

Month-at-a-Glance Report

Inventory Group	FOIA Receipts		FOIA Single Stakeholder Receipts		FOIA Complex Receipts				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	646	4936	591	4354	55	579			
HQ	0	0	0	0	0	0			
East	334	2455	304	2136	30	319			
West	312	2478	287	2218	25	260			
DO-01	32	510	32	487	0	23			
DO-02	45	348	40	274	5	74			
DO-05	114	678	101	571	13	107			
DO-07	91	567	80	477	11	90			
DO-08	52	352	51	327	1	25			
DO-09	81	839	74	718	7	121			
DO-10	52	363	49	342	3	21			
DO-12	89	520	83	491	6	29			
DO-13	48	298	39	235	9	63			
DO-14	42	458	42	432	0	26			

Inventory Group	FOIA Closures		FOIA Single Stakeholder Closures		FOIA Complex Closures				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	691	4920	601	4313	90	606			
HQ	0	1	0	1	0	0			
East	394	2439	333	2121	61	318			
West	297	2479	268	2191	29	288			
DO-01	69	546	64	516	5	30			
DO-02	55	336	39	272	16	64			
DO-05	129	664	114	570	15	94			
DO-07	72	535	57	442	15	93			
DO-08	69	358	59	321	10	37			
DO-09	85	865	72	729	13	136			
DO-10	66	366	58	328	8	38			
DO-12	75	483	72	460	3	23			
DO-13	34	316	30	252	4	64			
DO-14	37	449	36	422	1	27			

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Cycle Days Group	FOIA		FOIA Single Stakeholder Cycle		FOIA Complex Cycle Days				
	Cycle Days		Days		Month	YTD†			
	Month	YTD†	Month	YTD†					
TOTAL	29	29	22	21	76	87			
HQ	0	154	0	66	0	251			
East	30	27	23	22	66	65			
West	29	27	21	19	97	86			
DO-01	35	30	27	25	131	118			
DO-02	39	33	18	24	89	84			
DO-05	20	22	17	19	39	45			
DO-07	34	22	31	17	42	45			
DO-08	34	32	27	25	73	94			
DO-09	22	19	19	16	34	33			
DO-10	43	35	23	18	192	288			
DO-12	26	25	22	20	134	104			
DO-13	25	42	16	23	98	102			
DO-14	27	25	26	21	57	85			

Case Timeliness Group	FOIA		FOIA Single Stakeholder		FOIA Complex				
	Timeliness		Timeliness		Month	YTD†			
	Month	YTD†	Month	YTD†					
TOTAL	72.4%	76.0%	77.2%	81.4%	40.0%	39.6%			
HQ	0.0%	34.2%	0.0%	46.9%	0.0%	20.3%			
East	72.4%	76.4%	79.2%	81.1%	36.1%	42.5%			
West	72.4%	77.1%	75.0%	82.4%	48.3%	39.5%			
DO-01	82.6%	77.0%	87.5%	81.2%	20.0%	3.9%			
DO-02	65.5%	69.8%	87.2%	78.3%	12.5%	22.2%			
DO-05	83.7%	78.9%	85.1%	82.0%	73.3%	56.6%			
DO-07	58.3%	79.7%	63.2%	84.6%	40.0%	58.1%			
DO-08	61.2%	72.7%	68.4%	77.4%	20.0%	30.0%			
DO-09	81.2%	83.7%	81.9%	87.1%	76.9%	68.1%			
DO-10	69.7%	80.2%	72.4%	84.3%	50.0%	19.2%			
DO-12	66.7%	77.2%	69.4%	80.6%	0.0%	18.6%			
DO-13	70.6%	60.0%	80.0%	77.2%	0.0%	7.7%			
DO-14	70.3%	74.3%	72.2%	77.4%	0.0%	23.8%			

† YTD is based on a 12-month rolling average.

