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10 May 1994

NOTE FOR THE RECORD

SUBJECT: Call from Jack Tunheim, Chairman
JFK Assassination Board

- 1. Asks to meet me Thursday, 12 May at Ames, 1:30 - General discussion.
- 2. Asks for advice on designing space
 - wants security advice, especially on a conference room.
 - does not plan to keep many documents, but wants secure space where we can discuss classified information.
 - Office at 633 Indiana Ave. Justice has part of the building.
 - Contact on space: Calvin Snowden, GSA (202) 708-5702
- 3. Full Board meets on 31 May or 1 June, would like us to brief them.
- 4. Clearances: Board has to be "read in"
 - Contacts for clearances: Marvin Crisloff, Office of White House Counsel
 - White House Chief of Staff's Office is also involved.
 - [redacted] OS told me three (3) Board members are cleared: John Tunheim, Anna Nelson, Kermit Hall. Further paper work needed on Joyce and Graff.
 - [redacted] referred me to [redacted] x43420 and [redacted] x43419 on space security.