

Month-at-a-Glance Report

Inventory Group	FOIA Receipts		FOIA Single Stakeholder Receipts		FOIA Complex Receipts				
	Month	FYTD	Month	FYTD	Month	FYTD			
	TOTAL	490	2505	451	2185	39			
HQ	0	0	0	0	0	0			
East	201	1187	182	1017	19	170			
West	289	1318	269	1168	20	150			
DO-01	38	205	37	191	1	14			
DO-02	13	168	12	124	1	44			
DO-05	55	339	46	286	9	53			
DO-07	56	309	49	257	7	52			
DO-08	39	166	38	159	1	7			
DO-09	82	404	69	333	13	71			
DO-10	39	178	38	170	1	8			
DO-12	62	306	57	289	5	17			
DO-13	43	163	42	125	1	38			
DO-14	63	267	63	251	0	16			

Inventory Group	FOIA Closures		FOIA Single Stakeholder Closures		FOIA Complex Closures				
	Month	FYTD	Month	FYTD	Month	FYTD			
	TOTAL	595	2523	501	2227	94			
HQ	0	1	0	1	0	0			
East	289	1223	245	1084	44	139			
West	306	1299	256	1142	50	157			
DO-01	68	232	64	218	4	14			
DO-02	30	164	27	145	3	19			
DO-05	73	346	60	308	13	38			
DO-07	73	309	51	254	22	55			
DO-08	45	172	43	159	2	13			
DO-09	89	408	71	332	18	76			
DO-10	42	185	41	173	1	12			
DO-12	66	275	65	261	1	14			
DO-13	49	174	24	134	25	40			
DO-14	60	257	55	242	5	15			

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Cycle Days Group	FOIA Cycle Days		FOIA Single Stakeholder Cycle Days		FOIA Complex Cycle Days				
	Month	YTD†	Month	YTD†	Month	YTD†			
	TOTAL	31	28	24	20	69			
HQ	0	131	0	51	0	234			
East	35	24	29	20	72	57			
West	27	24	19	18	67	66			
DO-01	43	29	36	24	162	111			
DO-02	48	29	47	23	59	67			
DO-05	25	20	22	18	35	41			
DO-07	32	19	14	14	75	39			
DO-08	38	25	35	21	113	82			
DO-09	21	19	16	15	41	35			
DO-10	28	21	19	17	362	138			
DO-12	16	24	16	20	14	69			
DO-13	53	39	25	24	79	97			
DO-14	27	24	25	20	51	92			

Case Timeliness Group	FOIA Timeliness		FOIA Single Stakeholder Timeliness		FOIA Complex Timeliness				
	Month	YTD†	Month	YTD†	Month	YTD†			
	TOTAL	70.3%	77.5%	78.0%	82.5%	29.8%			
HQ	0.0%	39.4%	0.0%	54.8%	0.0%	19.9%			
East	69.9%	79.7%	75.9%	83.4%	36.4%	48.7%			
West	70.7%	78.3%	79.9%	82.9%	24.0%	45.7%			
DO-01	66.2%	76.5%	70.3%	80.9%	0.0%	3.8%			
DO-02	56.7%	73.2%	63.0%	78.4%	0.0%	38.6%			
DO-05	76.7%	81.0%	78.3%	84.0%	69.2%	52.3%			
DO-07	74.0%	85.2%	92.2%	89.3%	31.8%	66.8%			
DO-08	66.7%	79.5%	69.8%	82.5%	0.0%	37.0%			
DO-09	84.3%	83.3%	93.0%	87.3%	50.0%	68.0%			
DO-10	72.5%	83.6%	74.4%	85.8%	0.0%	29.7%			
DO-12	87.9%	81.3%	87.7%	84.6%	100.0%	50.0%			
DO-13	32.7%	59.9%	58.3%	72.5%	8.0%	11.5%			
DO-14	61.7%	75.3%	67.3%	78.6%	0.0%	23.3%			

† YTD is based on a 12-month rolling average.

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Time Applied Group	FOIA Time Applied		FOIA Single Stakeholder Time Applied		FOIA Complex Time Applied				
	Month	YTD†	Month	YTD†	Month	YTD†			
TOTAL	9.0	8.8	6.8	6.3	20.6	25.6			
HQ	0.0	10.7	0.0	6.9	0.0	15.5			
East	9.8	8.1	7.3	6.0	24.0	25.6			
West	8.1	9.3	6.3	6.6	17.7	28.5			
DO-01	11.5	9.1	7.9	5.8	70.3	62.8			
DO-02	12.3	8.9	12.3	6.7	12.3	23.8			
DO-05	7.1	6.7	6.3	5.7	10.5	16.3			
DO-07	9.4	7.8	3.7	5.3	22.7	18.9			
DO-08	10.7	8.7	8.9	6.8	50.3	35.1			
DO-09	6.6	7.7	4.2	4.6	16.0	19.5			
DO-10	7.8	7.4	6.6	5.9	54.2	43.6			
DO-12	3.9	10.0	3.9	6.3	2.0	45.5			
DO-13	14.9	14.1	12.2	11.4	17.5	24.6			
DO-14	9.9	9.6	9.0	7.1	20.4	49.2			

Note: Time Applied is the average hours applied by caseworkers per case.

