

**NR\_key\_name:** 6E021B4FCEF9225F852564990045D8F2  
**SendTo:** CN=David Marwell/O=ARRB @ ARRB  
**CopyTo:** CN=Jerrie Olson/O=ARRB @ ARRB  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Tracy Shycoff/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 05/16/1997  
**DisplayDate\_Time:** 8:45:28 AM  
**ComposedDate:** 05/16/1997  
**ComposedDate\_Time:** 8:42:55 AM  
**Subject:** staff notification  
There were some staff members who were upset yesterday that there had been no communication that Jack would be in the office for the day. I would like to suggest that in the future, whenever a Board member is going to be in the office (except for regularly scheduled Board meetings) Jerrie should send an email to the staff letting them know.If I don't hear any objections from you on this I will assume it is approved and Jerrie will send the email from this point forward. Thanks.  
**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**