

Month-at-a-Glance Report

Inventory Group	FOIA Receipts		FOIA Single Stakeholder Receipts		FOIA Complex Receipts				
	Month	FYTD	Month	FYTD	Month	FYTD			
	TOTAL	565	1982	524	1741	41			
HQ	0	0	0	0	0	0			
East	314	978	291	847	23	131			
West	251	1004	233	894	18	110			
DO-01	73	173	71	164	2	9			
DO-02	27	148	24	107	3	41			
DO-05	91	283	83	253	8	30			
DO-07	72	249	62	205	10	44			
DO-08	51	125	51	118	0	7			
DO-09	85	304	77	252	8	52			
DO-10	20	136	20	130	0	6			
DO-12	75	241	74	233	1	8			
DO-13	20	120	13	86	7	34			
DO-14	51	203	49	193	2	10			

Inventory Group	FOIA Closures		FOIA Single Stakeholder Closures		FOIA Complex Closures				
	Month	FYTD	Month	FYTD	Month	FYTD			
	TOTAL	657	1930	581	1728	76			
HQ	0	1	0	1	0	0			
East	340	935	307	840	33	95			
West	317	994	274	887	43	107			
DO-01	62	164	58	154	4	10			
DO-02	49	135	47	119	2	16			
DO-05	102	273	92	248	10	25			
DO-07	87	236	70	203	17	33			
DO-08	40	127	40	116	0	11			
DO-09	112	318	84	260	28	58			
DO-10	39	145	34	134	5	11			
DO-12	75	209	69	196	6	13			
DO-13	39	125	38	110	1	15			
DO-14	52	197	49	187	3	10			

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Cycle Days Group	FOIA Cycle Days		FOIA Single Stakeholder Cycle Days		FOIA Complex Cycle Days				
	Month	YTD†	Month	YTD†	Month	YTD†			
	TOTAL	25	27	22	19	53			
HQ	0	124	0	46	0	229			
East	24	22	22	18	46	50			
West	26	23	22	18	58	60			
DO-01	40	27	31	22	159	106			
DO-02	39	26	38	21	63	65			
DO-05	20	19	19	17	33	38			
DO-07	15	17	12	14	25	31			
DO-08	12	23	12	19	0	67			
DO-09	23	19	18	15	37	35			
DO-10	50	19	30	16	180	57			
DO-12	23	24	21	19	49	69			
DO-13	29	33	29	21	21	107			
DO-14	21	24	17	20	80	85			

Case Timeliness Group	FOIA Timeliness		FOIA Single Stakeholder Timeliness		FOIA Complex Timeliness				
	Month	YTD†	Month	YTD†	Month	YTD†			
	TOTAL	78.4%	78.7%	82.1%	83.3%	50.0%			
HQ	0.0%	40.7%	0.0%	58.0%	0.0%	17.1%			
East	80.6%	80.9%	83.4%	84.3%	54.5%	53.7%			
West	76.0%	79.9%	80.7%	83.9%	46.5%	51.3%			
DO-01	71.0%	78.4%	75.9%	82.7%	0.0%	7.0%			
DO-02	71.4%	74.7%	72.3%	79.7%	50.0%	37.9%			
DO-05	79.4%	82.0%	82.6%	84.8%	50.0%	55.1%			
DO-07	89.7%	86.5%	94.3%	89.4%	70.6%	74.3%			
DO-08	90.0%	80.6%	90.0%	83.4%	N/A	48.3%			
DO-09	79.5%	83.3%	84.5%	87.7%	64.3%	66.7%			
DO-10	71.8%	85.4%	79.4%	86.7%	20.0%	69.9%			
DO-12	74.7%	81.1%	81.2%	84.7%	0.0%	46.0%			
DO-13	66.7%	68.5%	65.8%	77.7%	100.0%	11.9%			
DO-14	80.8%	75.7%	85.7%	79.1%	0.0%	26.0%			

† YTD is based on a 12-month rolling average.

