

Month-at-a-Glance Report

Inventory Group	FOIA Receipts		FOIA Single Stakeholder Receipts		FOIA Complex Receipts				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	911	8015	856	7095	55	915			
HQ	0	0	0	0	0	0			
East	482	4089	454	3597	28	492			
West	429	3921	402	3498	27	423			
DO-01	84	828	82	785	2	43			
DO-02	55	574	53	470	2	104			
DO-05	148	1075	133	917	15	158			
DO-07	106	931	97	785	9	146			
DO-08	89	681	89	640	0	41			
DO-09	131	1281	114	1086	17	195			
DO-10	61	621	59	576	2	45			
DO-12	53	802	52	749	1	53			
DO-13	93	547	88	452	5	95			
DO-14	91	670	89	635	2	35			

Inventory Group	FOIA Closures		FOIA Single Stakeholder Closures		FOIA Complex Closures				
	Month	FYTD	Month	FYTD	Month	FYTD			
TOTAL	880	7909	781	6973	99	940			
HQ	0	1	0	1	0	0			
East	483	4054	437	3549	46	505			
West	397	3858	344	3423	53	435			
DO-01	97	844	90	794	7	50			
DO-02	59	565	45	459	14	106			
DO-05	138	1073	126	921	12	152			
DO-07	101	922	92	775	9	147			
DO-08	88	650	84	600	4	50			
DO-09	131	1271	111	1085	20	186			
DO-10	68	623	63	564	5	59			
DO-12	45	773	39	730	6	43			
DO-13	83	536	65	426	18	110			
DO-14	70	655	66	618	4	37			

Cycle Days Group	FOIA		FOIA Single Stakeholder Cycle Days		FOIA Complex Cycle Days				
	Cycle Days		Days		Month	YTD†			
	Month	YTD†	Month	YTD†					
TOTAL	29	28	23	21	78	84			
HQ	0	373	0	14	0	433			
East	26	27	20	21	87	68			
West	32	29	26	20	71	92			
DO-01	30	29	22	24	145	114			
DO-02	29	35	21	25	57	81			
DO-05	20	24	15	19	76	54			
DO-07	20	22	18	17	44	47			
DO-08	36	31	27	25	215	100			
DO-09	19	19	18	16	27	34			
DO-10	29	41	21	19	142	256			
DO-12	33	25	28	20	62	101			
DO-13	56	45	43	25	104	107			
DO-14	31	26	28	23	75	78			

Case Timeliness Group	FOIA		FOIA Single Stakeholder Timeliness		FOIA Complex Timeliness				
	Timeliness		Timeliness		Month	YTD†			
	Month	YTD†	Month	YTD†					
TOTAL	73.5%	75.5%	79.4%	81.2%	27.3%	35.0%			
HQ	0.0%	21.4%	0.0%	0.0%	0.0%	8.3%			
East	77.2%	76.0%	82.4%	81.6%	28.3%	36.4%			
West	69.0%	75.2%	75.6%	80.8%	26.4%	34.1%			
DO-01	76.3%	77.5%	82.2%	81.7%	0.0%	9.3%			
DO-02	64.4%	66.4%	77.8%	77.5%	21.4%	17.4%			
DO-05	84.8%	78.9%	88.1%	83.5%	50.0%	49.7%			
DO-07	81.2%	79.7%	85.9%	85.6%	33.3%	50.0%			
DO-08	70.5%	72.3%	72.6%	76.4%	25.0%	22.6%			
DO-09	74.8%	82.4%	80.2%	86.1%	45.0%	61.1%			
DO-10	73.5%	77.2%	77.8%	82.6%	20.0%	24.2%			
DO-12	55.6%	76.7%	64.1%	80.4%	0.0%	20.0%			
DO-13	63.9%	60.2%	76.9%	76.7%	16.7%	8.8%			
DO-14	68.6%	70.5%	71.2%	73.5%	25.0%	17.9%			

† YTD is based on a 12-month rolling average.

