

Month-at-a-Glance Report

Inventory Group	FOIA Receipts		FOIA Single Stakeholder Receipts		FOIA Complex Receipts				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	777	4309	689	3812	88	496			
HQ	0	0	0	0	0	0			
East	470	2145	422	1870	48	275			
West	307	2163	267	1942	40	221			
DO-01	117	490	113	465	4	25			
DO-02	78	302	72	241	6	61			
DO-05	131	568	110	475	21	93			
DO-07	80	482	72	409	8	73			
DO-08	64	303	55	280	9	23			
DO-09	106	758	79	645	27	113			
DO-10	55	308	53	296	2	12			
DO-12	60	437	57	414	3	23			
DO-13	18	241	12	192	6	49			
DO-14	68	419	66	395	2	24			

Inventory Group	FOIA Closures		FOIA Single Stakeholder Closures		FOIA Complex Closures				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	978	4234	838	3715	140	519			
HQ	0	1	0	1	0	0			
East	505	2048	430	1789	75	259			
West	472	2185	407	1925	65	260			
DO-01	184	479	180	453	4	26			
DO-02	74	281	53	233	21	48			
DO-05	111	536	83	456	28	80			
DO-07	76	463	61	385	15	78			
DO-08	60	289	53	262	7	27			
DO-09	203	780	172	657	31	123			
DO-10	62	302	57	271	5	31			
DO-12	78	408	73	388	5	20			
DO-13	39	282	22	222	17	60			
DO-14	90	413	83	387	7	26			

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Cycle Days Group	FOIA		FOIA Single Stakeholder Cycle		FOIA Complex Cycle Days				
	Cycle Days		Days		Month	YTD†			
	Month	YTD†	Month	YTD†					
TOTAL	28	30	20	20	79	91			
HQ	0	166	0	64	0	272			
East	28	26	19	21	79	64			
West	29	27	21	19	79	82			
DO-01	19	28	17	24	95	113			
DO-02	37	32	17	24	87	81			
DO-05	32	22	24	19	55	47			
DO-07	27	21	16	15	71	43			
DO-08	42	31	26	24	158	99			
DO-09	18	19	17	16	27	34			
DO-10	35	32	17	17	236	298			
DO-12	40	26	29	20	200	76			
DO-13	58	42	29	24	95	102			
DO-14	24	25	20	20	68	88			

Case Timeliness Group	FOIA		FOIA Single Stakeholder		FOIA Complex				
	Timeliness		Timeliness		Month	YTD†			
	Month	YTD†	Month	YTD†					
TOTAL	79.4%	76.7%	86.6%	82.1%	36.4%	41.1%			
HQ	0.0%	30.7%	0.0%	45.4%	0.0%	15.4%			
East	81.8%	77.8%	90.0%	82.2%	34.7%	44.3%			
West	76.9%	77.9%	83.0%	83.0%	38.5%	42.8%			
DO-01	95.7%	77.8%	97.8%	81.9%	0.0%	3.9%			
DO-02	66.2%	71.5%	86.8%	78.5%	14.3%	28.9%			
DO-05	73.0%	79.1%	79.5%	82.6%	53.6%	52.9%			
DO-07	78.9%	82.5%	88.5%	87.2%	40.0%	61.5%			
DO-08	78.3%	74.8%	84.9%	79.0%	28.6%	31.5%			
DO-09	86.2%	83.8%	89.5%	87.5%	67.7%	67.6%			
DO-10	83.9%	81.5%	91.2%	85.4%	0.0%	13.0%			
DO-12	67.9%	80.1%	71.2%	83.0%	20.0%	51.9%			
DO-13	41.0%	58.7%	68.2%	74.6%	5.9%	7.9%			
DO-14	74.4%	75.2%	78.3%	78.5%	28.6%	23.9%			

† YTD is based on a 12-month rolling average.

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Time Applied Group	FOIA Time Applied		FOIA Single Stakeholder Time Applied Month		FOIA Complex Time Applied YTD†				
	Month	YTD†	Applied Month	YTD†	Month	YTD†			
TOTAL	8.4	9.2	5.4	6.4	26.2	28.1			
HQ	0.0	12.7	0.0	6.7	0.0	18.8			
East	7.5	8.6	4.4	6.2	25.7	26.6			
West	9.3	9.7	6.5	6.6	26.9	31.1			
DO-01	3.3	8.3	1.6	5.4	80.7	62.5			
DO-02	5.9	9.1	4.8	6.7	8.7	23.5			
DO-05	9.6	7.3	6.8	5.9	17.8	18.2			
DO-07	14.0	9.0	5.2	5.9	49.6	23.1			
DO-08	10.6	9.9	8.7	7.9	25.4	30.7			
DO-09	4.0	6.3	3.4	4.3	7.4	15.2			
DO-10	10.9	10.6	6.8	6.4	57.2	86.3			
DO-12	20.0	11.1	10.3	6.7	161.9	53.6			
DO-13	16.2	14.9	15.1	11.5	17.7	25.8			
DO-14	7.9	9.4	7.1	7.2	17.2	42.1			

Note: Time Applied is the average hours applied by caseworkers per case.

