

Month-at-a-Glance Report

Inventory Group	FOIA Receipts		FOIA Single Stakeholder Receipts		FOIA Complex Receipts				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	704	1397	639	1253	65	143			
HQ	0	0	0	0	0	0			
East	363	638	323	574	40	64			
West	340	758	315	679	25	79			
DO-01	36	82	33	77	3	5			
DO-02	76	119	72	111	4	8			
DO-05	98	189	87	170	11	19			
DO-07	113	174	92	147	21	27			
DO-08	40	74	39	69	1	5			
DO-09	105	218	90	180	15	38			
DO-10	50	115	46	109	4	6			
DO-12	63	162	60	156	3	6			
DO-13	57	113	55	90	2	23			
DO-14	65	150	64	144	1	6			

Inventory Group	FOIA Closures		FOIA Single Stakeholder Closures		FOIA Complex Closures				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	611	1275	555	1148	56	127			
HQ	0	1	0	1	0	0			
East	282	595	257	533	25	62			
West	329	679	298	614	31	65			
DO-01	44	102	42	96	2	6			
DO-02	49	86	43	72	6	14			
DO-05	77	171	73	156	4	15			
DO-07	72	149	65	133	7	16			
DO-08	40	87	34	76	6	11			
DO-09	109	207	91	176	18	31			
DO-10	47	106	45	100	2	6			
DO-12	62	134	57	127	5	7			
DO-13	42	86	39	72	3	14			
DO-14	69	146	66	139	3	7			

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Cycle Days Group	FOIA Cycle Days		FOIA Single Stakeholder Cycle Days		FOIA Complex Cycle Days				
	Month	YTD†	Month	YTD†	Month	YTD†			
	TOTAL	25	27	20	19	79			
HQ	0	124	0	46	0	229			
East	25	22	21	18	73	51			
West	25	23	19	18	83	60			
DO-01	22	26	19	21	84	103			
DO-02	27	25	21	20	71	65			
DO-05	19	19	19	17	19	39			
DO-07	20	17	14	14	74	32			
DO-08	49	23	38	19	107	67			
DO-09	19	19	16	15	34	35			
DO-10	17	18	16	16	59	50			
DO-12	37	24	18	19	252	71			
DO-13	27	33	24	20	59	108			
DO-14	28	24	23	20	138	85			

Case Timeliness Group	FOIA Timeliness		FOIA Single Stakeholder Timeliness		FOIA Complex Timeliness				
	Month	YTD†	Month	YTD†	Month	YTD†			
	TOTAL	77.3%	78.7%	81.1%	83.4%	39.3%			
HQ	0.0%	40.7%	0.0%	58.0%	0.0%	17.1%			
East	75.9%	80.9%	80.2%	84.3%	32.0%	53.6%			
West	78.4%	80.1%	81.9%	84.1%	45.2%	51.6%			
DO-01	77.3%	78.8%	81.0%	83.1%	0.0%	7.4%			
DO-02	73.5%	74.9%	79.1%	80.3%	33.3%	37.6%			
DO-05	79.2%	82.2%	79.5%	85.0%	75.0%	55.6%			
DO-07	81.9%	86.3%	86.2%	89.0%	42.9%	74.6%			
DO-08	60.0%	80.1%	70.6%	83.0%	0.0%	48.3%			
DO-09	77.1%	83.6%	82.4%	88.0%	50.0%	66.7%			
DO-10	89.4%	85.8%	91.1%	86.9%	50.0%	72.7%			
DO-12	83.9%	81.7%	89.5%	85.0%	20.0%	49.4%			
DO-13	61.9%	68.6%	61.5%	78.4%	66.7%	11.1%			
DO-14	78.3%	75.2%	80.3%	78.5%	33.3%	27.7%			

† YTD is based on a 12-month rolling average.

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Time Applied Group	FOIA Time Applied		FOIA Single Stakeholder Time Applied		FOIA Complex Time Applied Month				
	Month	YTD†	Month	YTD†	Month	YTD†			
TOTAL	12.0	8.5	7.0	6.0	62.0	25.2			
HQ	0.0	10.2	0.0	6.2	0.0	15.7			
East	9.8	7.8	7.2	5.7	36.2	24.5			
West	14.0	9.1	6.9	6.4	82.8	29.0			
DO-01	5.2	8.9	5.2	5.3	5.4	67.9			
DO-02	10.2	8.1	6.2	6.0	38.6	23.1			
DO-05	7.1	6.5	6.9	5.5	10.9	15.7			
DO-07	13.4	7.8	7.2	5.6	70.8	17.1			
DO-08	12.9	8.2	11.5	6.4	20.4	28.4			
DO-09	5.9	7.8	4.5	4.6	12.8	19.9			
DO-10	10.9	6.7	9.3	5.7	45.6	18.4			
DO-12	38.3	10.2	5.8	6.4	408.9	47.7			
DO-13	10.6	13.2	8.3	9.3	39.9	36.5			
DO-14	9.3	9.7	8.5	7.1	27.4	47.6			

Note: Time Applied is the average hours applied by caseworkers per case.