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Time Applied Group	FOIA Time Applied		FOIA Single Stakeholder Time Applied		FOIA Complex Time Applied				
	Month	YTD†	Month	YTD†	Month	YTD†			
TOTAL	10.6	9.5	8.2	6.6	26.5	28.8			
HQ	0.0	14.1	0.0	6.2	0.0	22.7			
East	10.3	8.9	7.6	6.4	24.9	26.9			
West	11.1	9.9	9.0	6.9	29.9	31.5			
DO-01	12.3	9.0	8.7	5.7	58.9	65.6			
DO-02	6.6	9.0	6.1	6.8	7.6	21.7			
DO-05	6.1	7.3	4.9	6.0	15.5	17.0			
DO-07	12.8	9.7	9.7	6.3	24.5	24.7			
DO-08	16.5	10.8	10.6	8.4	50.3	32.6			
DO-09	8.7	6.2	8.7	4.6	8.8	13.6			
DO-10	16.2	11.5	9.0	6.7	68.7	83.2			
DO-12	10.7	11.7	9.7	7.3	35.0	87.5			
DO-13	8.2	14.9	6.6	11.4	20.0	25.7			
DO-14	10.5	9.2	10.3	7.4	18.7	37.6			

Note: Time Applied is the average hours applied by caseworkers per case.

Case Milestones Group	FOIA Case Entry to Case Assignment Month	
	Month	YTD†
TOTAL	6.2	5.2
HQ	0.0	11.1
East	4.2	4.5
West	8.1	6.0
DO-01	12.6	7.7
DO-02	2.7	3.3
DO-05	4.2	4.0
DO-07	2.9	2.9
DO-08	2.1	4.3
DO-09	7.5	5.6
DO-10	5.2	4.2
DO-12	8.2	8.5
DO-13	2.3	3.9
DO-14	22.1	7.1

FOIA Case Assignment to First Touch	
Month	YTD†
13.8	22.3
0.0	5.9
14.3	22.4
13.3	22.4
19.1	26.7
16.2	21.9
11.5	21.0
12.5	21.4
16.4	22.1
11.3	21.7
8.9	18.2
4.7	22.5
23.8	26.8
15.1	24.5

FOIA First Touch to Records Ordered	
Month	YTD†
12.1	30.5
0.0	62.0
11.7	33.1
12.4	27.5
0.8	44.5
16.6	44.2
10.4	31.8
23.2	26.0
4.6	21.8
9.2	27.9
14.0	19.0
9.0	25.2
16.5	40.2
9.4	28.6

FOIA Case Entry to Records Ordered	
Month	YTD†
31.8	59.1
0.0	82.2
30.9	60.8
32.7	57.0
32.4	81.7
35.9	70.1
26.5	57.1
38.3	50.5
22.5	49.3
29.6	57.0
29.2	42.8
24.3	56.8
42.4	71.5
37.6	61.7

Note: Case Milestones are the average working hours per case between milestones (based on 8:00 AM - 4:30 PM working hours). Case Entry to Records Ordered only applies to cases where records were actually ordered. † YTD is based on a 12-month rolling average.

Month-at-a-Glance Report

FOIA Disposition as Pct of Closures	Grant		Partial Denial		Denial		No Records		Duplicate	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	22.6%	26.0%	34.4%	27.9%	1.0%	1.4%	7.6%	13.1%	2.0%	2.6%
HQ	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
East	21.2%	27.9%	35.2%	28.4%	0.8%	1.0%	7.7%	10.3%	2.0%	3.8%
West	22.2%	24.1%	32.0%	27.4%	1.3%	1.8%	7.4%	15.8%	2.7%	1.4%
DO-01	23.2%	26.6%	39.1%	22.2%	0.0%	0.7%	11.6%	19.4%	0.0%	2.0%
DO-02	34.5%	32.1%	36.4%	34.2%	1.8%	2.4%	3.6%	5.1%	0.0%	3.9%
DO-05	12.4%	24.1%	26.4%	30.7%	0.8%	0.5%	6.2%	9.9%	3.9%	4.8%
DO-07	19.4%	26.5%	50.0%	31.6%	0.0%	1.3%	5.6%	6.4%	0.0%	2.1%
DO-08	26.9%	35.1%	31.3%	23.6%	1.5%	0.6%	11.9%	8.1%	4.5%	7.3%
DO-09	20.0%	21.3%	31.8%	21.2%	1.2%	1.0%	4.7%	28.4%	4.7%	1.6%
DO-10	30.3%	31.4%	36.4%	30.6%	4.5%	1.1%	6.1%	8.2%	1.5%	3.0%
DO-12	14.7%	23.6%	26.7%	28.0%	0.0%	1.0%	10.7%	12.0%	2.7%	1.0%
DO-13	20.6%	20.9%	29.4%	35.1%	0.0%	1.9%	8.8%	6.6%	2.9%	0.6%
DO-14	29.7%	26.5%	37.8%	30.7%	0.0%	4.4%	8.1%	8.4%	0.0%	0.4%

