

Month-at-a-Glance Report

Inventory Group	FOIA Receipts		FOIA Single Stakeholder Receipts		FOIA Complex Receipts				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	685	7117	654	6308	31	803			
HQ	0	0	0	0	0	0			
East	383	3620	365	3170	18	450			
West	300	3491	287	3138	13	353			
DO-01	89	750	88	714	1	36			
DO-02	58	526	54	423	4	103			
DO-05	99	930	94	789	5	141			
DO-07	63	828	56	696	7	132			
DO-08	74	586	73	548	1	38			
DO-09	91	1147	84	993	7	154			
DO-10	61	559	61	515	0	44			
DO-12	54	751	50	711	4	40			
DO-13	49	453	48	368	1	85			
DO-14	45	581	44	551	1	30			

Inventory Group	FOIA Closures		FOIA Single Stakeholder Closures		FOIA Complex Closures				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	701	7032	632	6190	69	840			
HQ	0	1	0	1	0	0			
East	378	3566	327	3108	51	458			
West	323	3463	305	3081	18	382			
DO-01	75	747	72	704	3	43			
DO-02	50	507	41	415	9	92			
DO-05	111	931	92	792	19	139			
DO-07	62	819	46	681	16	138			
DO-08	80	562	76	516	4	46			
DO-09	84	1140	76	974	8	166			
DO-10	73	556	70	502	3	54			
DO-12	71	728	68	691	3	37			
DO-13	43	453	40	361	3	92			
DO-14	52	586	51	553	1	33			

Month-at-a-Glance Report

Cycle Days Group	FOIA		FOIA Single Stakeholder Cycle		FOIA Complex Cycle Days				
	Cycle Days		Days		Month	YTD†			
	Month	YTD†	Month	YTD†					
TOTAL	26	28	21	20	70	83			
HQ	0	288	0	82	0	366			
East	27	27	22	22	63	66			
West	25	28	21	19	90	92			
DO-01	23	30	20	25	75	108			
DO-02	25	35	20	25	46	82			
DO-05	37	24	25	19	94	53			
DO-07	19	22	17	17	27	46			
DO-08	26	31	23	25	93	88			
DO-09	21	19	17	16	63	35			
DO-10	16	38	14	18	66	260			
DO-12	28	25	23	20	155	108			
DO-13	50	42	42	22	149	107			
DO-14	19	25	19	22	5	80			

Case Timeliness Group	FOIA		FOIA Single Stakeholder		FOIA Complex				
	Timeliness		Timeliness		Month	YTD†			
	Month	YTD†	Month	YTD†					
TOTAL	75.0%	76.1%	80.1%	81.7%	29.0%	37.0%			
HQ	0.0%	27.3%	0.0%	50.0%	0.0%	18.8%			
East	74.1%	75.9%	80.7%	81.4%	31.4%	38.3%			
West	76.2%	76.5%	79.3%	82.0%	22.2%	36.1%			
DO-01	76.0%	76.8%	79.2%	81.0%	0.0%	9.4%			
DO-02	62.0%	66.8%	73.2%	76.7%	11.1%	19.4%			
DO-05	72.1%	78.5%	82.6%	82.9%	21.1%	49.3%			
DO-07	80.6%	80.3%	87.0%	86.1%	62.5%	53.5%			
DO-08	77.5%	72.4%	80.3%	76.9%	25.0%	25.9%			
DO-09	75.0%	83.0%	80.3%	86.9%	25.0%	62.9%			
DO-10	89.0%	78.4%	91.4%	83.3%	33.3%	24.6%			
DO-12	74.6%	78.2%	77.9%	81.5%	0.0%	21.3%			
DO-13	65.1%	62.1%	70.0%	78.9%	0.0%	8.6%			
DO-14	71.2%	71.7%	70.6%	74.8%	100.0%	16.2%			

† YTD is based on a 12-month rolling average.