Case Milestones Group	FOIA Case Entry to Case Assignment Month	
	Month	YTD†
TOTAL	5.4	4.9
HQ	0.0	9.9
East	4.2	4.3
West	6.7	5.2
DO-01	7.5	4.8
DO-02	2.7	4.2
DO-05	4.0	4.7
DO-07	2.9	3.6
DO-08	8.2	4.2
DO-09	9.0	7.5
DO-10	1.1	3.5
DO-12	9.7	5.5
DO-13	5.1	4.4
DO-14	6.6	4.4

Case Milestones Group	FOIA Case Assignment to First Touch	
	Month	YTD†
TOTAL	16.1	26.3
HQ	0.0	7.6
East	17.9	26.8
West	14.3	26.8
DO-01	12.1	37.3
DO-02	25.9	30.7
DO-05	17.3	23.5
DO-07	17.3	20.0
DO-08	14.7	25.0
DO-09	18.2	23.5
DO-10	14.0	23.1
DO-12	11.5	31.5
DO-13	8.8	29.1
DO-14	16.8	30.1

Case Milestones Group	FOIA First Touch to Records Ordered	
	Month	YTD†
TOTAL	7.6	32.9
HQ	0.0	62.0
East	7.6	32.8
West	7.6	31.7
DO-01	4.9	37.8
DO-02	2.0	42.9
DO-05	9.9	32.2
DO-07	12.6	26.2
DO-08	1.7	26.6
DO-09	5.0	26.0
DO-10	6.2	18.9
DO-12	13.8	33.9
DO-13	8.1	62.1
DO-14	3.7	23.7

Case Milestones Group	FOIA Case Entry to Records Ordered	
	Month	YTD†
TOTAL	27.4	64.8
HQ	0.0	91.3
East	27.4	63.0
West	27.5	65.4
DO-01	25.6	81.6
DO-02	17.3	75.3
DO-05	34.9	59.0
DO-07	33.1	49.5
DO-08	15.5	54.9
DO-09	25.9	58.7
DO-10	23.8	48.2
DO-12	34.6	72.2
DO-13	24.5	96.6
DO-14	31.9	58.0

Note: Case Milestones are the average working hours per case between milestones (based on 8:00 AM - 4:30 PM working hours).
 † YTD is based on a 12-month rolling average.

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FOIA Disposition as Pct of Closures	Grant		Partial Denial		Denial		No Records		Duplicate	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	34.7%	29.6%	25.9%	26.2%	2.3%	1.6%	7.5%	10.2%	3.3%	3.6%
HQ	0.0%	19.7%	0.0%	27.1%	0.0%	12.7%	0.0%	7.0%	0.0%	0.2%
East	36.5%	31.6%	25.5%	25.1%	1.8%	1.0%	5.3%	9.0%	6.4%	5.2%
West	33.1%	28.6%	26.1%	27.3%	2.7%	1.1%	9.4%	11.7%	0.6%	2.3%
DO-01	43.2%	44.9%	22.7%	22.2%	0.0%	1.0%	2.3%	6.7%	9.1%	3.3%
DO-02	36.7%	35.1%	24.5%	25.2%	4.1%	0.8%	0.0%	7.6%	4.1%	5.2%
DO-05	32.5%	26.8%	31.2%	27.5%	0.0%	0.4%	9.1%	9.5%	10.4%	8.2%
DO-07	36.1%	27.0%	20.8%	26.5%	2.8%	1.5%	4.2%	9.7%	2.8%	4.4%
DO-08	37.5%	25.6%	27.5%	22.7%	2.5%	1.8%	10.0%	11.7%	5.0%	3.5%
DO-09	26.6%	19.0%	21.1%	26.5%	2.8%	0.8%	12.8%	15.0%	0.9%	3.5%
DO-10	51.1%	40.3%	19.1%	21.0%	2.1%	0.6%	2.1%	7.1%	2.1%	2.7%
DO-12	25.8%	25.0%	35.5%	29.6%	1.6%	0.6%	12.9%	19.0%	0.0%	0.6%
DO-13	40.5%	28.4%	26.2%	32.9%	2.4%	0.4%	4.8%	7.3%	0.0%	2.8%
DO-14	33.3%	31.1%	30.4%	30.0%	4.3%	3.6%	8.7%	9.3%	0.0%	1.4%

