

Month-at-a-Glance Report

Inventory Group	FOIA Receipts		FOIA Single Stakeholder Receipts		FOIA Complex Receipts				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	1024	3526	973	3139	51	385			
HQ	0	0	0	0	0	0			
East	495	1680	465	1473	30	207			
West	527	1844	506	1666	21	178			
DO-01	171	375	167	356	4	19			
DO-02	59	227	56	181	3	46			
DO-05	98	436	89	370	9	66			
DO-07	95	404	84	339	11	65			
DO-08	72	238	69	227	3	11			
DO-09	249	653	237	569	12	84			
DO-10	71	249	69	239	2	10			
DO-12	60	364	60	348	0	16			
DO-13	66	230	59	182	7	48			
DO-14	81	348	81	328	0	20			

Inventory Group	FOIA Closures		FOIA Single Stakeholder Closures		FOIA Complex Closures				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	737	3257	655	2880	82	377			
HQ	0	1	0	1	0	0			
East	319	1541	275	1359	44	182			
West	418	1715	380	1520	38	195			
DO-01	61	293	54	272	7	21			
DO-02	43	207	35	180	8	27			
DO-05	79	424	65	373	14	51			
DO-07	79	388	71	325	8	63			
DO-08	57	229	50	209	7	20			
DO-09	169	577	153	485	16	92			
DO-10	56	240	42	214	14	26			
DO-12	57	331	56	316	1	15			
DO-13	69	243	66	200	3	43			
DO-14	67	324	63	305	4	19			

Cycle Days Group	FOIA		FOIA Single Stakeholder Cycle		FOIA Complex Cycle Days				
	Cycle Days		Days		Month	YTD†			
	Month	YTD†	Month	YTD†					
TOTAL	35	29	20	20	157	88			
HQ	0	135	0	53	0	237			
East	33	25	25	20	82	60			
West	37	26	17	18	244	78			
DO-01	30	29	26	24	59	111			
DO-02	56	31	40	24	128	76			
DO-05	29	21	20	18	74	45			
DO-07	22	19	20	15	34	39			
DO-08	37	29	25	23	123	90			
DO-09	17	19	15	15	38	34			
DO-10	150	29	12	16	565	265			
DO-12	26	24	25	20	37	68			
DO-13	20	38	16	23	123	98			
DO-14	21	24	17	20	85	92			

Case Timeliness Group	FOIA		FOIA Single Stakeholder		FOIA Complex				
	Timeliness		Timeliness		Month	YTD†			
	Month	YTD†	Month	YTD†					
TOTAL	75.7%	77.2%	81.4%	82.2%	30.5%	43.2%			
HQ	0.0%	40.9%	0.0%	56.3%	0.0%	21.9%			
East	68.7%	78.4%	75.6%	82.3%	25.0%	46.3%			
West	81.1%	78.4%	85.5%	83.1%	36.8%	45.5%			
DO-01	60.7%	75.7%	66.7%	80.1%	14.3%	3.8%			
DO-02	60.5%	72.1%	74.3%	77.8%	0.0%	33.3%			
DO-05	72.2%	79.9%	80.0%	83.2%	35.7%	49.6%			
DO-07	77.2%	84.6%	78.9%	88.4%	62.5%	66.7%			
DO-08	66.7%	75.8%	76.0%	79.7%	0.0%	31.4%			
DO-09	87.0%	83.8%	88.9%	87.3%	68.8%	69.0%			
DO-10	71.4%	82.9%	90.5%	86.1%	14.3%	25.0%			
DO-12	68.4%	81.0%	69.6%	83.9%	0.0%	51.9%			
DO-13	89.9%	61.8%	92.4%	74.6%	33.3%	12.1%			
DO-14	76.1%	74.9%	81.0%	78.3%	0.0%	20.9%			

† YTD is based on a 12-month rolling average.