Case Milestones Group	FOIA Case Entry to Case Assignment Month	
	Month	YTD†
TOTAL	7.0	5.2
HQ	0.0	9.6
East	5.8	4.4
West	7.9	5.8
DO-01	14.1	5.7
DO-02	2.9	4.1
DO-05	3.1	4.5
DO-07	2.0	3.3
DO-08	8.6	4.5
DO-09	7.7	7.8
DO-10	5.7	3.5
DO-12	7.1	6.5
DO-13	4.2	4.6
DO-14	13.6	5.3

FOIA Case Assignment to First Touch	
Month	YTD†
14.7	24.7
0.0	10.1
15.9	23.5
13.1	26.4
13.5	32.7
14.6	24.2
19.8	21.4
15.7	19.9
13.2	20.7
17.8	23.5
8.3	21.6
7.2	29.8
14.7	32.7
10.7	27.3

FOIA First Touch to Records Ordered	
Month	YTD†
7.6	33.6
0.0	54.2
7.6	33.2
7.6	33.6
1.0	36.7
1.6	50.3
9.3	31.7
16.9	26.1
0.8	24.5
12.0	28.9
3.5	20.0
-0.1	34.1
2.8	68.5
8.6	24.8

FOIA Case Entry to Records Ordered	
Month	YTD†
29.1	64.3
0.0	77.3
28.7	61.7
29.8	66.6
30.4	76.5
19.5	79.3
31.2	58.5
35.5	49.2
18.4	51.1
40.3	60.9
16.6	46.0
15.6	70.8
19.5	105.8
32.2	59.2

Note: Case Milestones are the average working hours per case between milestones (based on 8:00 AM - 4:30 PM working hours). Case Entry to Records Ordered only applies to cases where records were actually ordered. † YTD is based on a 12-month rolling average.

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FOIA Disposition as Pct of Closures	Grant		Partial Denial		Denial		No Records		Duplicate	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	29.1%	28.3%	32.6%	26.9%	1.3%	1.6%	6.7%	10.7%	2.9%	3.2%
HQ	0.0%	18.3%	0.0%	30.4%	0.0%	10.4%	0.0%	5.4%	0.0%	0.0%
East	32.5%	30.0%	34.9%	25.9%	1.0%	1.1%	5.9%	9.3%	4.2%	4.7%
West	25.8%	27.4%	30.4%	27.6%	1.6%	1.4%	7.5%	12.6%	1.6%	1.9%
DO-01	39.7%	42.7%	32.4%	22.7%	1.5%	1.1%	4.4%	6.8%	1.5%	3.1%
DO-02	20.0%	32.5%	53.3%	27.8%	0.0%	0.9%	3.3%	8.0%	10.0%	5.5%
DO-05	31.5%	25.2%	32.9%	28.6%	0.0%	0.4%	2.7%	9.8%	5.5%	7.4%
DO-07	28.8%	25.8%	38.4%	26.8%	2.7%	1.6%	6.8%	9.7%	1.4%	3.6%
DO-08	37.8%	25.4%	24.4%	22.1%	0.0%	1.9%	13.3%	12.3%	6.7%	3.3%
DO-09	27.0%	20.5%	24.7%	25.2%	2.2%	1.0%	11.2%	15.1%	2.2%	2.7%
DO-10	33.3%	40.1%	21.4%	21.6%	0.0%	0.7%	9.5%	8.3%	4.8%	2.9%
DO-12	28.8%	23.0%	18.2%	28.5%	1.5%	0.8%	6.1%	20.3%	0.0%	0.2%
DO-13	12.2%	27.2%	61.2%	38.2%	0.0%	0.9%	2.0%	6.9%	2.0%	2.4%
DO-14	26.7%	28.0%	33.3%	29.3%	3.3%	4.1%	6.7%	9.6%	0.0%	1.1%