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Time Applied Group	FOIA Time Applied		FOIA Single Stakeholder Time Applied Month		FOIA Complex Time Applied Month YTD†				
	Month	YTD†	Applied Month	YTD†	Month	YTD†			
TOTAL	10.8	9.5	8.1	6.8	32.2	28.7			
HQ	0.0	27.7	0.0	1.4	0.0	32.1			
East	10.1	8.8	7.5	6.6	34.5	24.3			
West	11.6	10.2	8.8	7.0	30.2	33.4			
DO-01	9.8	8.8	6.5	6.1	51.4	51.7			
DO-02	11.0	9.0	7.1	7.3	23.7	16.6			
DO-05	7.0	7.6	5.2	5.9	26.1	18.9			
DO-07	8.9	9.1	7.0	6.1	27.8	23.9			
DO-08	15.8	10.5	12.6	8.8	83.6	30.3			
DO-09	6.0	6.1	5.5	4.9	9.1	12.4			
DO-10	13.0	14.2	8.9	8.0	65.0	75.6			
DO-12	16.9	11.9	11.0	6.9	54.9	88.3			
DO-13	16.6	14.0	10.9	9.2	37.1	28.9			
DO-14	11.6	9.2	10.8	8.2	23.7	26.9			

Note: Time Applied is the average hours applied by caseworkers per case.

Case Milestones Group	FOIA Case Entry to Case Assignment Month	
	YTD†	Month
TOTAL	6.1	6.6
HQ	0.0	1.7
East	4.0	5.4
West	8.8	7.9
DO-01	12.7	11.3
DO-02	3.8	3.1
DO-05	1.6	4.3
DO-07	2.7	3.3
DO-08	2.3	4.4
DO-09	6.9	7.0
DO-10	3.8	5.2
DO-12	22.3	12.3
DO-13	4.2	4.2
DO-14	13.3	9.8

FOIA Case Assignment to First Touch	
Month	YTD†
10.4	19.6
0.0	83.5
10.5	20.0
10.3	19.2
12.4	20.3
8.1	19.2
6.8	21.3
11.4	19.0
16.0	19.6
16.8	19.4
8.1	15.0
7.7	18.5
7.4	22.3
11.1	21.4

FOIA First Touch to Records Ordered	
Month	YTD†
9.7	30.7
0.0	40.3
7.7	31.8
13.2	29.4
11.7	34.1
16.0	48.3
5.1	31.2
6.1	24.9
7.5	25.4
4.1	28.0
24.0	20.3
10.7	33.4
15.8	38.5
7.6	29.8

FOIA Case Entry to Records Ordered	
Month	YTD†
25.8	58.0
0.0	127.8
22.4	58.0
31.8	58.1
40.1	68.9
27.1	71.2
13.4	57.3
20.1	47.3
24.9	49.8
26.6	56.6
35.9	41.3
39.2	66.5
28.9	65.5
30.4	63.0

Note: Case Milestones are the average working hours per case between milestones (based on 8:00 AM - 4:30 PM working hours). Case Entry to Records Ordered only applies to cases where records were actually ordered. † YTD is based on a 12-month rolling average.

Month-at-a-Glance Report

FOIA Disposition as Pct of Closures	Grant		Partial Denial		Denial		No Records		Duplicate	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	34.6%	27.8%	30.0%	27.9%	1.4%	1.5%	5.6%	10.8%	2.8%	2.7%
HQ	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
East	35.7%	29.4%	27.8%	27.9%	1.5%	1.3%	4.7%	8.7%	3.6%	3.8%
West	32.1%	26.1%	33.8%	27.8%	1.0%	1.7%	7.1%	13.1%	1.3%	1.6%
DO-01	38.9%	31.3%	23.2%	24.5%	2.1%	1.2%	6.3%	14.4%	3.2%	2.1%
DO-02	36.2%	31.0%	32.8%	31.6%	1.7%	2.1%	1.7%	5.5%	5.2%	3.9%
DO-05	34.3%	26.0%	21.6%	29.5%	0.7%	1.1%	3.0%	7.8%	3.7%	4.6%
DO-07	30.6%	27.5%	31.6%	29.9%	2.0%	1.6%	7.1%	8.0%	5.1%	2.4%
DO-08	39.5%	33.8%	34.9%	24.0%	1.2%	0.5%	4.7%	6.8%	1.2%	6.4%
DO-09	32.8%	23.5%	24.2%	22.3%	1.6%	1.5%	7.8%	22.5%	2.3%	1.7%
DO-10	48.5%	34.7%	32.4%	30.1%	0.0%	1.9%	2.9%	8.4%	1.5%	2.6%
DO-12	26.7%	23.5%	35.6%	25.5%	2.2%	1.0%	2.2%	9.5%	0.0%	1.9%
DO-13	24.1%	23.4%	44.6%	35.9%	1.2%	1.3%	1.2%	6.0%	1.2%	0.7%
DO-14	27.5%	27.9%	39.1%	32.8%	0.0%	3.2%	20.3%	9.2%	0.0%	0.6%