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Time Applied Group	FOIA Time Applied		FOIA Single Stakeholder Time Applied Month		FOIA Complex Time Applied Month YTD†				
	Month	YTD†	Applied Month	YTD†	Month	YTD†			
TOTAL	10.8	9.0	6.0	6.3	49.2	26.9			
HQ	0.0	11.0	0.0	6.3	0.0	16.8			
East	10.1	8.4	7.5	6.2	26.2	26.0			
West	11.3	9.4	4.9	6.5	75.8	30.1			
DO-01	8.4	8.9	6.7	5.9	21.4	57.8			
DO-02	14.6	9.3	11.3	6.9	28.9	25.7			
DO-05	10.4	7.0	6.4	5.7	29.1	18.5			
DO-07	9.4	8.0	7.8	5.6	23.5	19.6			
DO-08	8.9	9.8	6.6	7.7	25.1	33.9			
DO-09	3.9	6.6	3.2	4.5	10.8	15.4			
DO-10	47.9	9.7	5.8	5.9	174.2	77.8			
DO-12	7.9	9.9	7.9	6.3	7.5	45.8			
DO-13	6.8	13.8	4.4	10.8	59.4	25.4			
DO-14	7.0	9.5	6.1	7.2	20.7	48.0			

Note: Time Applied is the average hours applied by caseworkers per case.

Case Milestones Group	FOIA Case Entry to Case Assignment Month	
	Month	YTD†
TOTAL	5.2	5.4
HQ	0.0	8.2
East	4.5	4.6
West	5.8	6.1
DO-01	4.7	5.8
DO-02	3.0	4.1
DO-05	6.3	4.8
DO-07	3.6	3.3
DO-08	3.9	4.8
DO-09	4.3	7.6
DO-10	7.8	3.8
DO-12	8.0	7.0
DO-13	5.0	4.7
DO-14	8.6	6.1

FOIA Case Assignment to First Touch	
Month	YTD†
12.4	24.1
0.0	10.1
11.8	22.8
13.1	25.8
8.8	30.6
7.9	23.2
6.8	20.9
12.2	20.0
22.9	20.5
9.5	23.4
9.9	20.5
15.0	29.5
15.7	30.9
18.1	26.5

FOIA First Touch to Records Ordered	
Month	YTD†
10.3	34.2
0.0	61.5
10.7	33.9
9.8	34.0
14.8	41.1
10.6	50.5
9.4	31.3
12.2	27.0
5.4	23.6
9.1	29.8
7.1	20.1
4.5	34.2
9.4	67.7
17.1	25.0

FOIA Case Entry to Records Ordered	
Month	YTD†
30.6	64.6
0.0	83.6
29.0	62.1
32.4	66.9
39.4	80.0
22.0	78.6
22.3	57.7
27.7	50.3
33.6	50.4
29.9	62.2
26.8	45.6
28.5	71.0
27.2	103.2
46.9	59.8

Note: Case Milestones are the average working hours per case between milestones (based on 8:00 AM - 4:30 PM working hours).

Case Entry to Records Ordered only applies to cases where records were actually ordered.

† YTD is based on a 12-month rolling average.

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FOIA Disposition as Pct of Closures	Grant		Partial Denial		Denial		No Records		Duplicate	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	25.2%	29.0%	27.7%	27.9%	1.4%	1.8%	16.3%	10.4%	2.1%	2.5%
HQ	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
East	28.2%	32.3%	32.0%	29.1%	1.6%	1.3%	6.0%	6.6%	3.8%	4.1%
West	21.3%	26.1%	22.0%	26.8%	1.0%	2.2%	27.8%	13.9%	0.5%	1.0%
DO-01	37.7%	36.6%	37.7%	29.1%	0.0%	1.4%	1.6%	4.1%	1.6%	3.4%
DO-02	23.3%	31.9%	37.2%	34.3%	7.0%	2.9%	2.3%	5.8%	7.0%	3.9%
DO-05	21.5%	29.5%	32.9%	30.7%	0.0%	0.5%	6.3%	7.5%	3.8%	5.4%
DO-07	22.8%	27.1%	31.6%	29.1%	2.5%	1.8%	12.7%	7.2%	2.5%	2.6%
DO-08	38.6%	41.0%	21.1%	21.4%	0.0%	0.4%	3.5%	7.4%	5.3%	5.2%
DO-09	19.5%	24.3%	16.0%	21.3%	0.6%	1.4%	49.1%	23.6%	0.0%	1.4%
DO-10	23.2%	32.9%	35.7%	28.3%	0.0%	0.4%	16.1%	8.8%	1.8%	2.9%
DO-12	29.8%	26.6%	24.6%	28.1%	0.0%	1.5%	21.1%	13.0%	1.8%	0.3%
DO-13	17.4%	22.6%	13.0%	32.9%	1.4%	2.1%	8.7%	6.6%	0.0%	0.4%
DO-14	20.9%	26.5%	32.8%	29.6%	3.0%	5.9%	9.0%	7.1%	0.0%	0.0%

