

Month-at-a-Glance Report

Inventory Group	FOIA Receipts		FOIA Single Stakeholder Receipts		FOIA Complex Receipts				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	812	5714	742	5038	70	673			
HQ	0	0	0	0	0	0			
East	419	2858	369	2479	50	379			
West	393	2853	373	2559	20	294			
DO-01	82	592	79	564	3	28			
DO-02	84	432	72	343	12	89			
DO-05	72	740	57	617	15	123			
DO-07	110	674	99	570	11	104			
DO-08	71	420	62	385	9	35			
DO-09	134	967	121	830	13	137			
DO-10	58	420	56	394	2	26			
DO-12	100	613	99	579	1	34			
DO-13	49	349	46	276	3	73			
DO-14	52	504	51	480	1	24			

Inventory Group	FOIA Closures		FOIA Single Stakeholder Closures		FOIA Complex Closures				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	682	5602	601	4913	81	686			
HQ	0	1	0	1	0	0			
East	351	2788	303	2423	48	365			
West	331	2810	298	2489	33	321			
DO-01	55	601	51	567	4	34			
DO-02	66	402	53	325	13	77			
DO-05	72	736	58	629	14	107			
DO-07	107	642	94	536	13	106			
DO-08	51	407	47	366	4	41			
DO-09	89	954	79	808	10	146			
DO-10	48	414	46	374	2	40			
DO-12	105	588	100	560	5	28			
DO-13	44	360	32	284	12	76			
DO-14	45	494	41	463	4	31			

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Cycle Days Group	FOIA		FOIA Single Stakeholder Cycle		FOIA Complex Cycle Days				
	Cycle Days		Days		Month	YTD†			
	Month	YTD†	Month	YTD†					
TOTAL	23	29	18	21	60	85			
HQ	0	162	0	76	0	254			
East	23	27	19	22	52	66			
West	23	27	18	19	72	86			
DO-01	34	31	27	25	124	123			
DO-02	30	34	19	24	76	83			
DO-05	18	22	15	19	29	46			
DO-07	17	22	14	17	37	46			
DO-08	22	32	22	25	29	91			
DO-09	17	19	15	16	27	32			
DO-10	24	37	18	18	164	305			
DO-12	16	24	15	20	51	99			
DO-13	42	43	19	22	103	103			
DO-14	34	25	31	21	69	77			

Case Timeliness Group	FOIA		FOIA Single Stakeholder		FOIA Complex				
	Timeliness		Timeliness		Month	YTD†			
	Month	YTD†	Month	YTD†					
TOTAL	77.6%	75.9%	82.5%	81.4%	40.7%	39.4%			
HQ	0.0%	35.1%	0.0%	44.1%	0.0%	25.5%			
East	78.9%	76.3%	83.5%	81.2%	50.0%	42.1%			
West	76.1%	76.6%	81.5%	82.2%	27.3%	38.3%			
DO-01	60.0%	76.0%	64.7%	80.3%	0.0%	3.9%			
DO-02	69.7%	68.5%	81.1%	77.8%	23.1%	22.0%			
DO-05	87.5%	79.6%	93.1%	83.0%	64.3%	56.3%			
DO-07	89.7%	80.5%	91.5%	85.1%	76.9%	58.2%			
DO-08	76.5%	72.1%	78.7%	76.8%	50.0%	31.7%			
DO-09	84.3%	83.7%	87.3%	87.2%	60.0%	67.6%			
DO-10	81.3%	79.2%	84.8%	83.4%	0.0%	18.4%			
DO-12	83.8%	77.5%	86.0%	80.8%	40.0%	21.3%			
DO-13	65.9%	60.3%	87.5%	78.8%	8.3%	7.2%			
DO-14	46.7%	73.1%	51.2%	76.6%	0.0%	22.2%			

† YTD is based on a 12-month rolling average.

