NR_key_name:	D86F2954B8A8DDD08525649D00527018
SendTo:	CN=Sydney Reddy/O=ARRB @ ARRB
CopyTo:	
DisplayBlindCopyTo:	
BlindCopyTo:	CN=R ecord/O=ARRB
From:	CN=Laura Denk/O=ARRB
DisplayFromDomain:	
DisplayDate:	05/20/1997
DisplayDate_Time:	11:07:55 AM
ComposedDate:	05/20/1997
ComposedDate_Time:	11:00:26 AM
Subject:	reminder
Body:	I may not have been clear enough in this earlier e-mail, but we are going to have team meetings every Tuesday at 10:00 a.m. here in the conference room. As I mentioned earlier in this e-mail that I am re-sending to you, I am happy to reschedule these if you have a conflict -- so please let me know if you aren't going to be able to make it.When you return to the office, please come talk to me so that I can fill you in & find out from you which files you would like to slate for negotiation tomorrow.Thanks, and sorry that I didn't make this more clear to you before.To: Kevin Tiernan/ARRB, Sydney Reddy/ARRB, Joan Zimmerman/ARRB, Ron Haron/ARRBcc: From: Laura Denk/ARRB Date: 05/07/97 12:16:15 PMSubject: FBI "New Process"On Thursday, May 15th, at 10:00 a.m., we will have our first weekly "negotiation" session with the JFK Task Force at the FBI . Carol and I have agreed that we will have these sessions each Thursday at 10:00 a.m. At these sessions, we will negotiate the files that we have reviewed under the new process during the previous week. Whoever did the file review will obviously be the prime negotiator, but unless we have a direct conflict, we should all go and take part in the discussion.On Tuesday, May 13th, at 10:00 a.m., we will have our first weekly FBI team meeting (here) so that we can talk about issues we are encountering in reviewing files using the new process. I do not intend for these Tuesday meetings to take very long -- I hope that we will be able to quickly talk about those files we have reviewed during the previous week, discuss common issues, decide what we will negotiate on Thursday, and be finished. If you have conflicts with these times next week or in the future, please let me know -- I'm happy to reschedule our in-office meetings to accommodate everyone.
recstat:	Record
DeliveryPriority:	N
DeliveryReport:	B
ReturnReceipt:	
Categories:	