Case Milestones Group	FOIA Case Entry to Case Assignment Month	
	YTD†	
TOTAL	7.1	5.8
HQ	0.0	10.6
East	6.6	4.9
West	7.8	6.7
DO-01	15.5	7.1
DO-02	3.4	4.0
DO-05	4.3	4.9
DO-07	2.3	3.3
DO-08	5.5	5.1
DO-09	7.7	8.0
DO-10	7.0	4.1
DO-12	10.5	7.9
DO-13	3.3	5.4
DO-14	7.7	6.6

FOIA Case Assignment to First Touch	Month	
	YTD†	
TOTAL	16.3	22.7
HQ	0.0	12.1
East	16.8	22.4
West	15.7	23.1
DO-01	5.9	28.2
DO-02	18.6	22.5
DO-05	24.4	20.3
DO-07	15.8	21.2
DO-08	20.8	21.0
DO-09	18.4	22.1
DO-10	17.9	20.0
DO-12	8.6	23.4
DO-13	0.6	26.9
DO-14	14.5	25.2

FOIA First Touch to Records Ordered	Month	
	YTD†	
TOTAL	17.6	30.9
HQ	0.0	60.6
East	17.7	33.7
West	17.5	27.3
DO-01	15.2	43.4
DO-02	20.4	45.7
DO-05	22.8	31.4
DO-07	7.9	27.3
DO-08	21.3	24.2
DO-09	5.5	28.3
DO-10	9.7	18.7
DO-12	17.3	26.5
DO-13	79.0	42.3
DO-14	44.4	26.0

FOIA Case Entry to Records Ordered	Month	
	YTD†	
TOTAL	42.5	60.3
HQ	0.0	87.1
East	42.6	61.9
West	42.5	58.3
DO-01	40.5	81.1
DO-02	42.5	73.1
DO-05	53.0	57.4
DO-07	25.3	51.5
DO-08	49.0	51.7
DO-09	33.2	60.2
DO-10	38.4	44.2
DO-12	38.2	58.3
DO-13	82.0	74.1
DO-14	65.0	60.2

Note: Case Milestones are the average working hours per case between milestones (based on 8:00 AM - 4:30 PM working hours).

Case Entry to Records Ordered only applies to cases where records were actually ordered.

† YTD is based on a 12-month rolling average.

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FOIA Disposition as Pct of Closures	Grant		Partial Denial		Denial		No Records		Duplicate	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	18.8%	26.7%	21.5%	27.0%	0.3%	1.4%	27.7%	14.0%	3.0%	2.6%
HQ	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
East	19.8%	29.2%	21.2%	27.2%	0.2%	1.0%	24.2%	10.8%	4.4%	4.2%
West	18.4%	24.4%	26.7%	26.8%	0.4%	1.8%	27.8%	16.9%	1.9%	1.2%
DO-01	12.0%	27.0%	4.9%	20.1%	0.0%	0.8%	46.7%	20.5%	0.5%	2.3%
DO-02	31.1%	31.7%	32.4%	33.8%	1.4%	2.5%	4.1%	5.3%	6.8%	4.6%
DO-05	17.1%	27.1%	36.0%	31.7%	0.0%	0.4%	23.4%	10.8%	3.6%	5.0%
DO-07	30.3%	27.6%	26.3%	28.7%	0.0%	1.5%	3.9%	6.5%	1.3%	2.4%
DO-08	21.7%	37.0%	23.3%	21.8%	0.0%	0.3%	6.7%	7.3%	18.3%	8.0%
DO-09	13.3%	21.4%	16.3%	20.0%	0.0%	1.0%	52.2%	31.0%	1.0%	1.3%
DO-10	25.8%	31.5%	35.5%	29.8%	0.0%	0.3%	8.1%	8.6%	4.8%	3.3%
DO-12	20.5%	25.2%	28.2%	28.2%	0.0%	1.2%	9.0%	12.3%	2.6%	0.7%
DO-13	10.3%	20.9%	53.8%	35.8%	2.6%	2.1%	5.1%	6.4%	0.0%	0.4%
DO-14	26.7%	26.4%	31.1%	30.0%	1.1%	4.8%	12.2%	8.2%	2.2%	0.5%