FOIA YTD† Disposition as Pct of Closures	Imperfect		Imperfect Processed as (6103)		Request Withdrawn		Routine Procedure		Closed Prior to Determination		Closed Prior to Initial Determination	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	13.7%	16.3%	0.2%	0.1%	1.8%	1.9%	9.5%	7.4%	0.3%	0.6%	0.8%	2.5%
HQ	0.0%	19.9%	0.0%	0.0%	0.0%	4.3%	0.0%	5.4%	0.0%	2.0%	0.0%	1.6%
East	11.7%	16.4%	0.4%	0.1%	2.5%	1.6%	9.2%	7.7%	0.0%	0.2%	0.7%	2.1%
West	15.5%	15.8%	0.0%	0.2%	1.2%	1.9%	9.7%	7.3%	0.6%	0.9%	0.9%	3.0%
DO-01	9.1%	11.8%	2.3%	0.1%	2.3%	2.2%	9.1%	6.6%	0.0%	0.2%	0.0%	1.1%
DO-02	12.2%	15.3%	0.0%	0.0%	4.1%	1.5%	12.2%	8.3%	0.0%	0.3%	2.0%	0.7%
DO-05	13.0%	16.5%	0.0%	0.0%	1.3%	1.5%	2.6%	7.6%	0.0%	0.0%	0.0%	1.9%
DO-07	12.5%	18.2%	0.0%	0.2%	1.4%	1.3%	18.1%	10.0%	0.0%	0.3%	1.4%	1.0%
DO-08	10.0%	21.0%	0.0%	0.0%	5.0%	1.6%	2.5%	5.4%	0.0%	0.1%	0.0%	6.5%
DO-09	22.0%	21.3%	0.0%	0.0%	0.9%	1.5%	11.0%	8.8%	1.8%	2.2%	0.0%	1.5%
DO-10	14.9%	13.0%	0.0%	0.3%	2.1%	1.8%	4.3%	4.7%	0.0%	0.4%	2.1%	8.1%
DO-12	9.7%	12.7%	0.0%	0.1%	1.6%	1.8%	12.9%	8.7%	0.0%	0.7%	0.0%	1.1%
DO-13	16.7%	19.4%	0.0%	0.0%	2.4%	2.2%	4.8%	5.4%	0.0%	0.3%	2.4%	0.9%
DO-14	10.1%	10.8%	0.0%	0.7%	0.0%	2.3%	11.6%	8.9%	0.0%	0.3%	1.4%	1.8%

† YTD is based on a 12-month rolling average.

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Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory				
	Open	% Backlog	Open	% Backlog	Open	% Backlog			
TOTAL	1004	39.3%	709	27.6%	295	67.5%			
HQ	0	0.0%	0	0.0%	0	0.0%			
East	515	41.7%	375	31.7%	140	68.6%			
West	488	36.9%	333	23.1%	155	66.5%			
DO-01	90	58.9%	62	45.2%	28	89.3%			
DO-02	116	43.1%	91	33.0%	25	80.0%			
DO-05	129	38.0%	102	32.4%	27	59.3%			
DO-07	101	15.8%	67	6.0%	34	35.3%			
DO-08	79	59.5%	53	45.3%	26	88.5%			
DO-09	131	38.2%	92	35.9%	39	43.6%			
DO-10	88	60.2%	41	26.8%	47	89.4%			
DO-12	92	33.7%	73	20.5%	19	84.2%			
DO-13	108	33.3%	67	19.4%	41	56.1%			
DO-14	69	14.5%	60	8.3%	9	55.6%			

Open Inventory Group	FOIA Open Inventory Time		FOIA Single Stakeholder Open Inventory Time		FOIA Complex Open Inventory Time				
	Time	Cycle	Time	Cycle	Time	Cycle			
TOTAL	13.5	55	5.9	30	31.8	114			
HQ	0.0	0	0.0	0	0.0	0			
East	11.4	52	6.9	37	23.4	92			
West	15.7	58	4.7	22	39.4	134			
DO-01	15.8	78	10.9	58	26.8	122			
DO-02	13.1	61	6.3	42	38.0	132			
DO-05	8.5	32	5.6	26	19.3	54			
DO-07	7.7	20	2.5	13	18.1	33			
DO-08	13.4	84	11.7	57	16.8	138			
DO-09	5.4	32	3.7	29	9.6	40			
DO-10	44.5	167	4.7	28	79.1	289			
DO-12	18.3	44	4.6	20	71.2	137			
DO-13	8.5	32	6.8	17	11.4	55			
DO-14	6.5	25	4.2	14	22.1	98			



