. The text of incorporated terms may be found at <http://about.usps.com/manuals/spp/spp.pdf>. The following clauses are incorporated in this contract by reference:

(1) Clause B-9, Claims and Disputes

(2) Clause B-25, Advertising of Contract Awards

(3) Clause 1-5, Gratuities or Gifts

(4) Clause 7-10, Sustainability

(5) Clause 9-1, Convict Labor

(6) Clause 9-5, Contract Work Hours and Safety Standards Act - Safety Standards

2. If checked, the following additional clauses are also incorporated in this contract by reference:
(contracting officer will check as appropriate.)

☐ (1) Clause 1-1, Privacy Protection

☐ (2) Clause 1-6, Contingent Fees

☐ (3) Clause 1-9, Preference for Domestic Supplies

☐ (4) Clause 1-10, Preference for Domestic Construction Materials

☐ (5) Clause 3-1, Small, Minority, and Woman-owned Business Subcontracting Requirements

☐ (6) Clause 3-2, Participation of Small, Minority, and Woman-owned Businesses

☐ (7) Clause 9-2, Contract Work Hours and Safety Standards Act - Overtime Compensation

☐ (8) Clause 9-3, Davis-Bacon Act

☐ (9) Clause 9-6, Walsh-Healey Public Contracts Act

☐ (10) Clause 9-7, Equal Opportunity

☐ (11) Clause 9-10, Service Contract Act

☐ (12) Clause 9-11, Service Contract Act - Short Form

☐ (13) Clause 9-12, Fair Labor Standards Acts and Services Contract Act - Price Adjustments

☐ (14) Clause 9-13, Affirmative Action for Handicapped Workers

☐ (15) Clause 9-14, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era

b. Examination of Records:

1. Records - "Records" includes books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of computer data, or in any other form.

2. Examination of Costs - If this is a cost-type contract, the supplier must maintain, and the Postal Service will have the right to examine and audit all records and other evidence sufficient to reflect properly all costs claimed to have been incurred or anticipated to be incurred directly or indirectly in performance of this contract. This right of examination includes inspection at all reasonable times of the supplier's plants, or parts of them, engaged in the performance of this contract.

3. Cost or Pricing Data - If the supplier is required to submit cost or pricing data in connection with any pricing action relating to this contract, the Postal Service, in order to evaluate the accuracy, completeness, and currency of the cost or pricing data, will have the right to examine and audit all of the supplier's records, including computations and projections, related to:

- a. The proposal for the contract, subcontract, or modification;
- b. The discussions conducted on the proposal(s), including those related to negotiating;
- c. Pricing of the contract, subcontract, or modification; or
- d. Performance of the contract, subcontract or modification.

4. Reports - If the supplier is required to furnish cost, funding or performance reports, the contracting officer or any authorized representative of the Postal Service will have the right to examine and audit the supporting records and materials, for the purposes of evaluating:

- a. The effectiveness of the supplier's policies and procedures to produce data compatible with the objectives of these reports; and
- b. The data reported.

5. Availability - The supplier must maintain and make available at its office at all reasonable times the records, materials, and other evidence described in (b)(1)-(4) of this clause, for examination, audit, or reproduction, until three years after final payment under this contract or any longer period required by statute or other clauses in this contract. In addition:

- a. If this contract is completely or partially terminated, the supplier must make available the records related to the work terminated until three years after any resulting final termination settlement; and
- b. The supplier must make available records relating to appeals under the claims and disputes clause or to litigation or the settlement of claims arising under or related to this contract. Such records must be made available until such appeals, litigation or claims are finally resolved.

Note: (Note to contracting officers: Any contemplated changes to this paragraph (b.) may not be made before (1) consulting with assigned counsel and the Office of the Inspector General and (2) a deviation has been reviewed and approved by a higher level than the contracting officer who holds deviation approval authority.

c. Payment Offsets:

As required by 31 U.S.C. 3716, the Postal Service participates in the Treasury Offset Program of the Department of Treasury's Financial Management Service. Payments under this contract are subject to offset in whole or in part to for the supplier's delinquent tax and non-tax debts owed to the United States and the states and for delinquent child support payments. Suppliers with questions concerning a payment offset should contact the Treasury Offset Program call center at: 1(800) 304-3107.

CLAUSE 6-1 CONTRACTING OFFICER'S REPRESENTATIVE (MARCH 2006)

The contracting officer will appoint a contracting officer's representative (COR), responsible for the day-to-day administration of the contract, who will serve as the Postal Service's point of contact with the supplier on all routine matters. A copy of the notice of appointment defining the COR's authority will be furnished to the supplier upon award of the contract.

4 - PART 4 - LIST OF DOCUMENTS, EXHIBITS, AND OTHER ATTACHMENTS

LIST OF ATTACHMENTS

Attachment Number	Title
1	Additional OIG Terms and Conditions
2	Statement of Work
3	NonDisclosure Agreement (NDA)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE 1 OF 2
2. AMENDMENT/MODIFICATION NO. 001		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO. 17TR000042
5. PROJECT NO. (if applicable)				
6. ISSUED BY JACQUELINE ROSS UNITED STATES POSTAL SERVICE OFFICE OF INSPECTOR GENERAL 1735 N LYNN ST ARLINGTON VA 22209-2020 (b)(6)		CODE 6HQOIG		7. ADMINISTERED BY (if other than Item 6) UNITED STATES POSTAL SERVICE OFFICE OF INSPECTOR GENERAL 1735 N LYNN ST ARLINGTON VA 22209-2020 US
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) BOCRA HOLDINGS LLC Attn: NICOLE BOCRA GRAY DBA INFINITY INVESTIGATIVE SOLUTIONS PO BOX 17832 ARLINGTON VA 22216-7832		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. X 6HQOIG-16-B-0069 10B. DATED (SEE ITEM 13) 03/08/2016		
SUPPLIER CODE 000919583		FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required.)

Net Increase: \$5,000.00

See Schedule

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input checked="" type="checkbox"/>	A. THIS CHANGE BY CLAUSE IS ISSUED PURSUANT TO: (Specify clause) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14.
<input checked="" type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO THE AUTHORITY OF: THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. Mutual Agreement
<input type="checkbox"/>	D. OTHER (such as no cost change/cancellation, termination, etc.) (Specify type of modification and authority) : THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

This modification is issued:

- 1) Add CLIN 2 / Travel Not to Exceed (NTE)
- 2) Add funds to CLIN 1 in the amount of (b)(3):39 USC 410
- 3) Add funds to CLIN 2 in the amount of (c)(2)
- 4) Incorporate a revised Statement of Work (see attached)

Sub Rept Req'd: N Payment Terms: NET30

Discount Terms:

See Schedule

Accounting Info:

BFN: 511059

FOB: Destination

Continued ...

Except as provided in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.	
15A. (b)(6)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JACQUELINE ROSS
15B. (b)(6)	16C. DATE SIGNED 10/3/2016
(Signature of person authorized to sign)	

CONTINUATION SHEET

REQUISITION NO.
17TR000042

PAGE OF
2 2

CONTRACT/ORDER NO.
6HQOIG-16-B-0069/001

AWARD/
EFFECTIVE DATE
See Block 16C

MASTER/AGENCY CONTRACT NO

SOLICITATION NO.

SOLICITATION
ISSUE DATE

ITEM NO.	SCHEDULE OF SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 03/08/2016 to 03/07/2017				
	Change Item 1 to read as follows:				
1	Internet Reconnaissance Training Account Number: 52359				(b)(3):39 USC 410 (c) (2)
	Add Item 2 as follows:				
2	TRAVEL (Not to Exceed) Account Number: 52359				