

NR_key_name: 1F9A49410D75CBA78525641900732671
SendTo: CN=Chet Rhodes/O=ARRB @ ARRB
CopyTo:
DisplayBlindCopyTo:
BlindCopyTo: CN=R ecord/O=ARRB
From: CN=Cathy Rodriguez/O=ARRB
DisplayFromDomain:
DisplayDate: 01/08/1997
DisplayDate_Time: 3:58:01 PM
ComposedDate: 01/08/1997
ComposedDate_Time: 3:57:45 PM
Subject: Document summary

To: Michelle Combs/ARRBcc: From: Cathy Rodriguez/ARRB Date: 11/04/96 09:45:07 AMSubject: Document summaryIf you need further help, just let me know, but to change your doc summary, just go into it, and hit configure. From there just use the drag and drop from the right column into the left column. The left column is what you'll have when you call it up. Be sure to save it as default. The items you should have on your doc sum are as follows:Descriptive NameDescriptive TypeSubjectAttachmentsBlind CopyCarbon CopyReferenceDocument number (which is wehre we write File: 4.20.3 for example)AuthorTypistPlease ensure this is attached to all outgoing correspondenceIf there are others you know of who have incorrect doc summaries, please forward this email. Thanks, Cathy

Body:
recstat: Record
DeliveryPriority: N
DeliveryReport: B
ReturnReceipt:
Categories: