JFK ASSASSINATION SYSTEM
IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : CIA
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RECORD SERIES : JFK
AGENCY FILE NUMBER : PROJFILES-CORRESPONDENCE

DOCUMENT INFORMATION

AGENCY ORIGINATOR : CIA
FROM : JOHN PEREIRA
TO : ALL HRG MEMBERS
TITLE : NOTE: PROCEDURE- -JFK ASSASSINATION
        REVIEW/Congressionally-Originated Documents
DATE : 09/14/1992
PAGES : 1

SUBJECTS : JFK ASSASSINATION
          JFK REVIEW

DOCUMENT TYPE : PAPER
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CURRENT STATUS : Released in Part Public - Released With Deletions
DATE OF LAST REVIEW : 04/29/03

[R] - ITEM IS RESTRICTED 104-10331-10283

Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note).
Case#:NW 53217 Date: 06-22-2017
NOTE FOR: All Historical Review Group Members

SUBJECT: Procedure—JFK Assassination Review/Congressionally-Originated Documents

We have been requested by the Office of Congressional Affairs (OCA) to institute special handling for Congressionally-originated documents that appear in the JFK Assassination Collection that HRG is reviewing. Specifically, OCA asks that we segregate such documents and retain them, rather than send them to the National Archives, at least for the time being. Examples of such documents would be letters to the DCI from HSCA Chairman Stokes, notes taken by HSCA staffers, etc. (This is subject to change once the Agency has received instructions from Congress.)

Therefore, we are to implement the following procedure for congressionally-originated documents:

- Remove the document from the box, substituting a withdrawal card in the box.

- Review the document for Agency equities and so note them, leaving the document intact.

- Retain the document in a separate, temporary file, recording the box in which the document was located.

John Pereira
Chief/HRG