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Time Applied Group	FOIA Time Applied		FOIA Single Stakeholder Time Applied		FOIA Complex Time Applied				
	Month	YTD†	Month	YTD†	Month	YTD†			
TOTAL	7.6	8.5	6.4	6.1	17.0	24.6			
HQ	0.0	10.2	0.0	6.2	0.0	15.7			
East	7.8	7.8	6.3	5.8	21.3	24.0			
West	7.5	9.0	6.5	6.4	13.7	27.9			
DO-01	14.1	9.1	8.8	5.6	90.5	67.7			
DO-02	8.5	8.2	8.6	6.1	7.1	22.8			
DO-05	7.0	6.5	6.2	5.6	14.4	15.6			
DO-07	4.9	7.6	3.5	5.4	10.8	16.6			
DO-08	5.1	8.1	5.1	6.4	0.0	28.4			
DO-09	6.1	7.6	4.3	4.6	11.3	19.0			
DO-10	8.0	6.7	7.3	5.7	12.7	18.1			
DO-12	6.1	9.9	5.2	6.3	16.6	45.6			
DO-13	14.5	13.3	14.5	9.6	12.6	36.3			
DO-14	7.0	9.5	5.5	7.0	31.9	46.6			

Note: Time Applied is the average hours applied by caseworkers per case.

Case Milestones Group	FOIA Case Entry to Case Assignment Month	
	YTD†	
TOTAL	6.9	5.0
HQ	0.0	9.8
East	5.8	4.3
West	8.3	5.4
DO-01	12.3	5.3
DO-02	4.7	4.1
DO-05	4.4	4.5
DO-07	2.7	3.4
DO-08	4.5	4.2
DO-09	6.7	7.5
DO-10	7.1	3.5
DO-12	12.9	6.1
DO-13	5.4	4.5
DO-14	6.8	4.7

FOIA Case Assignment to First Touch	
Month	YTD†
18.8	25.6
0.0	4.9
19.3	26.1
18.2	26.0
19.0	35.0
25.6	30.1
21.3	23.4
18.4	20.0
14.0	24.2
18.8	22.6
15.2	21.0
13.7	29.7
28.7	30.5
19.8	29.9

FOIA First Touch to Records Ordered	
Month	YTD†
6.5	31.6
0.0	45.8
3.9	31.2
10.1	31.5
7.7	31.8
-0.4	44.1
6.1	31.3
0.1	25.2
2.8	25.9
7.5	26.5
3.0	18.9
13.3	31.6
10.5	66.3
15.7	20.2

FOIA Case Entry to Records Ordered	
Month	YTD†
30.2	62.4
0.0	70.9
25.1	60.2
37.3	64.5
36.3	72.9
16.0	74.7
29.5	57.7
14.8	47.7
21.0	53.8
27.2	58.4
26.9	45.8
52.8	68.6
42.7	101.6
45.6	55.3

Note: Case Milestones are the average working hours per case between milestones (based on 8:00 AM - 4:30 PM working hours).

Case Entry to Records Ordered only applies to cases where records were actually ordered.

† YTD is based on a 12-month rolling average.

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FOIA Disposition as Pct of Closures	Grant		Partial Denial		Denial		No Records		Duplicate	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	31.1%	29.7%	27.0%	26.3%	1.4%	1.6%	8.4%	10.1%	1.5%	3.5%
HQ	0.0%	19.7%	0.0%	27.1%	0.0%	12.7%	0.0%	7.0%	0.0%	0.2%
East	33.3%	31.7%	25.1%	25.1%	0.9%	1.0%	7.1%	8.9%	2.7%	5.0%
West	28.7%	28.6%	29.0%	27.4%	1.9%	1.1%	9.8%	11.6%	0.3%	2.2%
DO-01	37.7%	44.5%	23.0%	22.3%	1.6%	1.0%	6.6%	6.7%	1.6%	3.2%
DO-02	34.7%	35.1%	30.6%	25.6%	2.0%	0.9%	10.2%	7.8%	0.0%	4.8%
DO-05	32.4%	27.2%	30.4%	27.7%	1.0%	0.4%	6.9%	9.3%	2.9%	7.8%
DO-07	27.6%	27.0%	24.1%	26.3%	0.0%	1.4%	6.9%	9.5%	2.3%	4.2%
DO-08	40.0%	26.3%	10.0%	22.1%	0.0%	1.7%	5.0%	11.4%	7.5%	3.7%
DO-09	29.5%	19.9%	24.1%	26.2%	0.0%	0.8%	13.4%	14.8%	0.9%	3.2%
DO-10	35.9%	40.2%	38.5%	21.6%	0.0%	0.6%	0.0%	6.8%	0.0%	2.7%
DO-12	22.7%	24.8%	30.7%	29.7%	1.3%	0.6%	18.7%	19.0%	0.0%	0.5%
DO-13	30.8%	28.6%	35.9%	33.0%	7.7%	0.8%	5.1%	7.2%	0.0%	2.7%
DO-14	28.8%	30.9%	25.0%	29.5%	3.8%	3.6%	0.0%	8.7%	0.0%	1.3%