FOIA YTD† Disposition as Pct of Closures	Imperfect		Imperfect Processed as (6103)		Request Withdrawn		Routine Procedure		Closed Prior to Determination		Closed Prior to Initial Determination	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	12.4%	14.8%	0.2%	0.1%	1.4%	1.9%	5.3%	8.3%	0.4%	0.9%	8.9%	2.3%
HQ	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%
East	12.1%	13.4%	0.2%	0.1%	1.6%	1.8%	6.5%	8.6%	0.6%	0.6%	9.3%	3.0%
West	14.2%	16.1%	0.4%	0.1%	1.5%	1.9%	4.4%	7.9%	0.4%	1.2%	3.8%	1.6%
DO-01	7.1%	9.2%	0.0%	0.2%	1.1%	2.1%	3.8%	7.3%	0.0%	0.6%	23.9%	9.8%
DO-02	16.2%	14.2%	0.0%	0.0%	0.0%	1.1%	6.8%	6.0%	0.0%	0.0%	1.4%	0.7%
DO-05	6.3%	11.8%	0.9%	0.2%	0.0%	1.3%	10.8%	10.8%	0.0%	0.2%	1.8%	0.7%
DO-07	21.1%	18.4%	0.0%	0.2%	6.6%	2.4%	6.6%	10.4%	3.9%	0.6%	0.0%	1.3%
DO-08	21.7%	14.5%	0.0%	0.0%	1.7%	2.1%	6.7%	6.2%	0.0%	2.1%	0.0%	0.7%
DO-09	7.4%	13.3%	0.0%	0.0%	0.5%	0.5%	3.4%	6.8%	0.0%	2.4%	5.9%	2.2%
DO-10	14.5%	14.9%	3.2%	0.7%	1.6%	2.0%	3.2%	6.0%	0.0%	1.3%	3.2%	1.7%
DO-12	23.1%	17.4%	0.0%	0.0%	2.6%	1.2%	11.5%	13.0%	1.3%	0.2%	1.3%	0.5%
DO-13	25.6%	26.2%	0.0%	0.0%	0.0%	2.5%	0.0%	4.6%	2.6%	0.7%	0.0%	0.4%
DO-14	16.7%	13.8%	0.0%	0.2%	3.3%	4.8%	3.3%	8.7%	0.0%	0.0%	3.3%	2.4%

† YTD is based on a 12-month rolling average.

Month-at-a-Glance Report

Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory					
	Open	% Backlog	Open	% Backlog	Open	% Backlog				
TOTAL	961	42.5%	693	30.4%	268	73.5%				
HQ	0	0.0%	0	0.0%	0	0.0%				
East	572	38.6%	411	26.0%	161	70.8%				
West	389	48.1%	282	36.9%	107	77.6%				
DO-01	122	32.8%	94	18.1%	28	82.1%				
DO-02	101	42.6%	58	17.2%	43	76.7%				
DO-05	146	32.2%	105	19.0%	41	65.9%				
DO-07	99	40.4%	79	35.4%	20	60.0%				
DO-08	104	49.0%	75	42.7%	29	65.5%				
DO-09	98	44.9%	75	44.0%	23	47.8%				
DO-10	85	54.1%	55	32.7%	30	93.3%				
DO-12	93	48.4%	69	33.3%	24	91.7%				
DO-13	42	57.1%	21	52.4%	21	61.9%				
DO-14	71	39.4%	62	30.6%	9	100.0%				

Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory					
	Time	Cycle	Time	Cycle	Time	Cycle				
TOTAL	14.0	55	6.8	31	32.5	117				
HQ	0.0	0	0.0	0	0.0	0				
East	11.5	51	6.1	30	25.4	105				
West	17.5	61	7.9	33	43.0	134				
DO-01	12.3	53	6.7	26	31.3	146				
DO-02	15.3	66	6.4	25	27.2	122				
DO-05	8.0	36	4.0	22	18.3	72				
DO-07	8.7	36	5.4	31	21.8	53				
DO-08	14.6	68	8.7	47	29.8	121				
DO-09	10.0	51	7.5	48	17.9	63				
DO-10	32.0	99	9.9	29	72.6	228				
DO-12	17.6	52	8.2	25	44.9	130				
DO-13	16.2	65	7.8	46	24.6	83				
DO-14	11.3	37	6.1	23	47.1	136				