Month-at-a-Glance Report

Time Applied Group	FOIA Time Applied		FOIA Single Stakeholder Time Applied Month		FOIA Complex Time Applied Month YTD†				
	Month	YTD†	Month	YTD†	Month	YTD†			
TOTAL	9.7	9.2	7.6	6.6	28.4	28.1			
HQ	0.0	29.9	0.0	5.8	0.0	38.9			
East	9.6	8.6	7.7	6.4	21.8	23.3			
West	9.8	9.9	7.6	6.7	47.0	32.9			
DO-01	10.7	8.5	8.2	5.9	71.1	48.8			
DO-02	8.6	8.5	7.7	7.2	12.8	15.1			
DO-05	11.4	7.5	7.7	5.9	29.5	18.3			
DO-07	7.4	9.0	6.3	5.9	10.7	23.5			
DO-08	8.3	9.8	8.1	8.1	12.5	27.6			
DO-09	6.2	6.1	4.9	4.9	18.5	12.6			
DO-10	8.0	13.0	6.9	7.3	33.7	74.7			
DO-12	11.7	11.4	7.9	6.7	96.7	90.9			
DO-13	19.0	13.3	12.8	8.4	102.0	28.8			
DO-14	7.7	9.1	7.8	8.0	1.1	28.6			

Note: Time Applied is the average hours applied by caseworkers per case.

Case Milestones Group	FOIA Case Entry to Case Assignment Month	
	Month	YTD†
TOTAL	7.0	6.3
HQ	0.0	1.3
East	6.4	5.3
West	7.8	7.4
DO-01	15.4	10.6
DO-02	1.8	3.1
DO-05	3.8	4.5
DO-07	5.4	3.3
DO-08	5.4	4.5
DO-09	5.7	6.6
DO-10	5.1	5.0
DO-12	17.6	11.6
DO-13	3.7	4.1
DO-14	8.8	8.9

FOIA Case Assignment to First Touch	
Month	YTD†
13.0	21.0
0.0	46.3
11.8	21.4
14.6	20.5
13.6	21.9
8.8	20.5
10.0	22.2
11.0	20.8
16.0	21.0
15.4	20.3
11.8	16.3
23.2	19.4
15.4	25.0
12.9	22.5

FOIA First Touch to Records Ordered	
Month	YTD†
11.4	30.2
0.0	20.2
9.6	31.0
13.6	29.3
6.5	31.1
17.0	42.6
10.1	33.8
13.3	25.5
4.0	24.6
5.2	27.9
14.0	20.4
8.3	30.0
20.3	42.2
16.0	29.8

FOIA Case Entry to Records Ordered	
Month	YTD†
32.4	58.6
0.0	68.5
29.8	58.5
35.8	58.7
40.4	66.7
27.9	66.8
23.7	61.1
30.7	49.7
24.0	50.4
26.1	57.2
33.1	42.6
47.7	62.8
38.5	71.6
39.2	63.6

Note: Case Milestones are the average working hours per case between milestones (based on 8:00 AM - 4:30 PM working hours). Case Entry to Records Ordered only applies to cases where records were actually ordered. † YTD is based on a 12-month rolling average.

Month-at-a-Glance Report

FOIA Disposition as Pct of Closures	Grant		Partial Denial		Denial		No Records		Duplicate	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	34.9%	27.0%	30.3%	27.6%	1.4%	1.5%	4.5%	11.4%	3.6%	2.7%
HQ	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
East	33.2%	28.6%	32.3%	28.0%	1.1%	1.2%	3.8%	9.2%	4.6%	3.8%
West	34.8%	25.4%	27.2%	27.1%	1.9%	1.8%	5.7%	13.7%	1.9%	1.6%
DO-01	45.8%	30.3%	33.3%	24.6%	1.4%	1.1%	4.2%	15.5%	1.4%	2.0%
DO-02	32.0%	30.4%	30.0%	31.4%	0.0%	2.2%	2.0%	5.9%	10.0%	3.7%
DO-05	29.4%	24.8%	36.7%	30.7%	1.8%	1.1%	0.9%	8.4%	2.8%	4.7%
DO-07	33.3%	27.2%	31.7%	29.6%	1.7%	1.6%	8.3%	8.0%	3.3%	2.1%
DO-08	27.3%	32.9%	27.3%	22.4%	0.0%	0.4%	5.2%	7.2%	7.8%	7.2%
DO-09	26.2%	22.5%	32.1%	22.0%	2.4%	1.5%	3.6%	24.1%	1.2%	1.6%
DO-10	43.1%	33.2%	27.8%	29.7%	2.8%	2.2%	4.2%	9.0%	4.2%	2.7%
DO-12	35.3%	23.3%	22.1%	24.8%	1.5%	1.0%	8.8%	9.9%	1.5%	2.1%
DO-13	38.1%	23.2%	28.6%	34.3%	0.0%	1.3%	2.4%	6.9%	0.0%	0.7%
DO-14	34.0%	27.9%	24.0%	32.0%	2.0%	3.6%	10.0%	7.9%	2.0%	0.7%