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Time Applied Group	FOIA Time Applied		FOIA Single Stakeholder Time Applied		FOIA Complex Time Applied				
	Month	YTD†	Month	YTD†	Month	YTD†			
TOTAL	7.7	9.5	6.0	6.7	20.5	28.5			
HQ	0.0	15.0	0.0	6.3	0.0	24.4			
East	7.1	9.0	5.8	6.4	15.4	26.7			
West	8.3	9.9	6.1	6.9	27.9	30.7			
DO-01	9.4	9.1	8.9	5.8	15.0	63.4			
DO-02	7.3	9.1	5.2	6.8	16.1	20.6			
DO-05	6.5	7.4	5.3	6.0	11.3	17.2			
DO-07	7.0	9.6	5.0	6.2	20.8	25.6			
DO-08	5.6	10.7	5.3	8.3	10.1	31.6			
DO-09	6.5	6.2	5.5	4.9	14.6	12.0			
DO-10	10.3	12.1	6.1	6.8	108.3	88.9			
DO-12	4.6	11.0	4.0	6.9	16.1	81.4			
DO-13	14.6	15.1	8.4	11.2	31.0	26.4			
DO-14	12.0	9.1	10.6	7.5	26.4	31.8			

Note: Time Applied is the average hours applied by caseworkers per case.

Case Milestones Group	FOIA Case Entry to Case Assignment Month	
	Month	YTD†
TOTAL	6.1	5.5
HQ	0.0	7.1
East	5.2	4.6
West	7.1	6.4
DO-01	14.0	8.4
DO-02	2.3	3.2
DO-05	5.0	4.1
DO-07	2.9	2.9
DO-08	3.3	4.2
DO-09	8.0	6.0
DO-10	6.9	4.6
DO-12	8.0	9.1
DO-13	3.9	4.0
DO-14	6.4	7.6

FOIA Case Assignment to First Touch	
Month	YTD†
17.4	22.0
0.0	11.8
19.4	22.3
14.9	21.6
26.6	26.6
20.8	22.0
12.7	21.1
15.5	21.0
15.0	21.7
20.4	21.2
10.8	18.4
14.1	21.7
10.2	25.8
16.0	22.7

FOIA First Touch to Records Ordered	
Month	YTD†
6.6	30.0
0.0	66.8
6.0	31.5
7.4	28.2
6.8	38.0
7.5	44.4
6.8	31.2
4.4	25.3
4.6	21.6
11.9	30.1
4.9	18.6
2.8	26.6
11.2	38.0
0.3	29.2

FOIA Case Entry to Records Ordered	
Month	YTD†
31.1	58.4
0.0	88.5
31.7	59.0
30.4	57.6
46.1	75.5
31.5	70.3
23.9	56.8
22.6	49.3
23.4	48.2
40.8	59.0
22.2	42.7
37.5	58.4
24.5	68.2
25.0	62.0

Note: Case Milestones are the average working hours per case between milestones (based on 8:00 AM - 4:30 PM working hours). Case Entry to Records Ordered only applies to cases where records were actually ordered. † YTD is based on a 12-month rolling average.

Month-at-a-Glance Report

FOIA Disposition as Pct of Closures	Grant		Partial Denial		Denial		No Records		Duplicate	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	24.2%	25.7%	25.2%	27.5%	0.7%	1.3%	9.0%	12.6%	2.4%	2.6%
HQ	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
East	27.4%	27.8%	25.1%	28.0%	0.9%	1.0%	8.8%	10.2%	2.3%	3.6%
West	19.9%	23.7%	24.2%	27.0%	0.6%	1.6%	9.1%	15.0%	3.0%	1.6%
DO-01	29.1%	26.8%	34.5%	23.3%	0.0%	0.7%	7.3%	18.3%	1.8%	2.0%
DO-02	24.2%	30.8%	22.7%	32.3%	1.5%	2.2%	10.6%	6.0%	0.0%	3.2%
DO-05	20.8%	23.8%	31.9%	30.8%	0.0%	0.4%	9.7%	9.9%	6.9%	5.0%
DO-07	30.8%	27.3%	21.5%	29.9%	1.9%	1.4%	10.3%	7.0%	0.9%	1.9%
DO-08	31.4%	34.6%	15.7%	22.6%	0.0%	0.5%	3.9%	7.6%	2.0%	6.6%
DO-09	24.7%	21.6%	20.2%	21.1%	1.1%	1.0%	14.6%	27.1%	2.2%	1.7%
DO-10	33.3%	31.6%	22.9%	29.7%	0.0%	1.0%	16.7%	9.2%	2.1%	2.9%
DO-12	10.5%	21.3%	14.3%	25.5%	1.0%	1.0%	1.9%	10.2%	5.7%	1.9%
DO-13	13.6%	20.0%	38.6%	35.6%	0.0%	1.7%	6.8%	6.7%	0.0%	0.6%
DO-14	24.4%	26.5%	42.2%	31.6%	0.0%	4.0%	8.9%	8.3%	2.2%	0.6%