FOIA YTD† Disposition as Pct of Closures	Imperfect		Imperfect Processed as (6103)		Request Withdrawn		Routine Procedure		Closed Prior to Determination		Closed Prior to Initial Determination	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	15.9%	15.3%	0.0%	0.1%	1.7%	2.0%	8.3%	9.1%	0.7%	1.0%	0.6%	1.0%
HQ	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%
East	15.7%	13.8%	0.0%	0.1%	0.9%	1.9%	9.4%	9.3%	1.9%	0.6%	0.6%	0.9%
West	17.0%	16.6%	0.0%	0.1%	2.4%	2.0%	7.4%	8.9%	0.0%	1.4%	0.7%	1.0%
DO-01	8.2%	10.6%	0.0%	0.3%	1.6%	2.7%	11.5%	9.6%	0.0%	1.0%	0.0%	1.0%
DO-02	18.6%	13.5%	0.0%	0.0%	0.0%	1.4%	4.7%	5.8%	0.0%	0.0%	0.0%	0.5%
DO-05	21.5%	13.2%	0.0%	0.0%	0.0%	1.7%	13.9%	10.8%	0.0%	0.2%	0.0%	0.5%
DO-07	17.7%	17.8%	0.0%	0.3%	2.5%	1.5%	6.3%	11.1%	0.0%	0.0%	1.3%	1.5%
DO-08	10.5%	12.7%	0.0%	0.0%	0.0%	2.2%	8.8%	6.1%	10.5%	2.6%	1.8%	0.9%
DO-09	8.3%	15.4%	0.0%	0.0%	0.6%	0.5%	5.9%	8.0%	0.0%	3.3%	0.0%	0.9%
DO-10	12.5%	15.0%	0.0%	0.0%	0.0%	2.1%	10.7%	6.7%	0.0%	1.7%	0.0%	1.3%
DO-12	12.3%	16.0%	0.0%	0.0%	1.8%	0.9%	7.0%	13.3%	0.0%	0.0%	1.8%	0.3%
DO-13	50.7%	26.3%	0.0%	0.0%	4.3%	2.9%	4.3%	5.3%	0.0%	0.4%	0.0%	0.4%
DO-14	11.9%	13.0%	0.0%	0.3%	7.5%	5.2%	11.9%	10.2%	0.0%	0.0%	3.0%	2.2%

† YTD is based on a 12-month rolling average.

Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory				
	Open	% Backlog	Open	% Backlog	Open	% Backlog			
TOTAL	1153	37.2%	857	21.2%	296	83.4%			
HQ	0	0.0%	0	0.0%	0	0.0%			
East	611	39.0%	444	22.5%	167	82.6%			
West	540	35.4%	411	20.0%	129	84.5%			
DO-01	192	21.4%	166	11.4%	26	84.6%			
DO-02	102	60.8%	53	30.2%	49	93.9%			
DO-05	124	45.2%	82	29.3%	42	76.2%			
DO-07	94	36.2%	67	22.4%	27	70.4%			
DO-08	99	45.5%	76	34.2%	23	82.6%			
DO-09	196	25.5%	172	20.3%	24	62.5%			
DO-10	88	46.6%	55	14.5%	33	100.0%			
DO-12	97	47.4%	75	32.0%	22	100.0%			
DO-13	70	47.1%	32	12.5%	38	76.3%			
DO-14	89	23.6%	77	14.3%	12	83.3%			

Open Inventory Group	FOIA Open Inventory Time		FOIA Single Stakeholder Open Inventory Time		FOIA Complex Open Inventory Time				
	Time	Cycle	Time	Cycle	Time	Cycle			
TOTAL	12.2	50	5.2	26	32.5	118			
HQ	0.0	0	0.0	0	0.0	0			
East	10.9	50	5.0	28	26.6	108			
West	13.7	50	5.4	25	40.2	130			
DO-01	7.4	38	2.8	20	37.0	149			
DO-02	13.7	72	5.8	31	22.2	115			
DO-05	11.0	45	6.4	28	20.1	77			
DO-07	12.0	33	4.6	22	30.4	62			
DO-08	13.8	71	8.4	45	31.9	157			
DO-09	4.9	31	3.5	27	14.8	58			
DO-10	29.0	97	7.4	22	65.1	222			
DO-12	23.0	57	8.0	28	74.4	152			
DO-13	12.6	59	7.1	24	17.3	88			
DO-14	8.8	32	5.1	19	32.3	113			