FOIA YTD† Disposition as Pct of Closures	Imperfect		Imperfect Processed as (6103)		Request Withdrawn		Routine Procedure		Closed Prior to Determination		Closed Prior to Initial Determination	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	16.9%	15.1%	0.0%	0.1%	2.2%	2.0%	11.8%	8.8%	0.0%	0.8%	1.5%	2.2%
HQ	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%
East	14.0%	13.5%	0.0%	0.1%	1.0%	1.7%	16.8%	9.9%	0.0%	0.5%	1.3%	2.7%
West	21.2%	16.7%	0.0%	0.1%	4.4%	2.2%	6.4%	7.7%	0.0%	1.0%	2.4%	1.7%
DO-01	14.5%	9.9%	0.0%	0.2%	1.4%	2.0%	10.1%	7.7%	0.0%	0.6%	0.0%	8.6%
DO-02	16.4%	14.6%	0.0%	0.0%	0.0%	0.9%	7.3%	6.3%	0.0%	0.0%	0.0%	0.6%
DO-05	14.7%	12.5%	0.0%	0.2%	0.8%	1.2%	32.6%	15.0%	0.0%	0.2%	2.3%	1.1%
DO-07	13.9%	17.8%	0.0%	0.2%	2.8%	2.4%	8.3%	10.1%	0.0%	0.6%	0.0%	1.1%
DO-08	10.4%	13.8%	0.0%	0.0%	0.0%	1.7%	10.4%	7.0%	0.0%	1.7%	3.0%	1.1%
DO-09	23.5%	14.3%	0.0%	0.0%	2.4%	0.7%	7.1%	6.8%	0.0%	2.2%	4.7%	2.4%
DO-10	9.1%	13.9%	0.0%	0.5%	4.5%	2.5%	6.1%	6.0%	0.0%	1.1%	1.5%	1.6%
DO-12	29.3%	19.3%	0.0%	0.0%	9.3%	2.5%	5.3%	11.8%	0.0%	0.2%	1.3%	0.6%
DO-13	29.4%	26.6%	0.0%	0.0%	0.0%	2.2%	8.8%	5.1%	0.0%	0.6%	0.0%	0.3%
DO-14	13.5%	13.9%	0.0%	0.2%	2.7%	4.6%	5.4%	8.4%	0.0%	0.0%	2.7%	2.4%

† YTD is based on a 12-month rolling average.

Month-at-a-Glance Report

Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory				
	Open	% Backlog	Open	% Backlog	Open	% Backlog			
TOTAL	900	44.2%	639	30.2%	261	78.5%			
HQ	0	0.0%	0	0.0%	0	0.0%			
East	490	43.1%	347	30.0%	143	74.8%			
West	410	45.6%	292	30.5%	118	83.1%			
DO-01	73	57.5%	52	42.3%	21	95.2%			
DO-02	92	48.9%	52	25.0%	40	80.0%			
DO-05	127	37.0%	87	20.7%	40	72.5%			
DO-07	112	19.6%	91	16.5%	21	33.3%			
DO-08	86	64.0%	65	55.4%	21	90.5%			
DO-09	93	40.9%	76	32.9%	17	76.5%			
DO-10	77	57.1%	45	28.9%	32	96.9%			
DO-12	99	36.4%	74	23.0%	25	76.0%			
DO-13	67	53.7%	33	33.3%	34	73.5%			
DO-14	74	44.6%	64	35.9%	10	100.0%			

Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory				
	Time	Cycle	Time	Cycle	Time	Cycle			
TOTAL	14.3	57	6.7	32	32.9	120			
HQ	0.0	0	0.0	0	0.0	0			
East	11.9	55	6.4	31	25.5	113			
West	17.1	60	7.1	32	42.0	127			
DO-01	14.1	77	7.3	40	30.7	170			
DO-02	20.2	71	10.3	28	33.1	127			
DO-05	8.8	41	4.2	23	18.8	81			
DO-07	6.7	26	4.0	21	18.4	46			
DO-08	12.7	78	8.6	51	25.6	159			
DO-09	9.6	53	5.9	48	25.8	74			
DO-10	32.6	102	10.3	30	63.9	202			
DO-12	15.6	43	6.0	19	44.1	114			
DO-13	16.0	64	7.2	36	24.6	90			
DO-14	13.7	42	7.5	27	53.5	137			