FOIA YTD† Disposition as Pct of Closures	Imperfect		Imperfect Processed as (6103)		Request Withdrawn		Routine Procedure		Closed Prior to Determination		Closed Prior to Initial Determination	
	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†	Month	YTD†
TOTAL	13.3%	15.3%	0.3%	0.3%	1.7%	1.8%	8.8%	9.5%	0.2%	0.7%	1.4%	1.8%
HQ	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%
East	14.6%	14.7%	0.4%	0.3%	2.3%	1.6%	8.7%	9.9%	0.0%	0.5%	0.6%	1.8%
West	12.5%	15.8%	0.3%	0.2%	0.8%	2.0%	8.4%	9.1%	0.5%	0.9%	2.3%	1.7%
DO-01	9.5%	9.8%	0.0%	0.1%	2.1%	2.0%	12.6%	8.0%	0.0%	0.7%	2.1%	5.8%
DO-02	13.8%	16.1%	0.0%	0.0%	1.7%	0.9%	6.9%	8.5%	0.0%	0.0%	0.0%	0.4%
DO-05	18.7%	14.6%	1.5%	0.8%	3.7%	1.5%	11.9%	13.1%	0.0%	0.2%	0.7%	0.8%
DO-07	15.3%	17.9%	0.0%	0.2%	3.1%	2.2%	5.1%	9.2%	0.0%	0.4%	0.0%	0.8%
DO-08	14.0%	15.7%	0.0%	0.5%	0.0%	1.2%	4.7%	9.0%	0.0%	1.1%	0.0%	1.1%
DO-09	19.5%	16.3%	0.0%	0.0%	0.0%	0.8%	8.6%	7.2%	1.6%	2.1%	1.6%	2.1%
DO-10	7.4%	11.1%	0.0%	0.6%	0.0%	1.8%	5.9%	5.9%	0.0%	0.6%	1.5%	2.3%
DO-12	13.3%	16.8%	0.0%	0.1%	4.4%	2.7%	15.6%	18.1%	0.0%	0.3%	0.0%	0.6%
DO-13	8.4%	22.2%	1.2%	0.2%	1.2%	2.1%	10.8%	6.7%	0.0%	0.4%	6.0%	1.1%
DO-14	8.7%	13.0%	0.0%	0.5%	0.0%	3.4%	2.9%	7.4%	0.0%	0.2%	1.4%	1.8%

† YTD is based on a 12-month rolling average.

Month-at-a-Glance Report

Open Inventory Group	FOIA Open Inventory		FOIA Single Stakeholder Open Inventory		FOIA Complex Open Inventory				
	Open	% Backlog	Open	% Backlog	Open	% Backlog			
TOTAL	990	39.7%	723	25.0%	267	79.4%			
HQ	0	0.0%	0	0.0%	0	0.0%			
East	511	38.7%	378	25.1%	133	77.4%			
West	477	40.5%	343	24.5%	134	81.3%			
DO-01	93	34.4%	71	18.3%	22	86.4%			
DO-02	89	46.1%	61	24.6%	28	92.9%			
DO-05	119	35.3%	85	27.1%	34	55.9%			
DO-07	90	34.4%	65	23.1%	25	64.0%			
DO-08	120	43.3%	96	30.2%	24	95.8%			
DO-09	125	34.4%	85	22.4%	40	60.0%			
DO-10	77	59.7%	42	28.6%	35	97.1%			
DO-12	91	47.3%	62	27.4%	29	89.7%			
DO-13	104	38.5%	83	26.5%	21	85.7%			
DO-14	80	26.3%	71	19.7%	9	77.8%			

Open Inventory Group	FOIA Open Inventory Time		FOIA Single Stakeholder Open Inventory Time		FOIA Complex Open Inventory Cycle				
	Time	Cycle	Time	Cycle	Time	Cycle			
TOTAL	15.4	57	7.7	28	36.3	135			
HQ	0.0	0	0.0	0	0.0	0			
East	14.5	56	8.1	28	32.8	134			
West	16.3	59	7.2	29	39.8	136			
DO-01	15.8	56	4.1	20	53.5	173			
DO-02	25.8	76	12.7	29	54.3	177			
DO-05	9.1	39	6.0	25	17.0	74			
DO-07	9.0	45	5.4	29	18.3	86			
DO-08	14.5	65	11.7	35	25.9	183			
DO-09	10.2	45	4.9	36	21.5	66			
DO-10	30.5	108	8.9	23	56.5	209			
DO-12	20.3	64	9.9	25	42.8	147			
DO-13	11.7	53	7.8	36	26.9	120			
DO-14	13.8	33	5.8	17	76.9	161			



