

**NR\_key\_name:** F8624A27C50F7BB3852561BD005E5253  
**SendTo:** ALL  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Sheryl Walter/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 05/15/1995  
**DisplayDate\_Time:** 1:10:01 PM  
**ComposedDate:** 05/15/1995  
**ComposedDate\_Time:** 1:03:20 PM  
**Subject:** Save this date! -- Monday, May 22, 10 am  
On Monday morning, May 22, from 10 am to noon there will be a required staff briefing in the board room. The topics will be (1) mandatory government ethics training and (2) our agency federal recordkeeping requirements. A cool video (ask Valerie!) will be shown and treats will be provided (in a completely ethical manner). Important briefing materials will be distributed to each of you sometime this week. Please review them before Monday morning, as this will be your opportunity to ask any questions you may have. This session will fulfill the requirement each government employee must fulfill of one hour of ethics training annually. If you have any questions, let me know.  
**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**