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SPEED LETTER		REPLY REQUESTED		DATE
		YES	NO	LETTER NO.
TO :		FROM:		
ATTN:				
<p>[Faint, illegible text in the main body of the letter form]</p>				
				SIGNATURE
REPLY				DATE
<p>[Faint, illegible text in the reply section]</p>				
				SIGNATURE

APPROVED BY  
[Signature]

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