FOIA YTD† Disposition as Pct of Closures	Imperfect		Imperfect Processed as (6103)		Request Withdrawn		Routine Procedure		Closed Prior to Determination		Closed Prior to Initial Determination	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	13.3%	15.5%	0.9%	0.3%	1.9%	1.8%	8.4%	9.6%	0.7%	0.8%	0.2%	1.8%
HQ	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%
East	13.3%	14.8%	1.1%	0.3%	1.9%	1.5%	8.4%	10.0%	0.3%	0.5%	0.0%	2.0%
West	14.6%	16.2%	0.9%	0.2%	1.6%	2.1%	9.2%	9.2%	1.6%	1.0%	0.6%	1.6%
DO-01	8.3%	9.8%	0.0%	0.1%	2.8%	2.0%	2.8%	7.4%	0.0%	0.8%	0.0%	6.3%
DO-02	12.0%	16.6%	0.0%	0.0%	2.0%	0.8%	12.0%	8.7%	0.0%	0.0%	0.0%	0.4%
DO-05	14.7%	14.1%	3.7%	0.6%	1.8%	1.2%	8.3%	13.3%	0.0%	0.2%	0.0%	0.9%
DO-07	13.3%	18.2%	0.0%	0.2%	1.7%	2.1%	5.0%	9.7%	1.7%	0.5%	0.0%	0.9%
DO-08	16.9%	15.9%	0.0%	0.5%	1.3%	1.4%	14.3%	9.7%	0.0%	1.3%	0.0%	1.3%
DO-09	19.0%	16.0%	0.0%	0.0%	1.2%	0.9%	7.1%	7.0%	6.0%	2.2%	1.2%	2.2%
DO-10	5.6%	11.5%	1.4%	0.7%	2.8%	2.0%	6.9%	5.9%	0.0%	0.7%	1.4%	2.3%
DO-12	11.8%	17.0%	1.5%	0.1%	2.9%	2.6%	14.7%	18.2%	0.0%	0.3%	0.0%	0.7%
DO-13	23.8%	24.8%	0.0%	0.0%	0.0%	2.2%	7.1%	6.0%	0.0%	0.4%	0.0%	0.2%
DO-14	16.0%	13.5%	2.0%	0.5%	0.0%	3.8%	10.0%	8.0%	0.0%	0.2%	0.0%	1.9%

† YTD is based on a 12-month rolling average.

Month-at-a-Glance Report

Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory				
	Open	% Backlog	Open	% Backlog	Open	% Backlog			
TOTAL	969	46.1%	716	33.7%	253	81.4%			
HQ	0	0.0%	0	0.0%	0	0.0%			
East	524	42.7%	388	28.9%	136	82.4%			
West	442	50.2%	325	39.4%	117	80.3%			
DO-01	112	33.9%	91	19.8%	21	95.2%			
DO-02	99	54.5%	58	34.5%	41	82.9%			
DO-05	112	38.4%	83	26.5%	29	72.4%			
DO-07	88	46.6%	68	39.7%	20	70.0%			
DO-08	113	42.5%	88	28.4%	25	92.0%			
DO-09	122	34.4%	103	34.0%	19	36.8%			
DO-10	82	57.3%	43	27.9%	39	89.7%			
DO-12	85	49.4%	63	39.7%	22	77.3%			
DO-13	93	65.6%	64	53.1%	29	93.1%			
DO-14	60	50.0%	52	42.3%	8	100.0%			

Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory				
	Time	Cycle	Time	Cycle	Time	Cycle			
TOTAL	15.4	62	7.8	36	36.7	136			
HQ	0.0	0	0.0	0	0.0	0			
East	13.1	57	7.2	31	29.9	133			
West	18.1	68	8.6	43	44.7	140			
DO-01	13.0	54	5.2	25	46.8	177			
DO-02	22.4	74	12.2	34	36.8	131			
DO-05	8.4	42	5.0	23	18.2	94			
DO-07	8.8	48	5.7	36	19.1	88			
DO-08	13.1	68	9.3	37	26.7	179			
DO-09	9.6	46	5.6	43	31.3	59			
DO-10	30.4	102	8.8	26	54.2	185			
DO-12	20.3	64	10.1	33	49.3	151			
DO-13	15.5	82	9.9	69	28.1	112			
DO-14	19.6	53	10.8	34	77.4	180			