FOIA YTD† Disposition as Pct of Closures	Imperfect		Imperfect Processed as (6103)		Request Withdrawn		Routine Procedure		Closed Prior to Determination		Closed Prior to Initial Determination	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	16.3%	16.3%	0.0%	0.1%	1.4%	1.8%	9.6%	7.5%	2.0%	0.7%	1.4%	2.4%
HQ	0.0%	19.9%	0.0%	0.0%	0.0%	4.3%	0.0%	5.4%	0.0%	2.0%	0.0%	1.6%
East	17.1%	16.5%	0.0%	0.1%	0.6%	1.6%	10.9%	7.9%	0.6%	0.2%	1.8%	2.1%
West	15.5%	15.8%	0.0%	0.2%	2.2%	1.9%	8.2%	7.3%	3.5%	1.0%	0.9%	2.9%
DO-01	11.5%	11.7%	0.0%	0.1%	0.0%	2.1%	11.5%	6.9%	3.3%	0.4%	3.3%	1.2%
DO-02	18.4%	15.5%	0.0%	0.0%	0.0%	1.4%	4.1%	8.0%	0.0%	0.3%	0.0%	0.6%
DO-05	9.8%	16.0%	0.0%	0.0%	0.0%	1.4%	14.7%	8.1%	0.0%	0.0%	2.0%	1.9%
DO-07	23.0%	18.6%	0.0%	0.2%	2.3%	1.4%	12.6%	10.2%	0.0%	0.3%	1.1%	1.0%
DO-08	30.0%	21.4%	0.0%	0.0%	0.0%	1.5%	5.0%	5.4%	0.0%	0.1%	2.5%	6.3%
DO-09	16.1%	20.9%	0.0%	0.0%	0.0%	1.4%	8.0%	8.7%	6.3%	2.6%	1.8%	1.5%
DO-10	2.6%	12.7%	0.0%	0.3%	5.1%	1.9%	7.7%	4.8%	10.3%	0.7%	0.0%	7.9%
DO-12	18.7%	13.2%	0.0%	0.1%	0.0%	1.7%	8.0%	8.7%	0.0%	0.6%	0.0%	1.1%
DO-13	12.8%	19.1%	0.0%	0.0%	2.6%	2.2%	5.1%	5.4%	0.0%	0.3%	0.0%	0.9%
DO-14	21.2%	11.5%	0.0%	0.6%	7.7%	2.7%	11.5%	9.1%	0.0%	0.3%	1.9%	1.8%

† YTD is based on a 12-month rolling average.

Month-at-a-Glance Report

Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory Backlog				
	Open	% Backlog	Open	% Backlog	Open	% Backlog			
	TOTAL	997	88.8%	645	88.4%	352			
HQ	0	0.0%	0	0.0%	0	0.0%			
East	519	88.1%	335	88.7%	184	87.0%			
West	478	89.5%	310	88.1%	168	92.3%			
DO-01	92	89.1%	62	90.3%	30	86.7%			
DO-02	117	95.7%	63	95.2%	54	96.3%			
DO-05	130	84.6%	100	86.0%	30	80.0%			
DO-07	101	77.2%	59	81.4%	42	71.4%			
DO-08	79	94.9%	51	92.2%	28	100.0%			
DO-09	130	92.3%	84	92.9%	46	91.3%			
DO-10	90	100.0%	43	100.0%	47	100.0%			
DO-12	92	90.2%	75	88.0%	17	100.0%			
DO-13	97	83.5%	50	84.0%	47	83.0%			
DO-14	69	78.3%	58	75.9%	11	90.9%			

Open Inventory Group	FOIA Open Inventory Time Cycle		FOIA Single Stakeholder Open Inventory Time Cycle		FOIA Complex Open Inventory Time Cycle				
	Time	Cycle	Time	Cycle	Time	Cycle			
	TOTAL	18.6	78	10.7	55	33.1			
HQ	0.0	0	0.0	0	0.0	0			
East	16.1	74	11.6	62	24.4	96			
West	21.3	82	9.7	46	42.6	148			
DO-01	22.7	101	15.1	79	38.3	146			
DO-02	16.2	82	13.4	78	19.5	87			
DO-05	13.0	53	9.7	48	23.8	72			
DO-07	13.2	41	6.1	35	23.1	51			
DO-08	17.4	106	15.3	81	21.3	152			
DO-09	9.8	55	7.2	52	14.6	60			
DO-10	49.9	191	12.4	59	84.1	311			
DO-12	22.9	60	8.5	42	86.2	139			
DO-13	15.2	63	14.1	43	16.4	83			
DO-14	11.9	48	9.1	37	26.6	106			



