

NR_key_name: 4A7C1496BC38D00C8525667E005A98AB
SendTo: ALL
CopyTo:
DisplayBlindCopyTo:
BlindCopyTo:
From: CN=Tracy Shycoff/O=ARRB
DisplayFromDomain:
DisplayDate: 09/13/1998
DisplayDate_Time: 12:33:56 PM
ComposedDate: 09/13/1998
ComposedDate_Time: 12:29:33 PM
Subject: reminder

All files should be organized and ready for processing by now. This includes former staff member files that are in some of the team rooms. We will immediately start going to each room and identifying what is there to be sent to NARA. If you have lots of old files, papers, etc. in your rooms identify them immediately. Also, a reminder to whomever's files/papers are in the JPO and big "Board team room" to get those out immediately. There are also files in Jack's office that I think relate to NBC. If you are in charge of these files, please see me on Monday. Not to panic anyone, but we are out of time. We must start processing all files immediately if we are to finish by the 30th. No more extensions! Thanks for your immediate attention. Don't forget, we'll make it if we all stick together and help each other out.

Body:
recstat: Record
DeliveryPriority: N
DeliveryReport: B
ReturnReceipt:
Categories: