

**NR\_key\_name:** 695178633403B591852562650068207B  
**SendTo:** CN=David Marwell/O=ARRB @ ARRB  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Tracy Shycoff/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 10/30/1995  
**DisplayDate\_Time:** 1:57:48 PM  
**ComposedDate:** 10/30/1995  
**ComposedDate\_Time:** 1:57:21 PM  
**Subject:** business cards

can we get Eileen an answer on this soon? thanks.  
To: David Marwell/ARRB, Tracy Shycoff/ARRB  
cc: From: Eileen Sullivan/ARRB  
Date: 10/24/95 01:05:16 PM  
Subject: business cards  
UPDATE: I went to the printer today with the orders I've received to date. Even though we are paying for them individually, he will graciously classify us as "tax exempt." We will all need to make checks payable to the printer, in part (deposit) or whole, before the printing process begins. There is a \$10 set-up fee for the logo which would apply to EVERY order, but the printer is currently seeing what can be done to bring that down since we are a group. I should know by tomorrow morning what can be worked out. In the meantime, he told me "the more orders the better." Those who do not order now (i.e. Jeremy and AA's who may get title changes) will most likely have to pay the \$10 charge if they order separately. I will let Jeremy know this. Can AA's can get title changes soon in order to avoid this extra charge for business cards? I plan to send a note around tomorrow letting staff know the details (make check payable to \_\_\_\_\_ and the adjusted price for the cards). I just wanted to give you a heads-up.

**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**