1. The subject request is for all records pertaining to "The President John F. Kennedy Assassination Records Act of 1992." Also requested are "agency interpretations of the Act and any instructions given to agency employees on implementation of the Act."

2. As far as HRG is concerned, we are processing relevant Agency records under the Act for release to the National Archives. More than 125,000 pages have already been released to the Archives, where they are available to the public. We are applying the JFK Assassinations Records Act in determining what information is to be released. Section 6 of the Act provides the standards for our recommendations as to what information should be withheld.

3. Beyond the Act, there is no formal HRG file of instructions on implementing the Assassinations Records Act. Guidance is generally given orally to HRG officers. In addition, we use informal, internal notes to indicate that certain names or other specific information may or may not be released.

John F. Pereira
SUBJECT: FOIA Request F93-2003

DCI/CSI/HRG/JFPereira:hfs/x30335 (13 Jan 94)

Distribution:
Original - Addressee
1 - Adair A.
1 - Barry H.
1 - HRG File (3.3)
### PRIORITY HANDLING

**SUBJECT:** ZAID, MARK  
**INFO RE:** JFK ASSASSINATION RECORD COLLECTION  
**FROM:** ROBERT MAHLKE  
2083, 30559  
CAECL CANADA 2766, 30563  
IP&CRD/ISG/OIT  
**REQUEST NUMBER:** F93-2003  
**DATE SENT:** 17 NOVEMBER 1993  
**SUSPENSE DATE:**

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**FEES:**

NOTE FOR DCI/IRO:  
SUGGEST TASKING OGC AND HRG AS AGENCY'S PRINCIPLE IMPLEMENTORS OF THE JFK RECORD ACT.

3 to 4: Your response with recommendations, please.

**ACTION:** DDO, DCI
Mark S. Zaid, Esquire
1600 South Eads Street
Suite 118-S
Arlington, Virginia 22202

Reference: F93-2003

Dear Mr. Zaid:

This is to acknowledge receipt of your 4 October 1993 Freedom of Information Act (FOIA) request for "all records pertaining to 'The President John F. Kennedy Assassination Records Collection Act of 1992', codified at 44 U.S.C. § 2107. This would include records in which the name is captioned in the title or merely appears within the text of the document. Specific records sought include agency interpretations of the Act and any instructions given to agency employees on implementation of the Act."

We can search for information responsive to your request. With respect to your request for a fee waiver, we have reviewed your request and have determined that the information you seek from Agency files would contribute significantly to the public understanding of the operations and activities of the United States Government. Therefore, your request for a fee waiver has been granted.

Accordingly, we have accepted your request which will be processed in accordance with the FOIA, 5 U.S.C. § 552, as amended, and the CIA Information Act, 50 U.S.C. § 431. Our search will be for documents in existence as of and through the date of this acceptance letter.

The heavy volume of FOIA requests received by the Agency has created delays in processing. Since we cannot respond within the 10 working days stipulated by the Act, you have the right to consider this as a denial and may appeal to the CIA Information Review Committee. It would seem more reasonable, however, to have us continue processing your request and respond as soon as we can. You can appeal any denial of records at that time. Unless we hear from you otherwise, we will assume that you agree, and we will proceed on this basis.

Sincerely,

John H. Wright
Information and Privacy Coordinator
Distribution:
Orig - Adse
1 - Chrono
IP&CRD/F93-2003 ACK; Ready for processing
ID# 32322
Freedom of Information Act Request
October 4, 1993

John H. Wright
IPD Coordinator
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Wright:

Under the Freedom of Information Act, 5 U.S.C. §552, I am requesting access to or copies of:

a) all records pertaining to "The President John F. Kennedy Assassination Records Collection Act of 1992", codified at 44 U.S.C. § 2107. This would include records in which the name is captioned in the title or merely appears within the text of the document. Specific records sought include agency interpretations of the Act and any instructions given to agency employees on implementation of the Act.

Furthermore, your search should include, but not be limited to, the indices of the Directorate of Administration (including the Office of Security), the Directorate of Operations and the Directorate of Intelligence.

If there are any fees for copying or searching for this information, please supply the records without informing me of the costs if the fees do not exceed $50. However, under 5 U.S.C. § 552 (a)(4)(A) I hereby request a waiver of all fees associated with this request.

I submit that "disclosure of the information is in the public interest because it is likely to contribute significantly to public understanding of the operations or activities of the government and is not primarily in the commercial interest of the requester." Section 552 (a)(4)(A)(ii)(II). A request for a fee waiver is to be "liberally construed" particularly when "associated with requests from journalists, scholars, and non-profit public interest groups." Ettlinger v. FBI, 596 F.Supp. 867, 872 (D.Mass. 1984).

If you deny all or part of this request, please cite the specific exemption you think justifies your refusal to release the information and notify me of appeal procedures available under the law. In excising material, please *black out* the material rather than *white out* or *cut out*. Furthermore, as required by law, please attempt to respond within 10 working days.

I look forward to your response.

Sincerely,

Mark S. Zaid

Mark S. Zaid