

**NR\_key\_name:** 4606478AA1D34CE2852564290072A739  
**SendTo:** R&A  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Cathy Rodriguez/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 01/24/1997  
**DisplayDate\_Time:** 3:53:29 PM  
**ComposedDate:** 01/24/1997  
**ComposedDate\_Time:** 3:52:19 PM  
**Subject:** Wrap Up Memos  
The Wrap Up Memos file is located at 4.50 not 4.5.OI asked Jeremy what should go in there and he said memos by Review Board staff that summarize their work on a project should go in the wrap up files.Please remember this when creating memos that fall under this category and put this file number and name in your document summaries. Thanks.  
**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**