FOIA YTD† Disposition as Pct of Closures	Imperfect		Imperfect Processed as (6103)		Request Withdrawn		Routine Procedure		Closed Prior to Determination		Closed Prior to Initial Determination	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	19.7%	15.7%	0.6%	0.2%	1.2%	1.9%	15.2%	9.7%	0.7%	0.8%	1.1%	2.1%
HQ	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%
East	21.7%	14.5%	1.1%	0.3%	0.9%	1.6%	10.3%	10.0%	0.6%	0.5%	1.1%	2.5%
West	17.5%	16.8%	0.3%	0.1%	1.8%	2.2%	21.5%	9.4%	0.6%	1.0%	1.5%	1.7%
DO-01	10.9%	10.0%	0.0%	0.2%	1.8%	2.0%	10.9%	8.0%	3.6%	0.8%	0.0%	7.8%
DO-02	27.3%	16.7%	0.0%	0.0%	0.0%	0.7%	13.6%	7.5%	0.0%	0.0%	0.0%	0.5%
DO-05	23.6%	13.5%	0.0%	0.1%	0.0%	1.1%	5.6%	14.1%	0.0%	0.1%	1.4%	1.1%
DO-07	23.4%	18.7%	0.9%	0.3%	1.9%	2.3%	7.5%	9.7%	0.0%	0.5%	0.9%	1.1%
DO-08	19.6%	14.5%	5.9%	0.7%	0.0%	1.5%	17.6%	8.4%	0.0%	1.5%	3.9%	1.5%
DO-09	27.0%	15.5%	0.0%	0.0%	2.2%	0.8%	6.7%	6.8%	0.0%	2.0%	1.1%	2.3%
DO-10	12.5%	13.8%	0.0%	0.5%	0.0%	2.2%	4.2%	5.8%	0.0%	1.0%	8.3%	2.4%
DO-12	11.4%	17.9%	0.0%	0.0%	1.9%	2.4%	52.4%	19.0%	1.0%	0.3%	0.0%	0.5%
DO-13	25.0%	26.4%	0.0%	0.0%	4.5%	2.5%	11.4%	5.8%	0.0%	0.6%	0.0%	0.3%
DO-14	11.1%	13.6%	2.2%	0.4%	0.0%	4.3%	6.7%	8.3%	2.2%	0.2%	0.0%	2.2%

† YTD is based on a 12-month rolling average.

Month-at-a-Glance Report

Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory				
	Open	% Backlog	Open	% Backlog	Open	% Backlog			
TOTAL	996	40.2%	720	27.9%	276	72.1%			
HQ	0	0.0%	0	0.0%	0	0.0%			
East	542	39.1%	385	28.3%	157	65.6%			
West	454	41.4%	335	27.5%	119	80.7%			
DO-01	100	33.0%	78	20.5%	22	77.3%			
DO-02	110	44.5%	68	30.9%	42	66.7%			
DO-05	117	44.4%	74	31.1%	43	67.4%			
DO-07	112	21.4%	89	15.7%	23	43.5%			
DO-08	103	52.4%	76	46.1%	27	70.4%			
DO-09	132	29.5%	109	24.8%	23	52.2%			
DO-10	86	58.1%	51	33.3%	35	94.3%			
DO-12	87	42.5%	62	25.8%	25	84.0%			
DO-13	74	52.7%	42	28.6%	32	84.4%			
DO-14	75	30.7%	71	28.2%	4	75.0%			

Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory				
	Time	Cycle	Time	Cycle	Time	Cycle			
TOTAL	14.1	56	6.8	32	33.1	119			
HQ	0.0	0	0.0	0	0.0	0			
East	11.9	56	6.7	34	24.9	109			
West	16.6	57	6.9	31	43.9	132			
DO-01	11.7	58	5.1	29	35.1	162			
DO-02	17.5	62	9.5	26	30.5	120			
DO-05	11.2	54	6.0	35	20.2	87			
DO-07	6.8	31	4.5	28	15.5	43			
DO-08	12.5	74	8.7	51	23.3	141			
DO-09	9.3	46	5.9	41	25.1	70			
DO-10	30.1	98	10.4	29	58.9	199			
DO-12	18.5	52	5.9	21	49.7	129			
DO-13	15.6	60	6.4	35	27.7	95			
DO-14	13.0	35	7.3	24	114.1	226			