FOIA YTD† Disposition as Pct of Closures	Imperfect		Imperfect Processed as (6103)		Request Withdrawn		Routine Procedure		Closed Prior to Determination		Closed Prior to Initial Determination	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	12.8%	16.2%	0.2%	0.1%	2.5%	1.8%	9.2%	8.4%	2.0%	0.9%	0.7%	2.0%
HQ	0.0%	21.7%	0.0%	0.0%	0.0%	3.9%	0.0%	6.2%	0.0%	2.0%	0.0%	1.7%
East	9.0%	16.3%	0.0%	0.1%	1.7%	1.5%	9.0%	8.6%	0.7%	0.3%	1.0%	2.2%
West	16.3%	15.6%	0.3%	0.2%	3.3%	1.9%	9.5%	8.2%	3.3%	1.4%	0.3%	1.7%
DO-01	4.4%	11.8%	0.0%	0.1%	4.4%	2.3%	10.3%	7.6%	1.5%	0.5%	0.0%	1.3%
DO-02	6.7%	15.2%	0.0%	0.0%	0.0%	1.3%	6.7%	8.1%	0.0%	0.3%	0.0%	0.3%
DO-05	13.7%	16.2%	0.0%	0.0%	2.7%	1.3%	9.6%	9.3%	1.4%	0.1%	0.0%	1.9%
DO-07	9.6%	18.3%	0.0%	0.2%	0.0%	1.4%	8.2%	11.1%	0.0%	0.3%	4.1%	1.4%
DO-08	8.9%	20.8%	0.0%	0.0%	0.0%	1.3%	8.9%	5.9%	0.0%	0.1%	0.0%	6.9%
DO-09	12.4%	20.6%	0.0%	0.0%	1.1%	1.0%	7.9%	9.1%	10.1%	3.5%	1.1%	1.4%
DO-10	21.4%	13.6%	0.0%	0.3%	2.4%	2.0%	7.1%	5.9%	0.0%	0.8%	0.0%	3.8%
DO-12	21.2%	13.6%	0.0%	0.1%	1.5%	1.6%	22.7%	10.3%	0.0%	0.5%	0.0%	1.0%
DO-13	14.3%	15.1%	0.0%	0.0%	4.1%	2.4%	2.0%	5.7%	2.0%	0.5%	0.0%	0.8%
DO-14	15.0%	12.7%	1.7%	0.8%	8.3%	3.2%	5.0%	9.5%	0.0%	0.3%	0.0%	1.4%

† YTD is based on a 12-month rolling average.

Month-at-a-Glance Report

Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory				
	Open	% Backlog	Open	% Backlog	Open	% Backlog			
	Open	% Backlog	Open	% Backlog	Open	% Backlog			
TOTAL	864	56.1%	556	41.7%	308	82.1%			
HQ	0	0.0%	0	0.0%	0	0.0%			
East	436	61.2%	264	47.3%	172	82.6%			
West	428	50.9%	292	36.6%	136	81.6%			
DO-01	84	65.5%	55	50.9%	29	93.1%			
DO-02	86	77.9%	31	58.1%	55	89.1%			
DO-05	104	49.0%	64	40.6%	40	62.5%			
DO-07	78	48.7%	56	39.3%	22	72.7%			
DO-08	84	66.7%	58	53.4%	26	96.2%			
DO-09	116	47.4%	89	47.2%	27	48.1%			
DO-10	72	75.0%	28	42.9%	44	95.5%			
DO-12	95	47.4%	71	38.0%	24	75.0%			
DO-13	70	45.7%	40	12.5%	30	90.0%			
DO-14	75	42.7%	64	32.8%	11	100.0%			

Open Inventory Group	FOIA Open Inventory Time		FOIA Single Stakeholder Open Inventory Time		FOIA Complex Open Inventory Time				
	Time	Cycle	Time	Cycle	Time	Cycle			
	Time	Cycle	Time	Cycle	Time	Cycle			
TOTAL	17.6	71	7.7	39	35.6	130			
HQ	0.0	0	0.0	0	0.0	0			
East	15.0	69	9.1	48	24.0	102			
West	20.3	74	6.4	31	50.2	165			
DO-01	14.2	77	8.3	47	25.4	133			
DO-02	18.2	92	14.3	76	20.4	102			
DO-05	13.5	51	8.4	41	21.6	69			
DO-07	13.9	39	7.0	30	31.4	60			
DO-08	15.6	89	10.1	60	27.7	154			
DO-09	6.7	44	5.4	42	11.1	50			
DO-10	62.5	215	13.4	43	93.7	324			
DO-12	21.7	53	7.3	30	64.2	123			
DO-13	10.8	49	3.4	15	20.6	95			
DO-14	8.0	33	5.5	21	22.1	101			



